Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

November 5, 2026

Division Memorandum
No. 924 s. 2026

ORIENTATION ON WATER, SANITATION, AND HYGIENE IN SCHOOLS (WinS)

To: Public Elementary and Secondary School Heads
School WinS Coordinators
All Others Concerned

1. In support of the **Department of Education's** continuing efforts to promote safe, healthy, and conducive learning environments, all public elementary and secondary schools are hereby enjoined to participate in the **Orientation on Water, Sanitation, and Hygiene in Schools (WinS)** organized by the **Tagbilaran City Primary Care Facility**. The activity aims to strengthen the implementation of sustainable WinS programs in schools across Tagbilaran City through enhanced knowledge and understanding of proper water, sanitation, and hygiene practices. The orientation shall be conducted on **November 27, 2026 (Friday), from 8:00 AM to 5:00 PM at J!S Seafood Village, K of C Drive, Tagbilaran City, Bohol.**

2. The orientation will cover the guidelines and standards on WinS implementation, proper water quality management and testing, sustainable sanitation facilities maintenance, effective hygiene promotion and behavior change strategies, and monitoring and reporting of school WASH facilities.

3. All public elementary and secondary schools are requested to send at least one (1) representative, preferably the School Head/Principal or the designated School WinS Coordinator, to participate in the activity.

4. Attached is a copy of the invitation letter for reference.

5. Immediate dissemination of and appropriate action on this Memorandum are hereby enjoined.

WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent

WDB/AAL/SGOD/MCC/rlp

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Province of Bohol
CITY OF TAGBILARAN
TAGBILARAN CITY PRIMARY CARE FACILITY
Tagbilaran City Hall Compound, J.A. Clarin Street, Barangay Cogon, Tagbilaran City, Bohol
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Website: cho.tagbilaran@gmail.com

DepED TAGBILARAN CITY DIVISION
RECORDS SECTION
RECEIVED
Received by: NOV 03 2026
Time: 8:20AM

To: All Public Schools in Tagbilaran City

Attention: School Heads/Principals/WASH Coordinators

Dear Sir/Ma'am:

Greetings of peace and good health!

In our continuous effort to promote safe, healthy, and conducive learning environments for our learners, we are pleased to invite you and your school representatives to the **Orientation on Water, Sanitation, and Hygiene in Schools (WINs)**. This activity aims to strengthen the implementation of sustainable WASH programs in all schools across Tagbilaran City.

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
RECEIVED
BY: TIME:
DATE: 11/3/2026 CTR #: 11-019
received SGOD: 11/3/26 @ 4:50

Date: November 27, 2026
Time: 8:00 Am -5:00 PM
Venue: JJ's Seafood Village, K of C Drive, Tagbilaran City, Bohol

This orientation will cover important topics such as:

- Guidelines and standards on WINs implementation
- Proper water quality management and testing
- Sustainable sanitation facilities maintenance
- Effective hygiene promotion and behavior change strategies
- Monitoring and reporting of school WASH facilities

We highly encourage each school to send at least one representatives ideally your School Head or **WASH** Coordinator to ensure that your school can fully benefit from the discussions and planning sessions.

We look forward to your active participation as we work together to make our schools safer and healthier places for our children.

Thank you very much and God bless!

Respectfully yours,

Ralph Albert O. Bernaldez, RN
Sanitation Inspector I

Noted by:

Dr. Jeia N. Pondoc
City Health Officer II