



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools
Division Superintendent**

DIVISION MEMORANDUM
No. **827** , s. 2026

October 5, 2026

DIVISION JDVP-ONLINE BILLING SYSTEM AND DEPLOYMENT ORIENTATION

TO: Mr. Jonathan Membreve – School Head, Mansasa National High School
Dr. Joselito Galindo – School Head, Manga National High School
Mr. Alberto Tibod Jr. – School Head, San Isidro National High School
Mr. Nilo Sendrijas – School Head, Cogon National High School
Dr. Legardo Palaca Jr. – School Head, Tagbilaran City SHS
Concerned AOs of the above-mentioned Schools
Mr. Jose Marinas III -Div. ITO

1. To ensure the proper, efficient, and timely implementation of the **Joint Delivery Voucher Program (JDVP)**, the Division of Tagbilaran City shall conduct a JDVP-JOBS Deployment Orientation for the concerned school heads with their respective Administrative Officers.
2. The orientation shall focus on the procedures, requirements, and other important matters related to the **online billing process, submission of supporting documents, and compliance with JDVP billing requirements.**
3. The activity shall be held on **October 8, 2026 (Thursday), from 8:30 A.M. to 11:00 A.M. at the Division Conference Hall, DepEd Division of Tagbilaran City.**
4. The identified school heads are expected to attend the activity personally and participate actively in the discussions. They are also advised to bring laptop and have available the necessary JDVP documents like current list of learners to avail the JDVP and the last SY NC2 Assessment result and other related records for reference during the orientation.
5. For information, guidance, and strict compliance.

WILFREDA D. BONGALOS PhD, CESO V 
Schools Division Superintendent 

WDB/JAAL/CID/JTB/jcb