



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 903 , s. 2026

October 27, 2026

**REGIONAL ENDORSEMENT OF ADDITIONAL APPLICANTS FOR THE LEARNING
INITIATIVES FOR NURTURING GUIDANCE AND COUNSELORS PROGRAM (LINGAP)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Elementary and Secondary School Heads
Teaching and Non-Teaching Personnel
All Others Concerned

1. Attached is Regional Memorandum Number 0984, s. 2026, titled "**REGIONAL ENDORSEMENT OF ADDITIONAL APPLICANTS FOR THE LEARNING INITIATIVES FOR NURTURING GUIDANCE AND COUNSELORS PROGRAM (LINGAP)**" dated October 26, 2026, for the information and guidance of all concerned.
2. The Learning Initiatives for Nurturing Guidance and Counselors Program (LINGAP) aims to develop competent guidance professionals who will advance basic and inclusive education while promoting the mental health and well-being of learners and educational communities.
3. Interested applicants are advised to ensure that all documentary requirements are complete and comply with the prescribed eligibility requirements and checklist.
4. Kindly see attached communication for complete details.
5. Immediate and wide dissemination of this information is hereby directed.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/rilo



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

011437

26 OCT 2026

Office of the Regional Director

REGIONAL MEMORANDUM

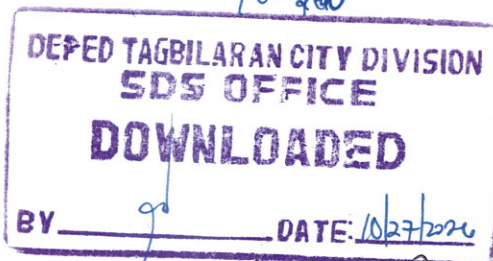
No. 0984, s. 2026

26 OCT 2026

REGIONAL ENDORSEMENT OF ADDITIONAL APPLICANTS FOR THE LEARNING INITIATIVES
FOR NURTURING GUIDANCE ASSOCIATES AND COUNSELORS PROGRAM (LINGAP)

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Attached is DepEd Advisory dated October 13, 2026 from Ana Kristelle Garcia-Ortiz, OIC, NEAP, titled **Regional Endorsement of Additional Applicants for Learning Initiatives for Nurturing Guidance Associates and Counselors Program (LINGAP)**, for the information of all interested parties.
2. This program aims to develop competent guidance professionals who will advance basic and inclusive education while promoting the mental health and well-being of learners and educational communities.
3. Division Scholarship Focal Persons are directed to upload all of the applicants' evaluated and complete documentary requirements on or before **October 30, 2026** at <https://bit.ly/4i1MJUz>.
4. Applicant/s must meet the general eligibility requirements/Checklist.
5. For queries and clarifications, please contact Dr. Rosa H. Cabotaje, Scholarship Focal Person, at rosa.cabotaje@deped.gov.ph.
6. Wide and immediate dissemination of this memorandum is desired.



received SGOD: 10/27/26 10:24

ABB/FYA/HRDD/NEAPRO7/MGB/rhc

DR. ARTURO B. BAYOCOT, CESO III
Regional Director



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number (032) 256-9466 / 09681030212 /
09681030629 local 700

DepEd Tayo Region VII

region7.deped.gov.ph





Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY

October 13, 2026

Regional Endorsement of Additional Applicants for the Learning Initiatives for Nurturing Guidance Associates and Counselors Program (LINGAP)

1. This Advisory refers to **DM-OULS-2026-298** titled **Call for Nominations to the Learning Initiatives for Nurturing Guidance Associates and Counselors Program (LINGAP)**, dated July 7, 2026.
2. Please be informed that the National Educators Academy of the Philippines (NEAP) shall accept regional endorsements of LINGAP applicants until **October 30, 2026**.
3. Applicants are hereby reminded to refer to **Enclosure 1** for the **complete documentary requirements** they shall prepare and submit to officialize their application.
4. The Schools Division Offices (SDOs) are expected to initially screen and evaluate applicants' documentary requirements before endorsing them to the Regional Offices (ROs).
5. The ROs shall, then, verify the completeness and authenticity of all required documentary documents, consolidate, approve, and upload them through <https://tinyurl.com/yr2wfs55> for further evaluation and processing. Regionally endorsed applicants are still subject for DepEd Central Office Personnel Development Committee (PDC) final screening. Please refer to **Enclosure 2** for the Update on Summary of LINGAP Scholar Slots and **Enclosure 3** for the updated guide on application submission documents.
6. For questions or concerns, kindly coordinate with **Ms. Rizza A. Pereyra** or **Mr. Angelo E. Bedaña** via email at scholarships@deped.gov.ph or landline (02) 8715-9919.
7. For dissemination and appropriate action.

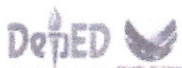
Ana Kristelle Garcia-Ortiz
ANA KRISTELLE GARCIA-ORTIZ

Director III

Officer-in-Charge

National Educators Academy of the Philippines

Q.S.





Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

Complete Documentary Requirements to be Submitted by Applicants

- A. For applicants who are in the process of enrolling this **Academic Year 2026** term, the following requirements must be completed and submitted through their respective Regional Offices:
1. Application Form
 2. Photocopy of CSC Appointment, with attached Service Record
 3. Photocopy of Individual Performance Commitment and Review Form (IPCR) for the last two (2) rating periods preceding the date of application;
 4. Original copy of Certificate of physical fitness and medical certificate or clinical certificate of mental fitness to undertake and complete the program, as certified by a licensed physician and by a licensed psychiatrist or psychologist.
 5. Photocopy of Certificate of clearance from previous grants, certificate copies of trainings attended, published works or research presented, if applicable
 6. Sending SDO Endorsement Form
 7. Approved Scholarship on Official Time signed by the School Head and endorsed by SDO
 8. Certified True Copy of Proof of Admission to the Delivering HEI
 9. Return Service Agreement and Draft Workplace Application Plan
- B. For applicants who are enrolling for **Academic Year 2027**, the following requirements must be submitted through their respective Regional Offices:
1. Application Form
 2. Photocopy of CSC Appointment, with attached Service Record
 3. Photocopy of Individual Performance Commitment and Review Form (IPCR) for the last two (2) rating periods preceding the date of application;
 4. Original copy of Certificate of physical fitness and medical certificate or clinical certificate of mental fitness to undertake and complete the program, as certified by a licensed physician and by a licensed psychiatrist or psychologist.
 5. Photocopy of Certificate of clearance from previous grants, certificate copies of trainings attended, published works or research presented, if applicable
 6. Sending SDO Endorsement Form
 7. Approved Scholarship on Official Time signed by the School Head and endorsed by SDO
 8. Return Service Agreement and Draft Workplace Application Plan*



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

Update on Summary of LINGAP Scholar Slots

Region	Total Number of Allotted Slots	Total Number of 1 st Round Endorsed	Remaining Slots Need to Filled
Region 1	52	7	47
Region 2	37	10	29
Region 3	73	21	54
CALABARZON	85	41	48
MIMAROPA	31	22	12
Region 5	49	31	20
Region 6	34	16	20
Region 7	46	28	20
Region 8	49	21	30
Region 9	37	8	31
Region 10	52	25	29
Region 11	43	2	43
Region 12	34	13	23
NIR	73	38	37
CARAGA	46	30	18
NCR	58	11	49
CAR	34	4	32



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 3

Updated Guide on Application Submission Documents

Step-by-Step Guide: Submitting LINGAP Documents

Please follow these steps to set up your Google Drive folder, upload your consolidated files, set access permissions, and submit your link.

Step 1: Create the Main Folder

1. Go to Google Drive.
2. Click + **New** (top left corner) → select **New folder**.
3. Name your folder: REGION_LINGAP New Endorsement
(Replace REGION with your actual region name, e.g., **REGION 1_LINGAP New Endorsement**).

Step 2: Create Subfolders & Upload Consolidated Files

1. Double-click to open your main folder.
2. Click + **New** → **New folder** to create two subfolders:
 - o 2026 Applications
 - o 2027 Applications
3. Open each subfolder and upload **one consolidated document per applicant** into the correct year folder.
(Example: Combine all supporting files for Applicant A into a single document/PDF labeled Applicant Surname- 2026 before uploading).

Step 3: Share Access

1. Right-click the main folder name at the top of the page and select **Share** → **Share**.
2. Under **General access**, make sure it is set to **Restricted**.
3. In the **Add people and groups** bar, enter **ONLY** these two email addresses:
 - o angelo.bedana@deped.gov.ph
 - o rizza.pereyra@deped.gov.ph
4. Set their permission level to **Editor** (or **Viewer**, per standard guidelines) and click **Send**.

Security Note: Keeping access set to **Restricted** ensures your region's confidential documents remain private and accessible only to you and authorized personnel.

Step 4: Copy the Folder Link

1. Right-click the main folder again and select **Share** → **Copy link**.

Step 5: Submit via Google Form

1. Open your designated **Google Form**.
2. Paste the link (Ctrl + V or right-click → *Paste*) into the designated response field and click **Submit**.

