



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

Office of the Schools
Division
Superintendent

September 29, 2026

DIVISION MEMORANDUM

No. 815, s. 2026

**SUBMISSION OF LEARNER DATA FROM THE PRELIMINARY VISION
SCREENING AND PARENTAL CONSENT FOR THE NEXT-LEVEL SCREENING**

To: All Public Elementary School Heads
Division Medical Team & School Nurses
Division Partnership Focal Person
All Other Concerned

1. The Schools Division of Tagbilaran City, in partnership with the **LIONS CLUB INTERNATIONAL**, will conduct the next level of eye screening for learners who, based on the preliminary vision screening already conducted, may require further eye examination or intervention.
2. All School Heads are directed to submit the **list of Grade 5 & 6 pupils with vision difficulty** to Liza E. Maquiling, Division Focal Person **on or before October 10, 2026**. The list shall be organized **by school, grade level, and section**, using the prescribed reporting format .

Name of Learner	Age	Grade Level & Section	Name of School

3. The submitted data shall serve as the basis for identifying learners who may be considered for the next-level screening. **Inclusion in the list does not constitute a medical diagnosis** and shall be subject to further examination by a qualified eye-care professional.

4. Before participation in the next-level screening, the school shall secure the **written consent of the learner's parent or legal guardian**. The written consent shall also include a **separate authorization for the taking and use of the learner's photographs/videos** during the activity for documentation, recognition of the donor/sponsor, and program-related publicity, including posting on the donor/sponsor's official social media platforms.
5. All learner information, screening results, consent forms, photographs, and other records shall be handled with **strict confidentiality** and in accordance with the **Data Privacy Act of 2012, child protection policies, and applicable DepEd guidelines**.
6. School Heads are requested to ensure the **accuracy, completeness, and timely submission** of the required data and consent forms.
7. For information and compliance of this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent