Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools
Division Superintendent

DIVISION MEMORANDUM
No. 994 , s. 2026

November 21, 2026

CORRIGENDUM/ADDENDUM TO DIVISION MEMORANDUM NO. 932, s. 2026, re: CONDUCT OF THE RFOT 2026 HOST DIVISION READINESS AND ACTION PLANNING WORKSHOP

To: All School Heads
All RFOT 2026 Committee Chairpersons and Members
All Others Concerned

1. Relative to Division Memorandum No. 932, s. 2026, entitled *Conduct of the RFOT 2026 Host Division Readiness and Action Planning Workshop*, scheduled on Monday, November 23, 2026, this Office hereby issues this Corrigendum/Addendum to clarify the composition of participants.

2. ***All members of the different working committees, and not only the Committee Chairpersons as previously stipulated in the memorandum, are hereby directed to attend and actively participate in the said workshop.*** This is to ensure that all committee members are properly oriented, involved in the planning process, and fully aware of their respective roles, responsibilities, and deliverables in preparation for the Regional Festival of Talents (RFOT) 2026.

3. To ensure the continuity of teaching and learning during the activity, school heads are directed to make the necessary arrangements for classes affected by the attendance of teacher-participants. Appropriate substitute or relieving teachers shall be designated to handle the classes, or **hybrid instruction** shall be implemented, as may be appropriate and practicable, to ensure that learners' instructional needs are not compromised.

4. School Heads and Heads of Offices are hereby directed to immediately inform and notify all concerned personnel and teacher-members of their respective committees regarding this activity, notwithstanding that today is Saturday and a weekend, to ensure their attendance and participation.

5. All other provisions of Division Memorandum No. 932, s. 2026, which are not otherwise affected by this Corrigendum/Addendum, shall remain in full force and effect.

6. Immediate dissemination of and strict compliance with this issuance are hereby enjoined.

WILFREDA D. BONGALOS PhD, CESO IV
Schools Division Superintendent

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