



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

October 13, 2026

DIVISION MEMORANDUM
No. 856 , s. 2026

**REQUEST FOR PROCTORS FOR THE PNP ENTRANCE
AND PROMOTIONAL EXAMINATIONS**

To: Assistant Schools Division Superintendent
Public Elementary and Secondary School Heads
Public School Teachers
All Others Concerned

1. Attached is the communication from the Regional Director Atty. Leonora G. Bartolome, CPA, CESO V of National Police Commission, Regional Office 7, requesting this Office the assistance in facilitating the availability of **fifty-six (56) qualified teaching personnel** who will serve as **Proctors** during the conduct of **PNP Entrance and Promotional Examinations** on Sunday, **October 18, 2026**, at **Tagbilaran City College**, Satellite Road, Dampas, Tagbilaran City, Bohol.
2. The designated proctors shall be properly briefed on their duties and responsibilities, including the pertinent examination rules, procedures, and protocols, prior to their deployment on Friday, **October 16, 2026** at **9:00 a.m.** at the same address above cited. Concerned teachers, kindly refer to the attached list of proctors for your reference.
3. Immediate dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


JOHN ARIEL A. LAGURA PhD
Assistant Schools Division Superintendent

WDB/JAAL/ADMIN/atm



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>



Republic of the Philippines
NATIONAL POLICE COMMISSION
REGIONAL OFFICE 7
Doña Modesta Gaisano St., Sudlon, Lahug, Cebu City



September 24, 2026

DR. WILFREDA D. BONGALOS, PhD, CESO V
Schools Division Superintendent
DepEd Division of Tagbilaran City
Tagbilaran City, Bohol

DepEd
TAGBILARAN CITY DIVISION
SCHOOLS SECTION
RECEIVED
Received by: *[Signature]*
Date: **SEP 29 2026**
Time: **4:01**

Subject: **Request for Proctors for the PNP Entrance and Promotional Examinations on October 18, 2026**

Dear **Dr. Bongalos**:

Greetings!

The National Police Commission (NAPOLCOM), through Regional Office No. VII, will administer the **PNP Entrance and Promotional Examinations** on **Sunday, October 18, 2026**, at the designated testing center in **Tagbilaran City College**, Satellite Road, Dampas District, Tagbilaran City, Bohol.

In this connection, may we respectfully request the assistance of the Department of Education Division of Tagbilaran City in facilitating the availability of **fifty-six (56) qualified teaching personnel** from your jurisdiction who may serve as **Proctors** during the conduct of the examinations.

The participation of the aforementioned teaching personnel will greatly contribute to the orderly, efficient, and credible administration of the examinations. The designated proctors shall be properly briefed on their duties and responsibilities, including the pertinent examination rules, procedures, and protocols, prior to their deployment, which will be scheduled on **Friday, October 16, 2026, at 09:00 AM at Tagbilaran City College, Satellite Road, Dampas District, Tagbilaran City, Bohol.**

For coordination and other concerns, your designated representative may contact **Ms. Lieah Amor C. Lanit** at 09128217887 or **Atty. Carren Paulet V. Cuyos** at 09682047083.

We sincerely hope for your favorable consideration of this request. Your continued support and cooperation in the successful administration of the PNP Entrance and Promotional Examinations are highly appreciated.

Thank you very much.

Sincerely,

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION
SDS OFFICE
RECEIVED
BY: *[Signature]* TIME: _____
DATE: **9/30/2024** CTR#: **9-228**

[Signature]
ATTY. LEONORA G. BARTOLOME, CPA, CESO V
Regional Director