Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

November 26a, 2026

DIVISION MEMORANDUM
No. 1003, s. 2026

COUNCIL OF CHILDREN LEADERS MEETING

To: Chief, CID and SGOD
All Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The City Government of Tagbilaran thru the City Council for the Protection of Children (CCPC) and City Social Welfare and Development Office (CSWDO) invites all Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Presidents from the public and private schools within Tagbilaran City Division to attend the **Council of Children Leaders Meeting** on **November 28, 2026** (Saturday) from **1:30pm to 4:30pm** at **Makopa Hall, JJ's Seafood Village, Poblacion II, Tagbilaran City, Bohol**.

2. All learners must be personally dropped off at the venue and picked up immediately after the activity by their parents or duly authorized guardians. Learners are strictly prohibited from commuting or traveling to and from the venue unescorted.

3. The duly signed Parent Consent Form must be submitted to the assigned personnel at the registration table upon arrival to the venue.

4. For more details, kindly see attached letter.

5. For information, action and compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp

H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
http://www.depedtagbilaran.org

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of
Name of Parent/Guardian

_____, hereby acknowledges that I have been
Name of Learner

informed of the details of the conduct of the activity titled **COUNCIL OF CHILDREN LEADERS MEETING on November 28, 2026** (Saturday), from **1:30 p.m. to 4:30 p.m.** at the **Makopa Hall, JJ's Seafood Village, Poblacion II, Tagbilaran City, Bohol**.

I give Full Consent for our child to attend in the activity **COUNCIL OF CHILDREN LEADERS MEETING** and I acknowledge that I have been informed of the details of the conduct of the said activity through the division memorandum and the attached letter from the City Government of Tagbilaran, Office of the City Mayor.

1. I confirm that my child's participation in this activity is completely voluntary, and he/she may decline to participate at any time for any reason.
   To the best of my knowledge,

   _____
   Child's Name

   is in good physical health and currently exhibits no symptoms of any communicable disease, including fever, cough, runny nose, sore throat, or other signs of illness.

   I will not permit_____
   Child's Name

   to attend the event if they or any member of our household develops symptoms of a communicable disease, including, but not limited to, those associated with the common cold, influenza (flu), or COVID-19, or any other illness. I will immediately notify the school/division and withhold their attendance if they or any household member tests positive for a communicable disease.

2. I give full permission in any recording or picture taken of my child/ward during the conduct of the said activity, and to use for purposes of documentation my child's/ward/s images, contribution, or performance in any publication created by or for the organizers and to release this material to organizer's official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as Data Privacy Act of 2012.
3. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the said activity, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
4. I agree and understand that commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants, to DepEd.

5. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity.
6. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness attend in this meeting.

By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child	Date
Address	Home/Mobile Number

** Please submit this form to the assigned personnel at the Registration Table upon arrival at the venue.*

Republic of the Philippines
Province of Bohol

CITY GOVERNMENT OF TAGBILARAN
OFFICE OF THE CITY MAYOR

RECEIVED
TAGBILARAN CITY DIVISION
RECORDS SECTION
Received by:
NOV 24 2026

November 23, 2026

DR. WILFREDA D. BONGALOS
Superintendent
Tagbilaran City Schools Division
Department of Education

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SDS OFFICE
RECEIVED
BY: _____ TIME: _____
DATE: 11/24/2026 CTR #: _____

Dear Dr. Bongalos:

Greetings of peace and development!

The City Government of Tagbilaran is one with the National Government in ensuring that the programs for children are mainstreamed. The City Government of Tagbilaran thru the City Council for the Protection of Children (CCPC) and City Social Welfare and Development Office (CSWDO) is actively providing technical assistance to our children thru the City Children's Council.

As part of our efforts to strengthen the Children's Right to Participation, we will be conducting a **Council of Children Leaders Meeting** on **November 28, 2026 (Saturday)** from **1:30pm to 4:30pm** at **Makopa Hall, JJ's Seafood Village, Poblacion II, Tagbilaran City, Bohol.**

In this view, **ALL PUBLIC and PRIVATE SUPREME SECONDARY LEARNER GOVERNMENT (SSLG) PRESIDENTS AND SUPREME ELEMENTARY LEARNER GOVERNMENT (SELG) PRESIDENTS** are requested to attend the said activity.

For clarifications, you may contact Ms. Desiree Lingo of the City Social Welfare and Development Office thru 0938-078-4095 or 411-2222 (local 126 or 127).

Your favorable consideration on this matter is highly appreciated.

Sincerely yours,

JANE CENSORIA C. YAP
City Mayor
CCPC Chairperson

By the Authority of the City Mayor:

ALVIN LUIS O. ACUZAR
City Administrator