Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

Office of the Schools Division Superintendent

October 27, 2026

DIVISION MEMORANDUM
No. 904, s. 2026

DESIGNATION OF DIVISION DELEGATES TO THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Division PTA Focal Person
All Others Concerned

1. In reference to Regional Memorandum No. 0956, s. 2026, entitled "2026 Parent-Teacher Association (PTA) Forum and Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments," the following personnel are hereby designated as the official delegates of the Schools Division of Tagbilaran City to the said activity on **November 4 -5, 2026, at Sotogrande Hotel, Iloilo Green Meadows Avenue, Tacas, Jaro, Iloilo City:**

a. Ma. Antonette P. Dugang - EPSvr, SGOD
b. Liza E. Maquiling, PhD – Division PTA Focal Person.

2. The delegates are expected to actively participate in the sessions, gain updates on relevant DepEd policies and programs, strengthen their understanding of PTA roles and responsibilities and partnership management, and share insights and good practices that may enhance stakeholder engagement and school-community collaboration in the Division.

3. All travelling and incidental expenses relative to their participation in the activity shall be charged to the Program Support Fund for Partnership and/or Division Maintenance and Other Operating Expenses (MOOE), subject to the usual government accounting and auditing rules and regulations.

4. For information, guidance, and compliance.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/ JAAL/ MCC/ le

Address: Rajah Sikatuna Street, Dampas District, Tagbilaran City, Bohol 6300
Telephone Nos.: (038)427-1702; (038)427-2506
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DepED DEPARTMENT OF EDUCATION
BAGONG PILIPINAS

Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

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21 OCT 2026

Office of the Regional Director

REGIONAL MEMORANDUM
No. 0956 s. 2026

21 OCT 2026

2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. This Memorandum is in reference to DepEd Memorandum No. CO-OASPAEP 09-109, s. 2026, regarding the participation in the *2026 Parent-Teacher Association (PTA) Forum* on **November 4, 2026**, and the *Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments* on **November 5, 2026**, in **Sotogrande Hotel Iloilo, Green Meadows Avenue, Tacas, Jaro, Iloilo City**.

2. The two-day activity aims to strengthen collaboration and coordination among stakeholders and DepEd representatives, promote meaningful parent participation, provide updates on relevant policies and programs, clarify the roles and responsibilities of Partnership Focal Persons, and facilitate the sharing of good practices in managing and sustaining partnerships.

3. The following are the activity schedules and the corresponding participants:

Date/Activity	Participants	Pax
Day 1 Nov 4, 2026 2026 PTA Forum	▸ Three Regional Participants • ESSD Chief, • Regional Partnership Focal Person, and • Technical Assistant I	3
	▸ Two Participants from each SDO • SGOD Chief, and/or • Senior Education Program Specialist (SEPS), and/or • Education Program Specialist (EPS) II	24
	▸ Four Teachers/Master Teachers/School Heads (one per SDO), SDOs Cebu Province, Cebu City, Lapu-Lapu City, and Mandaue City	4
	▸ Three Federated PTA Officers from Bohol Province, Cebu Province, Cebu City, Lapu-Lapu City, and Mandaue City • Federated PTA President • Federated PTA Vice President • Federated PTA Secretary/Treasurer	15

Day 2 Nov 5, 2026 Partnership Orientation	▸ Three Regional Participants • ESSD Chief, • Regional Partnership Focal Person, and • Technical Assistant I ▸ Two Participants from each SDO • SGOD Chief, and/or • Senior Education Program Specialist (SEPS), and/or • Education Program Specialist (EPS) II *Note: Day 2 participants shall be the same participants from Day 1, except for the PTA officers and teacher representatives.*	3 24

4. All Division Focal Persons are requested to assist their respective PTA Officers in completing the online registration form through this link: [illegible]. Access to the form is restricted to users with DepEd email addresses only.

5. The Regional Office shall communicate directly with the designated participants regarding the specific venue and other relevant arrangements for the activity.

6. The following is the breakdown of the accommodation and meals:

a. For PTA Officers and Teachers/School Heads (1 day)
- Check-in: November 4, 2026 at 2:00 PM
- Check-out: November 5, 2026 at 12:00 NN
- First Meal: Breakfast (November 4, 2026)
- Last Meal: Breakfast (November 5, 2026)

b. For Regional and Division Partnership Focals (2 days)
- Check-in: November 4, 2026 at 2:00 PM
- Check-out: November 6, 2026 at 12:00 NN
- First Meal: Breakfast (November 4, 2026)
- Last Meal: Breakfast (November 6, 2026)

7. Traveling and other incidental expenses of the participants shall be charged against the Program Support Funds – Building Partnerships and Linkages (PSF-BPLP) and/or local funds, subject to the usual accounting and auditing rules and regulations.

8. Immediate dissemination of and compliance with this Memorandum are enjoined.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ARB/TVA/ESSD/[illegible]

Republic of the Philippines

Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO OASPAEP No. 09-109 s. 2026

MEMORANDUM

TO : **CONCERNED REGIONAL DIRECTORS**
(Regions I, IVA, VI, VII, VIII and Negros Island Region)
CONCERNED SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : **REGIONAL PARTNERSHIP FOCAL PERSONS**
DIVISION PARTNERSHIP FOCAL PERSONS

FROM : **CILETTE LIBORO CO**
Assistant Secretary

SUBJECT : **PARTICIPATION IN THE 2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENTS – BATCH 2**

DATE : September 23, 2026

I. BACKGROUND

The Department of Education (DepEd) recognizes the vital role of parents and education stakeholders in supporting the delivery of quality, inclusive, and learner-centered basic education. Through the Parent-Teacher Association (PTA), parents and educators are provided an avenue for meaningful participation, collaboration, and engagement in matters concerning learners, schools, and communities. In line with the Department's continuing efforts to strengthen stakeholder engagement and promote safe and supportive learning environments, the "**2026 Parent-Teacher Association (PTA) Forum**" shall provide a venue for dialogue, consultation, policy updates, and sharing of good practices among PTA leaders and DepEd representatives, with focus on PTA roles and responsibilities, learner welfare and protection, safe school initiatives, parent participation, and school-community collaboration.

Complementing the PTA Forum, the Department shall conduct on the succeeding day the "**Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments**" to strengthen the implementation and management of external partnerships by ensuring a common understanding of current policies, processes, priorities, and directions. The orientation shall also provide a venue for sharing updates, good practices, and implementation experiences, clarifying roles and responsibilities, and addressing emerging concerns in facilitating, documenting, monitoring, and sustaining partnerships at the Regional and Schools Division Offices. Overall, the two-day activity aims to strengthen collaboration and ensure greater coordination and alignment of stakeholder engagement and partnership initiatives across governance levels.

18th Floor, Techzone Building, Malugay St., Makati City
Telephone Nos.: OD (02) 8636 [illegible]
Local Partnerships (02) 3688637; (02) 83688639
Email Address: [illegible]

II. OBJECTIVES

A. Day 1 - 2026 Parent-Teacher Association (PTA) Forum

The PTA Forum aims to:

- provide a venue for dialogue and consultation among PTA leaders, DepEd officials, and relevant stakeholders on matters concerning parent participation and engagement in basic education;
- strengthen the understanding of PTA roles, responsibilities, and contributions in supporting learner welfare, school safety, and a positive and inclusive school environment;
- discuss relevant DepEd policies, programs, and initiatives affecting PTAs and school communities;
- promote meaningful and constructive parent participation in school governance and education programs; and
- identify key action points and commitments to strengthen PTA-DepEd collaboration at the school, division, and regional levels.

B. Day 2 – Orientation of Regional and Division Partnership Focal Persons

The Partnership Orientation aims to:

- provide updates on current DepEd policies, programs, processes, and priorities concerning external partnerships;
- ensure a common understanding and alignment among Regional and Division Partnership Focal Persons on the Department's directions for partnership development and management;
- clarify the roles and responsibilities of Partnership Focal Persons in facilitating, documenting, monitoring, and sustaining partnerships;
- strengthen coordination and communication among the Central Office, Regional Offices, and Schools Division Offices in implementing partnership initiatives;
- provide a venue for sharing good practices, implementation experiences, and emerging concerns in partnership management; and
- establish action points and mechanisms for improved coordination, monitoring, and sustainability of partnership-supported programs and initiatives.

III. DATE, VENUE, AND PARTICIPANTS

The activity shall be conducted according to the schedule indicated below, with the corresponding participants as follows:

- **Day 1 – PTA Forum**

  Date : November 4, 2026
  Venue : Region VI *(to be announced through Administrative Note)*
  Participants :
  1. PTA Federated Officers (Provinces and Independent Cities)
     - Federated PTA President
     - Federated PTA Vice President
     - Federated PTA Secretary/Treasurer
  2. Three (3) Regional Participants
     - ESSD Chief,
     - Regional Partnership Focal Person, and
     - Technical Assistant (TA) I
  3. Four (4) Teacher Representative per Region
  4. Two (2) Division Participants
     - SGOD Chief, and/or
     - Senior Education Program Specialist (SEPS), and/or
     - Education Program Specialist (EPS) II.

- **Day 2 – Partnership Orientation**
  Date : November 5, 2026
  Venue : Region VI *(to be announced through Administrative Note)*
  Participants : 1. Three (3) Regional Participants
    - ESSD Chief,
    - Regional Partnership Focal Person, and
    - Technical Assistant (TA) I

  2. Two (2) Division Participants
    - SGOD Chief, and/or
    - Senior Education Program Specialist (SEPS), and/or
    - Education Program Specialist (EPS) II.

  Note: Same participants from Day 1 except for the PTA Officers and Teachers

The breakdown of participants is provided in Enclosure No. 1.

IV. CONFIRMATION OF PARTICIPATION

The Regional Offices and Schools Division Offices are requested to submit the names and details of their designated participants through the following link: https://tinyurl.com/2026PTAOrientation-RegBatch2

V. TRAVEL AND OTHER EXPENSES

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

The specific details and arrangements for the conduct of the activities, including the program flow, session guide, session schedules, activity mechanics, and other administrative and logistical instructions, shall be provided through the Administrative Notes for the Participants, which shall be issued prior to the conduct of the activity.

For immediate dissemination and strict compliance.

Thank you very much.

Region	Participants	DAY 1	DAY 2
	Division Participants (2 per SDO)	24	24
	Federated PTA Officers		
	Bohol	3	
	Cebu	3	
	Cebu City	3	
	Lapu Lapu City	3	
	Mandaue City	3	
	Total	**46**	**27**
Region VIII	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	26	26
	Federated PTA Officers		
	Biliran	3	
	Eastern Samar	3	
	Leyte	3	
	Northern Samar	3	
	Southern Leyte	3	
	Samar	3	
	Tacloban City	3	
	Ormoc City	3	
	Total	**57**	**29**
	GRAND TOTAL	**332**	**206**

2026 PARENT-TEACHER ASSOCIATION (PTA) FORUM AND ORIENTATION OF REGIONAL AND DIVISION PARTNERSHIP FOCAL PERSONS ON PARTNERSHIP UPDATES AND ALIGNMENT-BATCH 2

ADMINISTRATIVE NOTE FOR PARTICIPANTS

I. PURPOSE

The Department of Education (DepEd) recognizes the important role of parents and education stakeholders in supporting quality, inclusive, and learner-centered basic education. The 2026 Parent-Teacher Association (PTA) Forum will provide a venue for dialogue, consultation, policy updates, and sharing of good practices on PTA roles, learner welfare and protection, parent participation, and school-community collaboration.

On the succeeding day, the Department will conduct the Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignment to strengthen the implementation and management of external partnerships through a common understanding of current policies, processes, priorities, and directions.

The **2026 PTA Forum and Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignment – Batch 2** which will be hosted by Region VI, will gather delegates from Regions I, IVA, VI, VII, VIII and NIR to strengthen their capacities, exchange experiences and good practices, and promote stronger collaboration in support of safe, inclusive, and learner-centered learning environments.

II. ACTIVITY DATE and PARTICIPANTS

Day 1 : **2026 PTA Forum**
Date : November 4, 2026
Session : 8:00 AM to 5:00 PM
Venue : within Iloilo City

Day 1 activity shall be participated by the following:

1. PTA Federated Officers (Provinces and Independent Cities);
   - Federated PTA President;
   - Federated PTA Vice President; and
   - Federated PTA Secretary/Treasurer
2. Select Teachers/Master Teacher/School Head per Region;
3. Regional Representatives; and
4. Division Representatives.

Day 2 : **Partnership Orientation for Regional and Division Partnership Focals**
Date : November 5, 2026
Session : 8:00 AM to 5:00 PM
Venue : within Iloilo City

Day 2 activity shall be participated by the following:

1. Regional Representatives; and
2. Division Representatives

Hereunder is the allocation of participants per region:

Region	Number of Participants	
	Day 1	Day 2
Region I	50	31
Region IVA - CALABARZON	75	53
Region VI	41	19
Region VII	46	27
Region VII	57	29
NIR	63	47
TOTAL	**332**	**206**

For the breakdown of participants, please refer to the attached OASPAEP Memo No. 09-109, s. 2026 dated 23 September 2026.

III. REGISTRATION OF PARTICIPANTS

To ensure the smooth, orderly, and efficient conduct of the **2026 PTA Forum and Orientation of Regional and Division Partnerships Focal Persons on Partnerships Updates and Alignment - Batch 2**, concerned Regional/Division Coordinators are requested to register identified participants through the following link:
https://tinyurl.com/2026PTAOrientation-RegBatch2

IV. ACCOMMODATION and MEALS

Venue: within Iloilo City

For PTA Officers and Teachers/School Heads (1 day)

Check in :	November 4, 2026 at 2:00 PM
Check Out:	November 5, 2026 at 12:00 NN
First Meal:	Breakfast (November 4, 2026)
Last Meal:	Breakfast (November 5, 2026)

For Regional and Division Partnership Focals (2 days)

Check in :	November 4, 2026 at 2:00 PM
Check Out:	November 6, 2026 at 12:00 NN
First Meal:	Breakfast (November 4, 2026)
Last Meal:	Breakfast (November 6, 2026)

Participants with dietary restrictions or food allergies are requested to inform the Secretariat in advance.

V. PROGRAM FLOW

Please see attached Annex A for the indicative Program Flow, for reference and guidance.
Day 1: 2026 PTA Forum - 8:00 AM to 5:00 PM
Day 2: Partnership Orientation - 8:00 AM to 5:00 PM

VI. EXPECTATIONS FROM PARTICIPANTS

Each Region shall prepare a **five-minute presentation** highlighting innovative PTA programs on school safety and learner support activities, including key initiatives, PTA involvement, and notable outcomes or best practices that may be replicated by other schools or regions.

Participants are expected to:

- Attend the entire duration of the activity
- Register on time
- Participate actively during sessions
- Observe professionalism and proper decorum
- Follow venue policies and safety protocols

VII. DOCUMENTATION

Official photographs and video recordings shall be taken throughout the activity for documentation, information dissemination, and other official Department of Education purposes.

VIII. OTHERS

Travel and other incidental expenses will be chargeable against Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to the usual accounting and auditing rules and regulations.

IX. SECRETARIAT

For concerns and inquiries, participants may contact:

Contact Person	:	Jing Llana / Mhags Bedar
Mobile Number	:	09178456054 / 09273385588
Email Address	:	jhoana.llana@deped.gov.ph/maguidala.bedar@deped.gov.ph

ANNEX A:

DAY 1: 2026 Parent-Teacher Association (PTA) Forum

"Empowering PTAs: Advancing Shared Responsibility for Learners' Success"

TIME	ACTIVITY	PERSON/S RESPONSIBLE
07:30 – 08:15 a.m.	**Arrival and Registration** **Partner booths visitation**	Secretariat / Registration
08:15 – 08:30 a.m.	**Energizer - Zumba session**	EastWest Rural Bank
	PROGRAM	
8:30 – 8:50 a.m.	**National Anthem**	**RO VI**
	Interfaith Prayer	
	Opening Salvo	
	Welcome Remarks & Acknowledgment of Participants	*Schools Division Superintendent* SDO Iloilo City
	Keynote Message	**CRISTITO ECO** *Regional Director* Region VI
8:50 – 9:00 a.m.	**Statement of Purpose**	**CILETTE LIBORO CO** *Assistant Secretary* Public Affairs and External Partnerships
	SESSION PROPER	
9:00 – 10:00 a.m.	**Session 1:** PTA Leadership in Action	Office of the Undersecretary for Governance and Operations (OUGOPS)
10:00 – 10:05 a.m.	**Intermission Number**	**RO VI**
10:05 – 11:25 a.m.	**Session 2:** PTA in Practice: Understanding Legal Guidelines and Boundaries	**ATTY. FILEMON RAY L. JAVIER** *Undersecretary* Legal and Legislative Affairs
11:25 – 12:00 n.n.	**OPEN FORUM**	**HERO S. HERNANDEZ** *Director IV* External Partnerships Service
	LUNCH BREAK	
01:00 – 02:00 p.m.	**Session 3:** Parenting in the Digital Age: Understanding 4Cs of Online Risks-Addressing Bullying, Online Sexual Abuse and Exploitation of Children and Child Sexual Abuse and Exploitation Material (OSAEC-CSAEM)	OUGOPS: Learner Rights and Protection Division (LRPD)
02:00 – 03:30 p.m.	**Session 4:** Parenting for Connection: Strengthening Parent-Educator Collaboration for School Safety (Parenting Tools and Parenting Guide)	OUGOPS: Learner Rights and Protection Division (LRPD)
03:30 – 03:45 p.m.	**Question and Answer**	Moderator
03:45 – 03:50 p.m.	**Intermission Number**	RO VI
03:50 – 04:30 p.m.	Presentation of PTA Innovative Programs	Regional Representatives
04:30 – 04:40 p.m.	**Synthesis and Moving Forward**	**HERO S. HERNANDEZ** *Director IV* External Partnerships Service
04:40 – 05:00 p.m.	**Closing Program** **Awarding of Certificates** **Photo Opportunity**	**HOST**
	DINNER	

Enclosure 1: Breakdown of Participants for the 2026 PTA Forum and Partnership Orientation - Batch 2

Region	Participants	DAY 1	DAY 2
Region I	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	28	28
	Federated PTA Officers		
	Ilocos Norte	3	
	Ilocos Sur	3	
	La Union	3	
	Pangasinan	3	
	Dagupan City	3	
	Total	**50**	**31**
Region IV-A (CALABRZON)	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	50	50
	Federated PTA Officers		
	Batangas	3	
	Cavite	3	
	Laguna	3	
	Quezon	3	
	Rizal	3	
	Lucena City	3	
	Total	**75**	**53**
Region VI	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	16	16
	Federated PTA Officers		
	Aklan	3	
	Antique	3	
	Capiz	3	
	Guimaras	3	
	Iloilo	3	
	Iloilo City	3	
	Total	**41**	**19**
Negros Island Region (NIR)	Regional Participants	3	3
	Teachers	4	
	Division Participants (2 per SDO)	44	44
	Federated PTA Officers		
	Negros Oriental	3	
	Negros Occidental	3	
	Siquijor	3	
	Bacolod City	3	
	Total	**63**	**47**
Region VII	Regional Participants	3	3
	Teachers	4	

ANNEX B

mWell Health and Wellness Program

As the 8th pillar of the Gabay Guro Program, mWell promotes the health and well-being of teachers and learners through accessible digital healthcare services, including mental health assessments, self-guided wellness modules, counseling, and online consultations with mental health professionals.

Participants are encouraged to download and register for free on the mWellPH app. Those who register may join the raffle for mWell smartwatches. Participants may also refer students, partners, and family members through the referral program to qualify for a free smartwatch, subject to program mechanics.

For referral program materials, please visit:
https://drive.google.com/drive/u/4/folders/1KEWncafpDY9xX1iHT6YT4aLUNcVkEULo

DAY 2: Orientation of Regional and Division Partnership Focal Persons on Partnership Updates and Alignments
Theme: "One DepEd Partnership Process: Aligning Protocols, Strengthening Partnerships, and Maximizing Impact"

TIME	ACTIVITY	PERSON/S RESPONSIBLE
8:15 – 8:35 a.m.	**Registration**	**Secretariat / Registration**
8:35 – 8:45 a.m.	**Energize Together**	RO VI
	MAIN PROGRAM	
8:45 – 8:50 a.m.	**Nationalistic Song** **Interfaith Prayer**	**AVP**
8:50 – 8:55 a.m.	**Welcome Message & Acknowledgement of Participants**	**HERO S. FERNANDEZ** *Director IV* External Partnerships Service
9:00 – 9:05 a.m.	**Objectives and Purpose of the Orientation**	**CILETTE LIBORO CO** *Assistant Secretary* Public Affairs and External Partnerships
9:05 – 9:30 a.m.	**Focal Moves/Energizer**	**Focal Persons for the Cluster**
9:30 – 10:00 a.m.	**Session 1:** DepEd Partnership Landscape	**CAROLINE A. LABRAGUE** *Project Development Officer II*
10:00 – 10:05 a.m.	**Health Break**	
10:05 – 10:30 a.m.	**Session 2:** Digital Partnership Management	**ECAIR**
10:30 – 11:00 a.m.	**Session 3:** -Partnership Skills: Building Relationship and Effective Communications -Negotiation, Collaboration, and Problem Solving -Needs Assessment and Matching	**HERO S. HERNANDEZ** *Director IV*
11:00 – 11:50 a.m.	**Panel Discussions:** Addressing Partnership Common Issues and Field Concerns	**ASEC. CILETTE LIBORO CO** **DIR. HERO S. HERNANDEZ** **ROLLY V. SORIANO**
	LUNCH BREAK	
1:00 - 1:05 p.m.	**Energizer**	**RO VI**
1:05 – 2:00 p.m.	**Session 4:** -Partnership Case Clinic and Simulation -From Proposal to Completion: Solving Real Partnership Cases	**DAVEDINAH COMETA** *Project Development Officer III* **ZENY B. LASTIMOZA** *Project Development Officer II*
2:00 – 3:20 p.m.	**Presentation of Workshop Output**	**All Regional Focal Persons**
3:20 – 3:30 p.m.	**Forum Synthesis and Ways Forward**	**ROLLY V. SORIANO** *Project Development Officer IV* External Partnerships Service
3:30 – 3:40 pm	**Closing Remarks**	**HERO S. HERNANDEZ** *Director IV* External Partnership Service