



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

October 6, 2026

DIVISION MEMORANDUM

NO: 845 s. 2026

UPDATES ON THE REFINEMENT AND FINALIZATION OF THE TRAINING RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM

TO: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby disseminates RM 903 s. 2026 Re: "**Updates on the Refinement of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum**," the contents of which are self-explanatory.
2. Please see attached Memorandum for more details.
3. For your information.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/fct



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

06 OCT 2026

No. **0903** s. 2026

UPDATES ON THE REFINEMENT AND FINALIZATION OF THE TRAINING RESOURCE PACKAGE (TRP) FOR SCHOOL HEADS ON THE IMPLEMENTATION OF THE STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM

To: Schools Division Superintendents
Assistant Schools Division Superintendents
All Others Concerned

1. Attached is an Advisory from Dir. Joseph G. Dela Cruz dated September 25, 2026, regarding the **Updates on the Refinement and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum**.
2. All SGOD Chiefs and HRDS Personnel are directed to ensure that all participants indicated in the enclosures are informed and all necessary arrangements are prepared.
3. For more details, refer to the following:
 - a. Advisory - Updates on the Refinement and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum;
 - b. Enclosure 1 – List of Participants;
 - c. Enclosure 2 – Instruction for Accessing the DepEd Learning Management System (LMS); and
 - d. DM-OULS-2026-389 and its enclosures – Refinement and Finalization of the Training Resource Package (TRP) for School Heads on the Implementation of the Strengthened Senior High School Curriculum
4. For queries, please contact Mr. Misael G. Borgonia, Chief Education Supervisor of the Human Resource Development Division and NEAP-R Focal Person, at 0917-711-1697.
5. This Memorandum is for immediate dissemination and compliance of all concerned.


DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ABB/FYA/HRDD/MGB/jmdv



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
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09681030629 local 700



DepEd Tayo Region VII



region7.deped.gov.ph





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Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ADVISORY
25 September 2026

*UPDATED SCHEDULE AND PARTICIPANT SELECTION CRITERIA FOR THE TRAINING
OF SCHOOL HEADS ON THE STRENGTHENED SENIOR HIGH SCHOOL
(SSHS) CURRICULUM*

In reference to **DepEd Memorandum DM-OULS-2026-130** (*Implementation of the 2026 Training and Development Activities for the Strengthened Senior High School Curriculum*) dated April 07, 2026, and the subsequent **Advisory** dated 24 June 2026 regarding the *Postponement of the Training of School Heads on the Implementation of the Strengthened Senior High School Curriculum*, this Advisory is issued to provide the updated schedule & criteria for selection of participants.

The revised schedule for the Training of School Heads is as follows, with official venues **to be announced in a separate issuance**:

ACTIVITY	UPDATED INCLUSIVE DATES	VENUE
1. Training of School Heads (Mindanao Cluster)	November 9-12, 2026	To be announced
2. Training of School Heads (Visayas Cluster)	November 16-20, 2026	To be announced
3. Training of School Heads (Luzon Cluster)	November 23-27, 2026	Within NCR

**The specific hotels, accommodation arrangements, and check-in procedures will be communicated in a separate advisory as soon as venue procurement is completed.*

Regional Offices (ROs) through the Human Resource Development Division (HRDD) and Curriculum and Learning Management Division (CLMD), in close coordination with Schools Division Offices (SDOs), shall observe the following qualifications in screening and nominating participants:

- Must be an actively serving School Principal, Assistant Principal, or officially designated Teacher-in-Charge (TIC)/Head Teacher directly supervising an implementing Senior High School.
- Must be nominated within the region's allocated slots, with no more than one participant from the same school.
- Must have no conflicting administrative or travel commitments on the updated dates and must lead school-level implementation immediately upon completion of the training.



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All regions must strictly comply with their allocated number of participants detailed in **Enclosure 1 (Regional Allotment of Participants (School Heads/TICs))**. Nominations exceeding the assigned allocation will not be accommodated.

Regional allocations for Resource Persons (RPs) and Program Management Team (PMT) members are provided in Enclosure 2: Allotment of Resource Persons and Program Management Team. The number of designated RPs from each region has already been determined by the NEAP Central Office based on the pool of Training Resource Package (TRP) developers and validators. **Regional and Division Offices shall NOT nominate Resource Persons.**

Regional PMT slots are reserved for Regional Senior High School (SHS) Focal Persons who participated in the Validation Workshop for the TRP on the Implementation of the Strengthened SHS Curriculum. If there are unfilled PMT slots within a region's allocation, the Regional Office may nominate alternates to fill the remaining slots.

Regional Offices are requested to submit the consolidated, official list of nominees using the attached template in **Enclosure 3 (Participant Nomination Form)** and **any nominated PMT alternates** via email to the NEAP-Quality Assurance Division (QAD) at neap.qad@deped.gov.ph on or before October 16, 2026.

In addition, all officially endorsed participants must accomplish the online registration via <https://sites.google.com/deped.gov.ph/neap2026reg/> to facilitate room allocation, meal accommodation management, and the timely provision of session resource packages and workshop materials.

For queries and concerns, you may contact **Mr. Arlu Bernard J. Cabañero** and **Ms. Ma. Cecilia S. Ferraz** via email at pdd.pdi@deped.gov.ph. You may also reach us through **(02) 8638-8638 (NEAP)**.

For information and guidance.


JOSEPH G. DELA CRUZ
Director IV

National Educators Academy of the Philippines



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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

ENCLOSURE 1:

REGIONAL ALLOCATION OF PARTICIPANTS (SCHOOL HEADS / TICs)

(Note: No more than one participant from the same school)

Cluster	Region	Allocated School Heads/TICs
1. Training of School Heads (Luzon Cluster)	NCR	29
	CAR	15
	I	14
	II	33
	III	90
	CALABARZON	25
	MIMAROPA	6
2. Training of School Heads (Visayas Cluster)	V	11
	VI	45
	NIR	99
	VII	28
3. Training of School Heads (Mindanao Cluster)	VIII	25
	IX	28
	X	34
	XI	18
	XII	17
	CARAGA	24



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ENCLOSURE 2:

**ALLOCATION OF RESOURCE PERSONS (RPS)
AND PROGRAM MANAGEMENT TEAM (PMT)**

(RPs are pre-identified by NEAP-CO; PMT prioritizes Regional SHS Focal Persons who attended the TRP Validation Workshop.)

Cluster	Region	Resource Persons (RPS) *already identified	Regional PMT Allocation
1. Training of School Heads (Luzon Cluster)	NCR	6	2
	CAR	1	1
	I	2	1
	II	1	1
	III	9	1
	CALABARZON	4	1
	MIMAROPA	1	1
	VIII	1	
	IX	1	
2. Training of School Heads (Visayas Cluster)	NCR	3	
	I	1	
	III	4	
	CALABARZON	2	
	V	2	2
	VI	4	2
	NIR	4	2
	VII	14	2
	VIII	1	
3. Training of School Heads (Mindanao Cluster)	NCR	3	
	I	1	
	III	4	
	CALABARZON	2	
	VIII	4	1
	IX	2	1
	X	2	1
	XI	4	1
	XII	2	3
	CARAGA	2	1



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ENCLOSURE 3:

PARTICIPANT / PMT ALTERNATE NOMINATION FORM

Region: _____

Cluster: _____

No.	Full Name (Last Name, First Name, M.I.)	School ID *N/A if not applicable	Role (School Head/TIC/PMT Alternate)	Official DepEd Email Address
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Prepared by:

Chief, HRDD/CLMD

Recommending Approval:

Assistant Regional Director

Approved by:

Regional Director



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ADVISORY

24 June 2026

*Postponement of the Training of School Heads on the Implementation of
Strengthened Senior High School Curriculum*

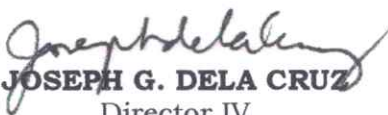
In reference to **DM-OULS-2026-130** titled *Implementation of the 2026 Training and Development Activities for the Strengthened Senior High School (SSHS) Curriculum* dated April 7, 2026, this advisory is issued to announce the **postponement of the following Training of School Heads activities:**

Activity	Supposed Schedule	Venue
1. Training of School Heads (Luzon Cluster)	July 5-9, 2026	NCR
2. Training of School Heads (Visayas Cluster)	July 19-23, 2026	Bacolod City
3. Training of School Heads (Mindanao Cluster)	August 2-6, 2026	General Santos City

The updated schedule and other details regarding the conduct of the activities will be communicated through a separate advisory.

For queries and concerns, you may contact **Mr. Mark Alvin M. Cruz**, Senior Education Program Specialist, at neap.qad@deped.gov.ph. You may also reach us through **(02) 8638-8638 (NEAP)**.

For information and guidance.


JOSEPH G. DELA CRUZ

Director IV

National Educators Academy of the Philippines



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM

DM-OULS-2026- 130

FOR : **Undersecretaries**
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division Superintendents
HRDD and CLMD Chiefs
SGOD and CID Chiefs
All Others Concerned

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **IMPLEMENTATION OF THE 2026 TRAINING AND
DEVELOPMENT ACTIVITIES FOR THE STRENGTHENED SENIOR
HIGH SCHOOL (SSHS) CURRICULUM**

DATE : 07 April 2026

1. In support of the Full Implementation of the Strengthened Senior High School Curriculum in School Year 2026-2027 (DepEd Memorandum No. 012, s. 2026), the National Educators Academy of the Philippines (NEAP) shall conduct the **roll-out of the curriculum training program**. This initiative aims to develop teachers' understanding of the curriculum and strengthen their capacity for effective implementation.
2. This next phase covers the National Training of Trainers (NTOT), Training of Teachers, Development of Online Training Materials, and the Training of School Heads to ensure the standardized delivery of the new curriculum across all regions.
3. The schedule of activities is as follows:

Activity	Date	Venue/Modality
A. Training of Teachers		
1. National Training of Trainers for Effective Communication and Mabisang Komunikasyon	April 20-24, 2026	NCR

2. National Training of Trainers for General Science and General Mathematics	April 20-24, 2026	NCR
3. National Training of Trainers for Life and Career Skills and Pag-aaral ng Kasaysayan at Lipunang Pilipino	April 27-May 1, 2026	NCR
4. Strengthened Senior High School Curriculum Training for Teachers	May 2026	All Regions
B. Development of Online Training Materials		
1. Workshop on the Development of Online Training Materials (Batch 1 – Academic Electives)	April 12-17, 2026	Baguio Teachers Camp, Baguio City
2. Workshop on the Development of Online Training Materials (Core Subjects)	May 3-8, 2026	NEAP NCR, Marikina City
3. Workshop on the Development of Online Training Materials (Batch 2 – Academic Electives)	May 17-22, 2026	NEAP NCR, Marikina City
C. Training of School Heads		
5. Training of Schools Heads (Luzon Cluster)	July 5-9, 2026	NCR
6. Training of Schools Heads (Visayas Cluster)	July 19-23, 2026	Bacolod City
7. Training of Schools Heads (Mindanao Cluster)	August 2-6, 2026	General Santos City

4. Specific venues and detailed logistical arrangements for the teachers' training activities, as well as the Workshop on the Development of Online Training Materials and the Training of School Heads, shall be issued through separate advisories.
5. The details of the online training to be conducted through the DepEd Learning Management System shall be issued in a separate advisory. This training is open to all SSHS teachers from both public and private schools.
6. The regional allotment for the National Training of Trainers (NTOT) for Core Subjects, including the specific subject area breakdowns, is provided in **Enclosure No. 1**, while the corresponding selection criteria and qualifications for these participants are detailed in **Enclosure No. 2**.
7. Regional HRDD Chiefs are hereby directed to coordinate closely with their respective CLMD Chiefs to ensure that the identified participants and nominees strictly meet the requirements and qualifications stipulated in Enclosure 2.
8. Regional Offices (ROs) are requested to submit their official list of nominees using the template provided in **Enclosure No. 3**, which must be sent via email to the NEAP - Quality Assurance Division (QAD) at neap.qad@deped.gov.ph on or before **April 8, 2026**.

9. Additionally, all identified participants are required to register through the official portal at <https://sites.google.com/deped.gov.ph/neap2026reg/> to facilitate the issuance of training certificates and access to digital resources.
10. Furthermore, ROs are advised to refer to **Enclosure No. 4** for the participant allocation for the Training of Teachers, including the required number of Resource Persons (RPs) and the Program Management Team (PMT)—composed of the Program Manager, Learning Manager, Finance Officer, Secretariat, Logistics Officer, Welfare Officer, and Monitoring and Evaluation Coordinator—as prescribed in DepEd Memorandum No. 44, s. 2023, for the regional rollout. Priority shall be given to teachers who did not participate in the National Training on the Strengthened Senior High School Curriculum for Teachers (Core Subjects) held on May 25–28 and May 28–June 1, 2025.
11. **Enclosure No. 5** shows the list of training resource material developers who will also serve as RPs/trainers for the NTOT. In relation to this, ROs are requested to nominate additional resource persons for the conduct of NTOT (**See Enclosure 6**).
12. Pursuant to DM-OULS-2026-112, Guidelines on the Utilization of the Downloaded Human Resource Development for Personnel in School and Learning Centers (HRDPSLC) Fund for the Conduct of the Strengthened Senior High School Training Program dated March 18, 2026, the Department provides specific guidelines for utilizing the Human Resource Development for Personnel in Schools and Learning Centers (HRDPSLC) funds downloaded to ROs for the SSSHS Training Program.
13. Participants in all the activities mentioned are reminded to bring their own laptops, extension cords, personal internet connectivity devices (e.g., mobile data or pocket Wi-Fi), and personal medicines to ensure seamless participation in workshop outputs.
14. Board and lodging, travel expenses, and training supplies for the PMT; board and lodging, travel expenses, and honoraria for RPs; and board and lodging for participants shall be charged to the FY 2026 HRD Fund.
15. Participants' travel expenses as well as those of RPs/trainers who are DepEd personnel shall be charged against the downloaded HRD Fund to their respective regions. In case of deficiencies, travel and other incidental expenses may be charged against the HRD Fund or any other available local funds, subject to the usual accounting and auditing rules and regulations. In case of savings, the fund may be used for other activities allowed under the HRD Fund Guidelines.
16. For the Teacher Training in May 2026, the funds to be downloaded to the ROs shall cover the board and lodging, travel expenses, and training supplies for all participants, including local PMT and RPs, subject to the specific guidelines on fund utilization and existing accounting and auditing rules.
17. Teachers who will participate in any activity conducted during the mandatory vacation period shall be required to sign a Conforme (**Enclosure 9**) signifying their voluntary participation in the activity. Furthermore, pursuant to DepEd Order No. 013, s. 2024, teachers whose attendance in these officially authorized

activities falls on class suspensions/cancellations, weekends, holidays, or during the vacation period shall be entitled to vacation service credits, subject to existing rules and regulations.

18. For further inquiries and concerns, kindly contact **Mr. Mark Alvin M. Cruz**, NEAP Senior Education Program Specialist, through neap.qad@deped.gov.ph.
19. For immediate dissemination and appropriate action.

Enclosure:

- Enclosure 1 – Regional Allotment for the National Training of Trainers of the Strengthened Senior High School Curriculum*
- Enclosure 2 - Guidelines on the Selection of the Participants to the National Training of Trainers*
- Enclosure 3 - NTOT Participant Nomination Form*
- Enclosure 4 - Regional Allotment for the Training of Teachers*
- Enclosure 5 - List of Training Resource Material Developers and Resource Persons for the National Training of Trainers (NTOT)*
- Enclosure 6a - Regional Allotment for the Additional Resource Persons for the National Training of Trainers (NTOT)*
- Enclosure 6b - NTOT Additional Resource Persons Nomination Form*
- Enclosure 7 - Terms of Reference for the Strengthened Senior High School Curriculum Trainers*
- Enclosure 8 - Training Matrices*
- Enclosure 9 – Conformance: Voluntary Participation during Mandatory Vacation Period*

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Enclosure 1

**REGIONAL ALLOTMENT FOR THE NATIONAL TRAINING OF TRAINERS OF THE
STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM**

The tables provide a summary of the regional allocation of participants, resource persons, and Program Management Team (PMT) members for the National Training of Trainers (NTOT) under the Senior High School curriculum training programs.

The NCR-HRDD is requested to identify the required number of Classroom Managers, corresponding to the PMT allocations reflected in the table, to serve as part of the Program Management Team during the conduct of the National Training of Trainers. The names of the identified Classroom Managers should be submitted to neap.qad@deped.gov.ph on or before **April 10, 2026**.

National Training of Trainers for Effective Communication and Mabisang Komunikasyon April 20-24, 2026						
Region	Classroom Managers	Effective Communication		Mabisang Komunikasyon		Total
		Participants	Resource Persons (DepEd)	Participants	Resource Persons (DepEd)	
I		3		3		6
II		6		6		12
III		12	1	9	1	23
IVA		6	3	5	2	16
IVB		2	1	3		6
V		3		2	1	6
VI		6		6		12
VII		5	1	6		12
VIII		5	1	3		9
IX		5	1	6		12
X		6		5	1	12
XI		12		12		24
XII		6		3		9
CARAGA		11		9		20
CAR		3		3		6
NCR	6	6		5	1	18
NIR		11	1	9		21
TOTAL	6	108	9	95	6	224



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National Training of Trainers for General Science and General Mathematics April 20-24, 2026						
Region	Classroom Managers	General Science		General Mathematics		Total
		Participants	Resource Persons (DepEd)	Participants	Resource Persons (DepEd)	
I		8	2	6		16
II		8	2	6		16
III		15		15	1	31
IVA		9		6	1	16
IVB		3		2	1	6
V		3		2	1	6
VI		5	1	5	1	12
VII		6		5	1	12
VIII		6		5	1	12
IX		6		6		12
X		6		6		12
XI		14	1	15		30
XII		5	1	6		12
CARAGA		13	1	14		28
CAR		2	1	3		6
NCR	7	9		8	1	25
NIR		12		11	1	24
TOTAL	7	130	9	121	9	276



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National Training of Trainers for Life and Career Skills and Pag-aaral ng Kasaysayan at Lipunang Pilipino April 27-May 1, 2026						
Region	Classroom Managers	Life and Career Skills		Pag-aaral ng Kasaysayan at Lipunang Pilipino		Total
		Participants	Resource Persons (DepEd)	Participants	Resource Persons (DepEd)	
I		6		6		12
II		9		6		15
III		15	1	15		31
IVA		8	2	6	1	17
IVB		3		2	1	6
V		6		2	1	9
VI		6		6		12
VII		9		6		15
VIII		6		6		12
IX		5	1	6		12
X		8	1	6		15
XI		14	1	12		27
XII		6		5	1	12
CARAGA		11	1	13		25
CAR		2	1	2	1	6
NCR	4	9	1	9	3	26
NIR		12		11	1	24
TOTAL	4	135	9	119	9	276



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Enclosure 2

GUIDELINES ON THE SELECTION OF THE PARTICIPANTS TO THE NATIONAL TRAINING OF TRAINERS

1. The Regional Offices (ROs), through the Human Resource Development Division (HRDD) and the Curriculum Learning Management Division (CLMD), shall **screen and identify** the qualified participants based on the following criteria:

a. Current Designation

Participants must be currently serving in any of the following positions:

- i. Learning Area Supervisor
- ii. Public School District Supervisor
- iii. School Head
- iv. Head Teacher
- v. Master Teacher
- vi. Teacher

Nomination of Master Teachers and Teachers shall be based on their **voluntary decision to participate in the national training and to serve as trainers.*

b. Learning Area Specialization

Participants must possess relevant academic preparation (bachelor's and/or graduate degree) and proven expertise in the learning area they will handle, including a strong understanding of the Strengthened Senior High School (SSHS) Curriculum.

c. Training and Facilitation Capability

Participants must have demonstrated experience in conducting or facilitating professional development activities and possess the necessary communication and presentation skills to effectively train teachers and deliver curriculum content. See **Enclosure 7** for the Terms of Reference for Trainers.

d. Digital Literacy and Technical Readiness

Participants must be capable of using various digital tools (e.g. mentimeter, kahoot, slido, etc) to support training delivery.

e. Availability and Commitment

Participants must be in good health to physically engage in intensive training sessions and must have no conflicting commitments on scheduled dates. They must also be ready to lead the regional rollout of the SSHS Curriculum training immediately after the NTOT.



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Enclosure 3

NATIONAL TRAINING OF TRAINERS PARTICIPANT NOMINATION FORM

REGION: _____

Instructions:

1. Accomplish the nomination form completely and accurately. Ensure that all information—including full name, position, office / station, email address, and core subject—is correctly encoded.
2. Submit the signed PDF copy via email to neap.qad@deped.gov.ph on or before April 8, 2026.
3. Add rows to the form as necessary.
4. Ensure that the number of nominees per subject area strictly matches the regional allotment indicated in Enclosure No. 1.

No.	Full Name (Last, First, M.I.)	Position	Office / Station	Email Address	Core Subject
1					
2					
Add rows as necessary.					

Prepared by:

Chief, HRDD / CLMD

Recommending Approval:

Assistant Regional Director

Approved:

Regional Director



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Enclosure 4

REGIONAL ALLOTMENT FOR THE TRAINING OF TEACHERS

DESCRIPTION AND GUIDELINES

This enclosure provides the detailed breakdown of the required number of participants, resource persons, and management staff for the regional implementation of the Strengthened Senior High School (SSHS) Curriculum Training.

To ensure the quality and standardization of the training, the following parameters were used to determine the allocations:

- Each class is optimized for a maximum of **40–50 teachers** to facilitate interactive learning and workshops.
- Allocated at a ratio of **three (3) RPs per class** to provide adequate subject-matter expertise and feedback on outputs.
- Pursuant to **DepEd Memorandum No. 44, s. 2023**, each training must be supported by a dedicated PMT to manage logistics, learning flow, and quality assurance. The PMT count provided in the tables includes:
 - **Program Manager:** Oversees the overall administrative and operational execution.
 - **Learning Manager:** Ensures the fidelity of the training delivery and manages the session flow.
 - **Monitoring & Evaluation (M&E) Coordinator:** Tracks participant progress, attendance, and evaluates the effectiveness of the training.
 - **Documenter:** Records the proceedings of the learning sessions using the prescribed documentation template.
 - **Secretariat:** Manages learner registration and attendance, assists with materials and session outputs, and compiles session documents and resources.
 - **Welfare Officer:** Ensures adequate inclusion, safety, security, health, and wellness provisions at the venue and addresses any emerging related concerns affecting participants, the PMT, and resource persons.
 - **Logistics Officer:** Ensures the availability and quality of facilities, equipment, and resources; leads venue inspections; and makes sure session rooms are consistently prepared and conducive to learning.



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- **Finance Officer:** Oversees program finances, including fund allocation, disbursement, procurement, and documentation; monitors expenditures; and completes liquidation and financial reporting for the Program Completion Report.
- **Total Pax** - This represents the combined number of Teachers, RPs, and PMT members for whom board and lodging shall be provided under the downloaded HRD Funds.

Regions are advised to strictly adhere to these counts to ensure proper fund utilization and compliance with auditing rules.

REGION I					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	44	1	3	4	51
GENERAL MATHEMATICS	58	2	6	5	69
GENERAL SCIENCE	66	2	6	5	77
LIFE AND CAREER SKILLS	65	2	6	5	76
MABISANG KOMUNIKASYON	44	1	3	4	51
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	54	2	6	5	65
GRAND TOTAL					389

REGION II					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	82	2	6	5	93
GENERAL MATHEMATICS	78	2	6	5	89
GENERAL SCIENCE	86	2	6	5	97
LIFE AND CAREER SKILLS	101	3	9	6	116
MABISANG KOMUNIKASYON	70	2	6	5	81
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	84	2	6	5	95
GRAND TOTAL					571



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REGION III					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	167	4	12	7	186
GENERAL MATHEMATICS	208	5	15	8	231
GENERAL SCIENCE	208	5	15	8	231
LIFE AND CAREER SKILLS	230	5	15	8	253
MABISANG KOMUNIKASYON	146	3	9	6	161
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	202	5	15	8	225
GRAND TOTAL					1287

REGION IV-CALABARZON					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	77	2	6	5	88
GENERAL MATHEMATICS	94	2	6	5	105
GENERAL SCIENCE	119	3	9	6	134
LIFE AND CAREER SKILLS	116	3	9	6	131
MABISANG KOMUNIKASYON	60	2	6	5	71
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	91	2	6	5	102
GRAND TOTAL					631

MIMAROPA REGION					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	23	1	3	4	30
GENERAL MATHEMATICS	25	1	3	4	32



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

GENERAL SCIENCE	26	1	3	4	33
LIFE AND CAREER SKILLS	31	1	3	4	38
MABISANG KOMUNIKASYON	18	1	3	4	25
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	30	1	3	4	37
GRAND TOTAL					195

REGION V					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	32	1	3	4	39
GENERAL MATHEMATICS	46	1	3	4	53
GENERAL SCIENCE	43	1	3	4	50
LIFE AND CAREER SKILLS	53	2	6	5	64
MABISANG KOMUNIKASYON	31	1	3	4	38
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	44	1	3	4	51
GRAND TOTAL					295

REGION VI					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	72	2	6	5	83
GENERAL MATHEMATICS	83	2	6	5	94
GENERAL SCIENCE	74	2	6	5	85
LIFE AND CAREER SKILLS	92	2	6	5	103
MABISANG KOMUNIKASYON	57	2	6	5	68
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	78	2	6	5	89
GRAND TOTAL					522



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

REGION VII					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	63	2	6	5	74
GENERAL MATHEMATICS	97	2	6	5	108
GENERAL SCIENCE	97	2	6	5	108
LIFE AND CAREER SKILLS	109	3	9	6	124
MABISANG KOMUNIKASYON	56	2	6	5	67
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	94	2	6	5	105
GRAND TOTAL					586

REGION VIII					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	51	2	6	5	62
GENERAL MATHEMATICS	70	2	6	5	81
GENERAL SCIENCE	70	2	6	5	81
LIFE AND CAREER SKILLS	77	2	6	5	88
MABISANG KOMUNIKASYON	49	1	3	4	56
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	80	2	6	5	91
GRAND TOTAL					459

REGION IX					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	67	2	6	5	78
GENERAL MATHEMATICS	76	2	6	5	87
GENERAL SCIENCE	73	2	6	5	84



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

LIFE AND CAREER SKILLS	86	2	6	5	97
MABISANG KOMUNIKASYON	61	2	6	5	72
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	78	2	6	5	89
GRAND TOTAL					507

REGION X					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	80	2	6	5	91
GENERAL MATHEMATICS	92	2	6	5	103
GENERAL SCIENCE	94	2	6	5	105
LIFE AND CAREER SKILLS	109	3	9	6	124
MABISANG KOMUNIKASYON	63	2	6	5	74
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	91	2	6	5	102
GRAND TOTAL					599

REGION XI					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	195	4	12	7	214
GENERAL MATHEMATICS	212	5	15	8	235
GENERAL SCIENCE	213	5	15	8	236
LIFE AND CAREER SKILLS	228	5	15	8	251
MABISANG KOMUNIKASYON	180	4	12	7	199
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	199	4	12	7	218
GRAND TOTAL					1353



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

REGION XII					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	51	2	6	5	62
GENERAL MATHEMATICS	61	2	6	5	72
GENERAL SCIENCE	61	2	6	5	72
LIFE AND CAREER SKILLS	79	2	6	5	90
MABISANG KOMUNIKASYON	43	1	3	4	50
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	55	2	6	5	66
GRAND TOTAL					412

CARAGA					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	80	2	6	5	91
GENERAL MATHEMATICS	70	2	6	5	81
GENERAL SCIENCE	69	2	6	5	80
LIFE AND CAREER SKILLS	73	2	6	5	84
MABISANG KOMUNIKASYON	44	1	3	4	51
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	79	2	6	5	90
GRAND TOTAL					477

CAR					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	23	1	3	4	30
GENERAL MATHEMATICS	30	1	3	4	37
GENERAL SCIENCE	29	1	3	4	36



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

LIFE AND CAREER SKILLS	31	1	3	4	38
MABISANG KOMUNIKASYON	23	1	3	4	30
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	28	1	3	4	35
GRAND TOTAL					206

NCR					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	77	2	6	5	88
GENERAL MATHEMATICS	102	3	9	6	117
GENERAL SCIENCE	108	3	9	6	123
LIFE AND CAREER SKILLS	120	3	9	6	135
MABISANG KOMUNIKASYON	76	2	6	5	87
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	103	3	9	6	118
GRAND TOTAL					668

NIR					
Subject/Elective	No. of Teachers	No. of Classes	Resource Person	Program Management Team (PMT)	Total Pax
EFFECTIVE COMMUNICATION	151	4	12	7	170
GENERAL MATHEMATICS	175	4	12	7	194
GENERAL SCIENCE	167	4	12	7	186
LIFE AND CAREER SKILLS	187	4	12	7	206
MABISANG KOMUNIKASYON	145	3	9	6	160
PAG-AARAL NG KASAYSAYAN AT LIPUNANG PILIPINO	170	4	12	7	189
GRAND TOTAL					1105



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 5

LIST OF TRAINING RESOURCE MATERIAL DEVELOPERS AND RESOURCE PERSONS FOR THE NATIONAL TRAINING OF TRAINERS (NTOT)

Core Subjects	Name	Position	Region	SDO	School
General Mathematics	Jollard S. Flores	Master Teacher II	IV-A	Laguna	Dayap National Integrated High School
	Lougene N. Hilario	Teacher III	NCR	Muntinlupa City	Tunasan National High School
	Jean L. Bataller	Master Teacher II	V	Albay	San Jose National High School
	Michelle Cruz	Master Teacher I	III	City of San Jose Del Monte	San Jose Del Monte National High School
General Science	Benjamin C. Abregado	Master Teacher I	II	Cauayan City	Cauayan City Stand-Alone Senior High School
	Ivy Pfizer G. Arellano	Teacher III	II	Isabela	Jones Rural School
	John-John Q. Garcia	Principal I	I	La Union	Cabaruan Integrated School
	Lorie Mae V. Viloria	Master Teacher I	I	Pangasinan I	Bued National High School
Mabisang Komunikasyon	Arjohn V. Gime	Master Teacher II	NCR	Manila	Manila Science High School
	Rheymon C Cortez	Teacher II	III	Olongapo City	Tapinac Senior High School
	Sigrid F. Tibordo	Master Teacher I	IV-A	Tayabas	Luis Palad Integrated High School
	Democrito C. Cabile Jr.	Principal II	IV-A	Tayabas	Luis Palad Integrated High School
Effective Communication	Shiela Niña Rea-Santes	Master Teacher II	IV-A	Quezon Province	Paaralang Sekundarya ng Lucban
	Darryl G. Ramos	Teacher II	III	Olongapo City	Tapinac Senior High School



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

	Mary Rose P. Gonzales	Teacher II	IV-A	Rizal	Morong National Senior High School
	Algin S. Jacobe	Master Teacher I	IV-A	Rizal	San Isidro Senior High School
	Rodel Q. Amita	Master Teacher II	IV-A	Cavite	General Mariano Alvarez Technical High School
Kasaysayan ng Pilipinas at Lipunang Pilipino	Jennyrose M. Cabueñas	Master Teacher II	IV-A	Antipolo City	Antipolo National High School
	Edna L. De Jesus	Asst. Principal II	NCR	Valenzuela City	Vicente P. Trinidad National High School
	Lynet D. Del Pilar	Master Teacher I	NCR	Valenzuela City	Parada National High School
	Racquel Lazaro	Head Teacher	NCR	Pasig City	Rizal Experimental Station and Pilot School of Cottage Industries
Life and Career Skills	Maricor N. Ronio	Master Teacher II	NCR	Manila	Araullo High School
	Rebecca Tamosa Arevalo	Master Teacher I	IV-A	Antipolo City	San Jose National High School
	Jennifer B. Cudal	Master Teacher I	III	Pampanga	Diosdado Macapagal Memorial High School



Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 6.A

REGIONAL ALLOTMENT FOR ADDITIONAL RESOURCE PERSONS FOR THE NATIONAL TRAINING OF TRAINERS (CORE SUBJECTS)

Region	No. of Resource Persons					Pag-aaral ng Kasaysayan at Lipunang Pilipino	Total
	Effective Communication	Mabisang Komunikasyon	General Science	General Mathematics	Life and Career Skills		
I							0
II							0
III							0
CALABARZON							0
MIMAROPA	1			1		1	3
V		1				1	2
VI			1	1			2
VII	1			1			2
VIII	1			1			2
IX	1				1		2
X		1			1		2
XI			1		1		2
XII			1			1	2
CARAGA			1				2
CAR			1		1	1	3
NCR							0
NIR	1			1		1	3
TOTAL	5	2	5	5	5	5	27



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 6.B

**NATIONAL TRAINING OF TRAINERS ADDITIONAL RESOURCE PERSONS
NOMINATION FORM**

REGION: _____

Instructions:

1. Accomplish the nomination form completely and accurately. Ensure that all information—including full name, position, office/station, email address, and core subject—is correctly encoded.
2. Submit the signed PDF copy via email to neap.qad@deped.gov.ph on or before April 8, 2026.
3. Add rows to the form as necessary.
4. Ensure that the number of nominees per core subject strictly matches the regional allotment indicated in the first part (Enclosure 6.a) of this enclosure.

No.	Full Name (Last, First, M.I.)	Position (Please do not abbreviate)	Office / Station	Email Address	Core Subject
1					
2					
Add rows as necessary.					

Prepared by:

Chief, HRDD / CLMD

Recommending Approval:

Assistant Regional Director

Approved:

Regional Director



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 7

**TERMS OF REFERENCE FOR THE
STRENGTHENED SENIOR HIGH SCHOOL CURRICULUM TRAINERS**

BEFORE SESSION

1. Session Preparation
 - a. Thoroughly review the training design, training matrix, session guide, and presentation materials.
 - b. Ensure readiness to exhibit subject-matter expertise:
 - i. Delivery of accurate content
 - ii. Transitioning topics logically
 - iii. Presenting concepts clearly and aligned to session objectives.
 - c. Practice use of technology and resources in the delivery of sessions.
 - d. Coordinate with the class manager the preparation of training materials and technologies as identified in the training resource package.
2. Learning Environment Setup
 - a. Prepare tools and resources needed for delivery, including technology.
 - b. Coordinate with the class manager the training room's physical arrangement requirements to support an optimal training experience.
3. Professionalism
 - a. Present oneself in a professional manner and ensure that attire is appropriate for the training context.

DURING SESSION

1. Session Opening
 - a. Present the session objectives and expectations clearly.
 - b. Facilitate motivational or mood-setting activities as designed in the training resource package.
2. Session Facilitation
 - a. Deliver sessions based on the quality-assured training design using the training resource package.
 - b. Establish rapport and encourage participation.
 - c. Use clear language, correct grammar, and a well-modulated voice.
 - d. Use non-verbal communication effectively.
 - e. Apply appropriate and clean humor to help sustain engagement.
 - f. Make learning relevant by supporting the discussion with real-life, contextualized examples and activities.
 - g. Give clear instructions for all activities/exercises.
 - h. Observe and address participants' needs, strengths, and challenges.
 - i. Use clear and focused questioning.
 - j. Ask follow-up questions to clarify responses and refine understanding.
 - k. Listen attentively and respond firmly and promptly.
 - l. Deliver sessions within the allotted time.
 - m. Inform participants of time requirements for activities and assessments.



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

- n. Use appropriate technology with confidence and ease.
- o. Synthesize participant responses and session activities.
 - i. Highlight key outputs.
 - ii. Guide the group to a consensus or conclusion.
 - iii. Generate ideas from participant sharing.
 - iv. Emphasize relationships between activities and sessions.
- p. Make timely adjustments to content, methodology, and schedule based on learner needs or emerging situations.
- q. Check/evaluate and provide constructive feedback to participants' output and performance.

AFTER SESSION

- 1. Follow-through and Support
 - a. Return checked/evaluated outputs to participants, with feedback for support and improvement.
 - b. Review documentation reports and results of end-of-day evaluation to identify learning-related action items that need to be addressed during the training.
- 2. Reflection and Improvement
 - a. Participate in daily debriefing sessions to process training experience and set directions for sustaining training quality.
 - b. Reflect on personal performance and incorporate feedback for improvement.



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 8

TRAINING MATRICES

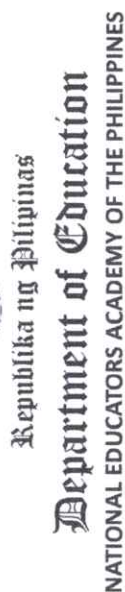
Activity Title	Date	Venue
National Training of Trainers for Effective Communication and Mabisang Komunikasyon	April 20-24, 2026	Within NCR
National Training of Trainers for General Science and General Mathematics	April 20-24, 2026	Within NCR
National Training of Trainers for Life and Career Skills and Pag-aaral ng Kasaysayan at Lipunang Pilipino	April 27 to May 1, 2026	Within NCR
Strengthened Senior High School Curriculum Training for Teachers	May 2026	All Regions

National Training of Trainers for Strengthened Senior High Curriculum Core Subjects				
Time	Day 0	Day 1	Day 2	Day 3
8:00 AM			MOL	MOL
8:15 AM				
8:30 AM		Opening Program Pre-Test	Continuation of Session 3	Continuation of Session 6
8:45 AM				
9:00 AM				
9:15 AM		Session 1: Features of Strengthened SHS	Session 4: Exploring the [Core Subject] Curriculum (Part 3)	Session 7: Assessing Learning
				Continuation of Workshop 2
				Workshop 3: Workplace Application Plan
				Post Test



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Travel Time	9:30 AM	9:45 AM	and the Instructional Design Framework				
	9:45 AM	10:00 AM	Health Break				
	10:00 AM	10:15 AM	Continuation of Session 1				
	10:15 AM	10:30 AM	Session 2: Exploring the [Core Subject] Curriculum (Part 1)				
Travel Time	10:30 AM	11:00 AM	Continuation of Session 4	Session 5: Exploring the [Core Subject] Curriculum (Part 4)	Continuation of Session 7	Closing Program	
	11:00 AM	11:15 AM					
	11:15 AM	11:30 AM					
	11:30 AM	12:00 PM					
	Lunch Break						
	12:00 PM	1:00 PM	Continuation of Session 2	Continuation of Session 5	Continuation of Workshop 1		Travel Time
	1:00 PM	2:00 PM					
	2:00 PM	2:15 PM					
2:15 PM	2:45 PM						
2:45 PM	3:00 PM	Health Break	Continuation of Session 5	Workshop 2: Demonstration Teaching			
3:00 PM	3:15 PM						
3:15 PM	3:30 PM						
3:30 PM	4:00 PM						
4:00 PM	5:00 PM	Session 6: Choosing Appropriate Strategies	End-of-Day Evaluation PMT Debriefing	End-of-Day PMT Debriefing			
5:00 PM	5:15 PM						
5:15 PM	5:30 PM						



Doc. Ref. Code	PAWIM-F-026	Rev	00
Effectivity	09.20.21	Page	22 of 24



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

12:00 PM	1:00 PM	Lunch Break			
1:00 PM	2:00 PM	Continuation of Session 2	Continuation of Session 5	Continuation of Workshop 1	Continuation of Workshop 2
2:00 PM	2:15 PM				
2:15 PM	2:45 PM	Session 3: Exploring the [Core Subject] Curriculum (Part 2)	Health Break	Workshop 2: Demonstration Teaching	Health Break
2:45 PM	3:00 PM				
3:00 PM	3:15 PM	Snacks	Continuation of Session 3	Continuation of Workshop 2	End-of-Day PMT Debriefing
3:15 PM	3:30 PM				
3:30 PM	4:00 PM	Opening Program Pre-Test	Continuation of Session 5	Session 6: Choosing Appropriate Strategies	Continuation of Workshop 2
4:00 PM	5:00 PM				
5:00 PM	5:15 PM	PMT Debriefing	End-of-Day Evaluation PMT Debriefing	End-of-Day PMT Debriefing	End-of-Day PMT Debriefing
5:15 PM	5:30 PM				



Republika ng Pilipinas
Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 9

**VOLUNTARY PARTICIPATION DURING MANDATORY
VACATION PERIOD**

I, _____, a teacher of _____,
hereby acknowledge that the month of April is the **mandatory vacation period for teachers** in accordance with existing DepEd policies.

Notwithstanding this, I **voluntarily signify my willingness to participate** in the activity entitled **National Training of Trainers on the Strengthened Senior High School Curriculum** to be conducted on _____.

I understand that my participation in the said activity is **voluntary** and that I have been duly informed of the policies governing the mandatory vacation period for teachers. I execute this Conforme to manifest my consent to participate in the said activity.

Signature of Teacher: _____

Printed Name: _____

Position/Designation: _____

School/Office: _____

Date: _____