



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

September 24, 2026

DIVISION MEMORANDUM

NO: 802 s. 2026

**CONDUCT OF TARGET SETTING AND PLANNING FOR THE OFFICE PERFORMANCE
COMMITMENT AND REVIEW FORM (OPCRF) OF SCHOOL HEADS**

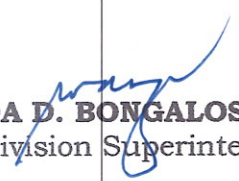
To: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to **DepEd Order (DO) No. 2, s. 2015** (Guidelines on the Establishment and Implementation of the Results-Based Performance Management System [RPMS] in the Department of Education) and in line with **DM-OUHROD-2025-0922** (Additional Guidance on the Implementation of the Performance Management and Evaluation System [PMES]), this Office announces the conduct of the **Target Setting and Planning for the Office Performance Commitment and Review Form (OPCRF)** for all Public Elementary and Secondary School Heads on **October 1-2, 2026** at The Buzz, (Bohol Bee Farm) Liteport, Gallares St. Tagbilaran City.
2. The activity aims to achieve the following objectives:
 - o Strategic alignment of individual school commitments with the Department's Organizational Outcomes, the Basic Education Development Plan (BEDP) 2030, and the Current Administration Agenda.
 - o Explicit setting of performance indicators and targets under the designated Key Result Areas (KRAs) for School Heads.
 - o Standardization of the baseline data, tools, and Means of Verification (MOVs) to be utilized throughout the four phases of the performance cycle.
3. A Registration Fee of **1000php** per participant will be collected to cover meal and snacks during the conduct of the activity and shall be charged against Division MOOE for SDO participants and school MOOE for participants from school. Expenses relative to the conduct of the activity are subject to the usual accounting and auditing rules and regulations. Payments can be made in cash or cheque to the DepEd Division of Tagbilaran City. **(Please be advised to use the account name *DEPED TAGBILARAN CITY MOOE TRUST FUND* in payments through cheques)** to the DepEd Division of Tagbilaran City. Participants from schools are encouraged to pay the registration fee before the conduct of the activity.



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4. Please see attached List of Participants.
5. This Memorandum is issued for the guidance and compliance of all concerned


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/fct

Attachment to DM_____s. 2026

LIST OF PARTICIPANTS

No.	SCHOOL/OFFICE	NAME
1	ASDS Office	John Ariel A. Lagura
2	SGOD	Maurine C. Castaño
3	CID	Janet T. Butalid, EdD
4	SGOD	Ma. Antonette P. Dugang
5	CID	Juanita C. Lafuente
6	SGOD	Liza Maquiling
7	Admin	Aquilino T. Milar Jr.
8	Finance	Michelle T. Sagaral
9	BooL ES	Marilyn Goti-ay
10	Booy ES	Jerry B. Belecina
11	Booy South ES	Ma. Discora H. Sayon
12	Cabawan ES	Glaiza T. Jala
13	City East ES	Lorelei G. Anore
14	Cogon ES	Editha G. Gone
15	Dampas ES	Maria Rachel S. Omasas
16	Dao ES	Florafel C. Datoy
17	Eastern Cogon ES	Eufe Rhoda R. Galon
18	Manga ES	Maria Chona B. Roxas
19	Mansasa ES	Basilides M. Sempron
20	San Isidro ES	Eldiebrando S. Correa
21	Tagbilaran City Central ES	Proserpina A. Doroy
22	Tagbilaran City Central ES - SPED	Lemuel B. Barol
23	Taloto ES	Ma. Dulce Alma A. Lapos
24	Tiptip ES	Felipe D. Epe
25	Ubuja ES	Clementina A. Gamil
26	City of Tagbilaran NHS	Eutropia S. Arcayena
27	Cogon NHS	Nilo J. Sendrijas
28	DCPNHS - SHS	Jenelou John F. Israel
29	DCPNHS-JHS	Corazon H. Samuya
30	Manga NHS	Joselito C. Galendo
31	Mansasa NHS	Jonathan D. Membreve
32	San Isidro NHS	Alberto L. Tibod Jr.
33	TCSHS	Legardo R. Palaca Jr.
34	Taloto NHS	Ermila D. Cardinas
35	Tagbilaran HS for HI	Grace Marie L. Campos