



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

September 28, 2026

DIVISION MEMORANDUM

NO: 808 s. 2026

CORRIGENDUM TO DM No. 802 s. 2026

**Re: CONDUCT OF TARGET SETTING AND PLANNING FOR THE OFFICE
PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF SCHOOL HEADS**

To: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the issued Division Memorandum No. 802 s. 2026, regarding the **Target Setting and Planning for the Office Performance Commitment and Review Form (OPCRF) for all Public Elementary and Secondary School Heads** on October 1-2, 2026, the field is hereby informed of the following amendments:
 - o **Replacement of Participants (Enclosure No. 1 - List of Participants):**
 - **Lemuel B. Barol** is hereby replaced by **Rex U. Celocia**.
 - **Michelle T. Sagaral** is hereby replaced by **Rosalie A. Tambis**.
 - o **Adjustment of Registration Fee (Paragraph 3):**
 - The Registration Fee collected per participant to cover meals and snacks for two (2) is hereby increased from **₱1,000.00** to **₱2,000.00**.

2. Paragraph 3 of the original Memorandum shall now read as follows:

*"3. A Registration Fee of **₱2,000.00** per participant will be collected to cover meals and snacks during the conduct of the activity and shall be charged against Division MOOE for SDO participants and school MOOE for participants from school. Expenses relative to the conduct of the activity are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash or cheque to the DepEd Division of Tagbilaran City. (Please be advised to use the account name **DEPED TAGBILARAN CITY MOOE TRUST FUND** in payments through cheques) to the DepEd Division of Tagbilaran City. Participants from schools are encouraged to pay the registration fee before the conduct of the activity."*

- 3 All other provisions and details stated in the previous Memorandum remain in full force and effect.



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4. Immediate and wide dissemination of this Memorandum is desired.

For the SDS:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent


AQUILINO T. MILAR JR. PhD, JD
OIC-Schools Division Superintendent
Administrative Officer V 

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