Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM
No. 974 , s. 2026

November 16, 2026

DIVISION TRAINING ON STRENGTHENING EARLY LANGUAGE LITERACY DEVELOPMENT THROUGH LEARNING ACTION CELLS

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Principals of Public Elementary Schools
All Others Concerned

1. This Office, through the Curriculum Implementation Division (CID), will conduct the Division Training on Strengthening Early Language Literacy Development through Learning Action Cells on **November 20-21, 2026**, at **Bohol Bee Farm Resort and Restaurant, Dauis, Bohol.**
2. The activity aims to:

   a. demonstrate a deeper understanding of the principles and components of early literacy development;
   b. examine current classroom and school-based practices in the teaching of early literacy;
   c. identify evidence-based instructional strategies and interventions that support literacy development among learners; and
   d. develop action plans for the implementation and strengthening of school-based Learning Action Cells focused on early literacy.

3. The List of Participants and the Activity Matrix are provided in Enclosures 1 and 2, respectively, for information and guidance.
4. Given teachers' scheduled participation in the upcoming training, all concerned school heads are directed to ensure learners receive their self-learning modules in advance to maintain continuity of learning during teachers' absence.
5. All expenses incurred in the conduct of the activity shall be charged against the ELLN Funds, subject to existing accounting and auditing rules and regulations.
6. Compensatory Time-Off (CTO) for non-teaching personnel and service credits will be granted to teachers per DepEd Order No. 53, s. 2003, titled Updated Guidelines on Grant of Vacation Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2005, titled Policies and Guidelines on Overtime Services and Overtime Pay for government employees, respectively.
7. For dissemination and compliance.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/JAL/CID/JTB/ATA

H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph

Enclosure 1 to Division Memorandum No. ___ s. 2026

LIST OF PARTICIPANTS

SCHOOL	NAME OF TEACHER	MASTER TEACHER LEVEL
Bool ES	Lorna Mae P. Pungay	Master Teacher I
Booy ES	Marcelina M. Divinagracia	Master Teacher I
Booy South	Nerissa P. Boniel	Master Teacher 1
Cabawan ES	Sylvia Mahumas	Master Teacher 1
City East ES	Marjorie A. Ligue Hazel Baliguian	Master Teacher 1 Master Teacher II
Cogon ES	Annabel R. Lansang Rowena A. Dinsay Rachel P. Autentico Rosa De Lima E. Canda	Master Teacher II Master Teacher II Master Teacher I Master Teacher I
Dampas ES	Josephine M. Adarne Rosalma T. Balistoy	Master Teacher I Master Teacher I
Dao ES	Josephine P. Acedo Mildred B. Patac	Master Teacher 1 Master Teacher 1
Eastern Cogon ES	Roselle Sunit Claudia Adem	Master Teacher I Master Teacher II
Manga ES	Mylin O. Iñigo Marlyn Madrio Bryan Baluca	Master Teacher II Master Teacher I Master Teacher I
Mansasa ES	Mae Bastes	Master Teacher II
San Isidro ES	Marlyn D. Baluca Farrah A. Estose	Master Techer 1 Master Teacher 1
Taloto ES	Anecita B. Balon	Master Teacher II
Tagbilaran City Central ES	Eva Ruth Garcia Virgilio Tupos Jr. Dougeford Castaπo Pearly Maraguinot Edgar Fernandez Aly Marie Cajilog	Master Teacher 1 Master Teacher 1 Master Teacher 1 Master Teacher1 Master Teacher II Master Teacher II
Tiptip ES	Cecilia Sulague	Master Teacher I
Ubujan ES	Annabelle M. Pergamino Flordeliza P. Austero	Master Teacher II Master Teacher II

Enclosure No. 2 to Division Memorandum No. ___, s. 2026

DIVISION TRAINING ON STRENGTHENING EARLY LANGUAGE LITERACY DEVELOPMENT THROUGH LEARNING ACTION CELLS

November 20-21, 2026

Venue: Bohol Bee Farm Resort and Restaurant

<table>
<tr><th>TIME</th><th>DAY 1</th><th>DAY 2</th></tr>
<tr><td>7:30-8:00</td><td>Arrival</td><td></td></tr>
<tr><td>8:01-8:30</td><td>Registration</td><td>Preliminary Activity</td></tr>
<tr><td>8:31-9:00</td><td>Opening Program</td><td rowspan="2">Writing & Composing
F1: Marlyn Baluca
F2: Lorelei G. Anore</td></tr>
<tr><td>9:01-10:00</td><td>Before the LAC session
F1: Lorelei G. Anore
F2: Marlyn Baluca</td></tr>
<tr><td>10:01 -10:15</td><td colspan="2">HEALTH BREAK</td></tr>
<tr><td>10:16-12:00</td><td>After the LAC Session
F1: Glaiza T. Jala
F2: Farrah Estose</td><td>Matching Learners to Test
F1: Farrah Estose
F2: Hazel E. Baliguian</td></tr>
<tr><td>12:01-1:00</td><td colspan="2">NOON BREAK</td></tr>
<tr><td>1:00-2:45</td><td>Oral Language
F1: Hazel E. Baliguian
F2: Lorelei G. Anore</td><td>Dialogic Reading
F1: Glaiza T. Jala
F2: Marlyn Baluca</td></tr>
<tr><td>2:46-3:00</td><td colspan="2">HEALTH BREAK</td></tr>
<tr><td>3:15-4:30</td><td rowspan="2">Phonological Awareness & Bridging
F1: Mylin O. Inigo
F2: Marlyn Baluca</td><td>Monitoring Comprehension
F1: Lorelei G. Anore
F2: Farrah Estose</td></tr>
<tr><td>4:31-5:00</td><td>Closing Program</td></tr>
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