



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

October 13, 2026

DIVISION MEMORANDUM

No. 867, s. 2026

**RESTRUCTURING OF THE SCHOOL GOVERNANCE COUNCIL (SGC)
DIVISION COMPOSITE TEAM**

To: Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Concerned Education Program Supervisors and Specialists
Division Youth Formation Coordinator
Public Elementary and Secondary School Heads
All Others Concerned

1. In support of the Department of Education's commitment to strengthening shared governance, stakeholder participation, and school-based management, the Schools Division of Tagbilaran City hereby restructures the **Division School Governance Council (SGC) Composite Team** to provide technical assistance, coordination, monitoring, and implementation support for the establishment and functionality of School Governance Councils in public elementary and secondary schools.

2. This issuance is anchored on **DepEd Order No. 026, s. 2022, entitled "Implementing Guidelines on the Establishment of School Governance Council,"** which provides the policy framework for the establishment, structure, composition, membership, roles, and responsibilities of SGCs in public elementary and secondary schools. It is further guided by **Republic Act No. 9155**, otherwise known as the *Governance of Basic Education Act of 2001*, which upholds the principle of shared governance in the delivery of quality basic education.

The Division SGC Composite Team shall be composed of the following:

<u>Designation</u>	<u>Name and Position</u>
Chairperson	John Ariel A. Lagura, PhD Assistant Schools Division Superintendent
Vice-Chairperson	Maurine C. Castano Chief, School Governance and Operations Division
Member	Ma. Antonette P. Dugang PhD Education Program Supervisor - SGOD

<u>Designation</u>	<u>Name and Position</u>
Member	Liza E. Maquiling, PhD Education Program Specialist II, Monitoring and Evaluation
Member	Rosene D. Olaivar, PhD Education Program Specialist II, Human Resource Development
Member	Esther L. Cagas, PhD Senior Education Program Specialist - Monitoring and Evaluation
Member	Filomena C. Tanggaan Senior Education Program Specialist-Human Resource Development
Member	Joermylene P. Pasilbas Project Development Officer II-Youth Formator

The Division SGC Composite Team shall perform the following functions:

- a. Provide technical assistance and guidance to schools in the establishment, organization, and strengthening of their respective SGCs in accordance with DepEd Order No. 026, s. 2022;
- b. Facilitate the orientation and capacity-building activities for school heads, designated SGC representatives, and other concerned stakeholders on SGC policies, functions, and responsibilities;
- c. Monitor and assess the functionality of school SGCs using the prescribed assessment tools and applicable reporting mechanisms;
- d. Assist schools in identifying implementation gaps, operational concerns, and areas for improvement in SGC functionality and stakeholder engagement;
- e. Consolidate and analyze school-level monitoring data and assessment results to identify common concerns and recommend appropriate interventions;
- f. Coordinate with concerned division personnel, school heads, and relevant stakeholders in addressing issues affecting SGC implementation;
- g. Recommend appropriate capacity-building activities and technical assistance interventions based on monitoring and assessment findings; and
- h. Prepare and submit periodic reports and recommendations to the Schools Division Superintendent on the status, accomplishments, and areas for improvement in SGC implementation.

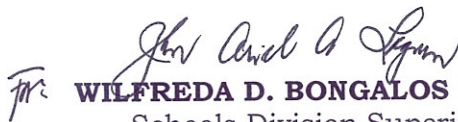
The Chairperson shall provide overall direction and supervision to the Composite Team, while the Vice-Chairperson shall assist in coordinating its activities and ensuring the completion of assigned tasks. All members shall perform

their respective functions and other related duties as may be assigned by the Chairperson, consistent with their areas of responsibility.

4. The concerned school heads and school SGC coordinators are enjoined to extend the necessary cooperation and provide the required information and documentation to facilitate the team's technical assistance and monitoring activities.

5. This designation shall take effect immediately and shall remain in force unless otherwise revoked or amended by subsequent issuance.

6. Immediate dissemination of and compliance with this Memorandum are hereby directed.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent 

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