Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division Superintendent

November 23, 2026

DIVISION MEMORANDUM
No. 1002, s. 2026

PRE-DEPARTURE MEETINGS FOR THE CLUSTERED REGIONAL LEARNERS' CONVERGENCE PHILIPPINES 2026

To: Chief, CID and SGOD
All Public Secondary School Heads
All Others Concerned

1. In preparation for the upcoming Clustered Regional Learners' Convergence 2026, all official participants from the Schools Division Office (SDO) of Tagbilaran City are hereby informed and directed to attend two (2) mandatory pre-departure meetings. These sessions will cover essential travel guidelines, administrative requirements, event schedules, and safety protocols.

2. All concerned participants are expected to attend the following scheduled meetings:

- **Virtual Pre-Departure Meeting**
  Host: Regional Youth Formation Coordinator, DepEd Region VII Office
  Date: November 27, 2026 (Friday)
  Time: 2:00 PM
  Platform: Online
  (The meeting link will be shared via the official group chat prior to the schedule.)

- **Face-to-Face Pre-Departure Meeting**
  Host: Division Youth Formation Coordinator, SDO Tagbilaran City
  Date: December 2, 2026 (Wednesday)
  Time: 2:00 PM
  Venue: Division Conference Room, Schools Division Office of Tagbilaran City

3. Attendance in both meetings is strictly required to ensure complete coordination and readiness for the convergence. School Heads are requested to make the necessary arrangements to excuse their respective learner-participants and teacher-advisers during the scheduled times.

4. For immediate dissemination and strict compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp

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PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of
Name of Parent/Guardian

_____, hereby acknowledges that I have been
Name of Learner

informed of the details of the conduct of the activity titled **PRE-DEPARTURE MEETING** on **December 2, 2026** (Wednesday), from **2:00 p.m. to 4:00 p.m.** at **DepEd Schools Division Office of Tagbilaran City, Dampas District, Tagbilaran City, Bohol.**

I give Full Consent for our child to attend in the activity **PRE-DEPARTURE MEETING** and I acknowledge that I have been informed of the details of the conduct of the said activity through the division memorandum and the attached letter from the City Government of Tagbilaran, Office of the City Mayor.

1. I confirm that my child's participation in this activity is completely voluntary, and he/she may decline to participate at any time for any reason.
   To the best of my knowledge,

   _____
   Child's Name

   is in good physical health and currently exhibits no symptoms of any communicable disease, including fever, cough, runny nose, sore throat, or other signs of illness.

   I will not permit_____
   Child's Name

   to attend the event if they or any member of our household develops symptoms of a communicable disease, including, but not limited to, those associated with the common cold, influenza (flu), or COVID-19, or any other illness. I will immediately notify the school/division and withhold their attendance if they or any household member tests positive for a communicable disease.

2. I give full permission in any recording or picture taken of my child/ward during the conduct of the said activity, and to use for purposes of documentation my child's/ward/s images, contribution, or performance in any publication created by or for the organizers and to release this material to organizer's official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as Data Privacy Act of 2012.
3. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the said activity, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012.
4. I agree and understand that commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants, to DepEd.

5. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity.
6. With full understanding, I hereby freely and voluntarily give my consent to my child/ward's participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness attend in this meeting.

By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child	Date
Address	Home/Mobile Number

** Please submit this form to the Division Youth Formation Coordinator, Mrs. Pasilbas upon arrival at the venue.*