Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division Superintendent

OFFICE ORDER
OSDS-2026-004

TO : **GENEVIEVE J. BONGCAC PhD**
Education Program Supervisor
Curriculum Implementation Division (CID)

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **DESIGNATION AS EDUCATION PROGRAM SUPERVISOR (EPSvr) FOR TECHNOLOGY & LIVELIHOOOD EDUCATION (TLE)**

DATE : **November 26, 2026**

In the exigency of the service and to ensure the effective supervision, coordination, and delivery of quality basic education programs, you are hereby designated/assigned as **Education Program Supervisor for Technology and Livelihood Education (TLE)** of the Schools Division Office of Tagbilaran City until a regular School Head is appointed, or until this designation is revoked or amended by this Office.

As designated personnel, you shall assume the duties and responsibilities relative to the supervision, management, coordination, implementation, and monitoring of the TLE programs. Specifically, you shall:

1. Provide technical assistance to school heads and TLE teachers in the effective implementation of the TLE curriculum and related programs;
2. Monitor and evaluate the implementation of TLE programs, projects, and activities in the schools;
3. Coordinate the conduct of capability-building activities, training, and professional development initiatives for TLE teachers;
4. Facilitate the preparation, consolidation, and submission of reports and other required documents concerning the TLE program;
5. Ensure the dissemination and proper implementation of relevant DepEd policies, guidelines, and issuances pertaining to TLE; and
6. Perform other related functions as may be assigned by the Schools Division Superintendent.

You shall continue to perform the existing functions and responsibilities as Education Program Supervisor for Values Education while concurrently undertaking the additional responsibilities associated with the TLE program.

This designation shall take effect immediately and shall remain in force unless sooner revoked, modified, or superseded by a subsequent issuance.

For information, guidance, and compliance.

WDB/ADMIN/atm