



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

September 17, 2026

DIVISION MEMORANDUM

No. 769 , s. 2026

41ST INTERNATIONAL COASTAL CLEAN-UP ACTIVITY

To: OIC Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Presidential Proclamation No. 470, series of 2003 “**Declaring the 3rd Saturday of September of each year as the International Coastal Clean-up (ICC) Day**” and Presidential Proclamation No. 244, series of 1993 “Declaring September of every year as National Clean-up Month”, all DepEd Tagbilaran City personnel are encouraged to take initiatives and conduct environmental activities in observance of the global coastal clean-up celebrations on **Saturday, September 19, 2026**, which will start at **6:00 o’clock in the morning**.
2. All public elementary and secondary schools are advised to conduct the clean-up activity in their respective campuses, particularly the outside premises including canals and other open areas where waste can block the waterways and pollute our coastal resources. Please require the participants to bring any empty sacks, brooms, tongs and utility gloves to pick up the waste. Attached are the communications from the Office of Tagbilaran City Mayor and Office of the Provincial Governor of Bohol for details.
3. Please get the attendance of all participants during the activity and fill out the Data Form attached, which shall be submitted on **Monday morning, September 21, 2026** at the Division Office, Records Unit.
4. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/ADMIN/atm



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>



Republic of the Philippines
Province of Bohol
CITY GOVERNMENT OF TAGBILARAN
OFFICE OF THE CITY MAYOR

September 16, 2026

TO : ALL PARTNER STAKEHOLDERS
City of Tagbilaran

SUBJECT : CALL FOR PARTICIPATION IN THE INTERNATIONAL COASTAL CLEAN-UP ON SEPTEMBER 19, 2026

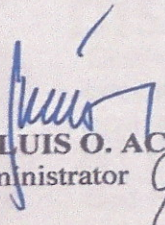
Pursuant to Presidential Proclamation No. 470 Series of 2003 "Declaring the 3rd Saturday of September of each year as the International Coastal Clean-up (ICC) Day" and Presidential Proclamation No. 244 Series of 1993 "Declaring September of every year as National Clean-up Month". All LGUs are enjoined to take initiatives and conduct environmental activities in observance to the global coastal clean-up celebrations with the theme: "Clean Seas for Resilient Communities" on **SEPTEMBER 19, 2026 (SATURDAY) TO START AT 6:00 A.M. within the designated area assigned by Tagbilaran City Environmental Management Office (TCMO).**

In this regard, all Partner Stakeholders of Tagbilaran City are encouraged to join of the said activity. Attached herewith are the Basic Steps for ICC and Trash Data Form. Please bring empty sacks, brooms, tongs and utility gloves in picking-up the wastes and coordinate to Solid Waste Management Office in the collection and proper waste disposal at telephone number 412-2222 local 189 or to Mr. Joselito Taladua – SWM Focal Person.

Thank you very much and we are looking forward to your cooperation.

JANE CENSORIA C. YAP
City Mayor

BY THE AUTHORITY OF THE CITY MAYOR:


ALVIN LUIS O. ACUZAR
City Administrator



TAGBILARAN CITY HALL
J. A. Clarin Street cor. E. Caloceta Street,
Barangay Cogon, Tagbilaran City 6305 Bohol

412-2222 www.tagbilaran.gov.ph mail@tagbilaranstrat.com



TAGBILARAN CITY
Diamond Jubilee
YEARLONG CELEBRATION

8

BASIC STEPS FOR THE VOLUNTEERS DURING THE INTERNATIONAL COASTAL CLEAN-UP (ICC)

1 KNOW YOUR COASTAL CLEAN-UP SITE

Coordinate with the ICC Coordinator or Ecological Solid Waste Management Focal Person of the concerned LGU to confirm your specific area of assignment. (i.e. An institution wants to join the ICC activity in Bacayon should coordinate directly with the ICC Coordinator or the ESWM Focal Person of Bacayon for the specific area of assignment).

2 BRING YOUR OWN COASTAL CLEAN-UP MATERIALS

Bring your own sacks or collection bags for your trash, gloves and tongs for your safety when picking up sharp objects and personal hygiene-related waste.

3 GEOTAG PLASTIC WASTE USING THE PLASTIZEN APP.

Take clear photos of the waste at chest height and upload it through the app. For every 100-meter clean-up area, collect and upload at least 30 photos of plastic waste.

4 PROPERLY SEGREGATE COLLECTED WASTE

Segregate the collected trash according to its classification and type, following the categories indicated in the Ocean Trash Data Form.

5 RECORD THE WASTE COLLECTED

We do not only pick up trash or marine debris; but also we have to record and tally the type of trash in the Trash Data Form provided. Endeavor to count the number of pieces and/or estimate corresponding volume/ weight of the waste (RESIDUAL, SPECIAL WASTE, RECYCLABLE). Please note that only plastic waste can be identified and counted by the Plastizen App. Other types of waste must still be recorded manually using the Ocean Trash Data Form.

6 DISPOSE YOUR TRASH PROPERLY

Gather all collected trash in the designated collection area for proper transport and disposal by Barangay/ Municipal trash collectors to pick them.

7 ALWAYS HAVE DOCUMENTATIONS

Get the attendance of all volunteers in your group and don't forget to take pictures during the activity. These are also the requirements in the submission of your Data Forms.

8 SUBMIT YOUR RECORDED DATA

Submit immediately your filled out Ocean Trash Data Form, attendance sheets and photo documentations to the Ecological Solid Waste Management (ESWM) Focal Person of the Municipality where you conducted the clean-up. The ESWM Focal Person will submit to BPEMO (bpemophil@gmail.com) the consolidated data not later than September 30, 2026.

Be safe!

VOLUNTEER OCEAN TRASH DATA FORM



EXAMPLE:

Plastic Bags: = **8** TOTAL #

Please DO NOT use words or check marks.
Only **numbers** are useful data.

NAME: _____
ORGANIZATION/SCHOOL: _____

EMAIL: _____
MOBILE NO.: _____

CLEANUP SITE DESCRIPTION

Type of Environment (choose one):

☐ Saltwater ☐ Freshwater ☐ Inland

Mode of Data Collection (choose one):

☐ Land ☐ Underwater ☐ Watercraft

SITE INFORMATION

Cleanup Site Name: _____ Coordinates (Lat, Long): _____
Province: _____ City/Municipality: _____ Barangay: _____
Date of Cleanup: _____ Total People: _____ Adult: _____ Children (<12y): _____ Most Unique Item(s) Collected: _____

CLEANUP SUMMARY (TOTAL):

No. of Trash Bags Filled: Estimated Weight: (in kilograms) Estimated Distance Cleaned (in kilometers)

MOST LIKELY TO FIND ITEMS

TOTAL

Grocery bags (plastic): =
Other bags (plastic): =
Beverage bottles (glass)(soda/wine): =
Beverage bottles (plastic)(water/soda): =
Bottle cans: =
Beverage sachets/pouches: =
Bottle caps (metal): =
Bottle caps (plastic): =
Cigarette butts: =

FISHING & BOATING:

TOTAL

Fishing lines, rope (1m=1pc): =
Fishing Net: =
Foam dock pieces (buoys, etc.): =

PACKAGING MATERIAL:

TOTAL

6 – Pack Holders: =
Foam packaging (for electronics/appliances, etc.): =
Other plastic bottles (oil, bleach, shampoos, etc.): =
Plastic sachets/tube (detergent, shampoo, toothpaste): =

Strapping Bands (hard plastic ties): =

PERSONAL HYGIENE:

TOTAL

Condoms: =
Cotton bud sticks: =
Diapers: =
Gloves & masks (PPE): =
Syringes: =
Tampons/Sanitary napkins: =

OTHER DEBRIS ITEMS NOT LISTED:

TOTAL

1. =
2. =
3. =

MOST LIKELY TO FIND ITEMS

TOTAL

Cups, plates (foam): =
Cups, plates (paper): =
Cups, plates (plastic): =
Food containers (foam): =
Food containers (plastic): =
Food wrappers ((chips, biscuits, noodles, coffee, etc.): =
Lids (plastic): =
Straws/Stirrers: =

Utensils (plastic): =

ILLEGAL DUMPING:

TOTAL

Appliances: =
Construction (lumber, tiles): =
Tires: =

Others: =

OTHER ITEMS/DEBRIS:

TOTAL

Balloons: =
Clothing/cloth: =
E-cigarettes: =
E-wastes (phones, batteries, charger): =
Footwear: =
Paper bags: =
Cigarette lighters, plastic tips, wrap: =
Toys: =
Other plastic waste (sacks, tarp, linoleum, etc.): =
Other waste (metal, paper, carton, tin cans, tetrapak etc.): =

TINY TRASH LESS THAN 2.5 CM (1"):

TOTAL

Plastic/foam pieces: =

DEAD/INJURED ANIMAL:

TOTAL

Type of animal: =
Status: dead/injured Entangled: yes/no
Type of entanglement (rope, fishing line, etc.): =

Please submit this form to your site coordinator.





Republic of the Philippines
PROVINCE OF BOHOL
City of Tagbilaran



OFFICE OF THE GOVERNOR

Tel. No.: (038) 411-0138; 412-1188 local No. 42004 email add.: governorsoffice@boholvern.gov.ph

August 27, 2026

MEMO - ADVISORY - 2626 - 0035

TO : ALL HEADS OF OFFICES OF NATIONAL GOVERNMENT AGENCIES, NON-GOVERNMENT ORGANIZATIONS, ACADEME, PRIVATE ESTABLISHMENTS, AND CIVIL SOCIETY ORGANIZATIONS
This Province

SUBJECT : 41st INTERNATIONAL COASTAL CLEAN-UP ACTIVITY

SEP 18 2026
3:40

Pursuant to Presidential Proclamation No. 470, series of 2003 "Declaring the 3rd Saturday of September of each year as the International Coastal Clean-up (ICC) Day" and Presidential Proclamation No. 244, series of 1993 "Declaring September of every year as National Clean-up Month", all LGUs are enjoined to take initiatives and conduct environmental activities in observance to the global coastal clean-up celebrations on September 19, 2026 (Saturday) to start at 6:00 A.M.

In this connection, we are enjoining all your employees/ staff and members to participate and be involved in this environmental event through cleaning and removal of wastes and debris from coastal areas, rivers, dams, canals, drainage systems, highways, public markets, municipal plazas, major streets, and other public places and open spaces where waste may acculate, obstruct waterways, and contribute to pollution. Each participating institution is requested to coordinate directly with the Ecological Solid Waste Focal Person of each LGU for the preferred area where the institution wishes to join said the activity. The ESWM Focal Person will then provide you a specific area of assignment. Attached is the list of ESWM Focal Person with their respective contact numbers for your reference. Please require the participants to bring empty sacks, brooms, tongs and utility gloves in picking-up the wastes.

For record purposes, we are providing you ICC Data Trash Form per institution. You are further requested to submit immediately after the clean-up your duly accomplished/ filled out ICC Data Trash Form to your ESWM Focal Person in your respective area of assignment. Also, we encouraged you to maximize the use of the PlastiZen App during the coastal clean-up activity to systematically document waste collection, complement the required ICC Data Trash Forms and photo documentation, and generate reliable data for environment monitoring, assessment, and reporting.

For further inquiries and clarification, you may coordinate with the Bohol Provincial Environment Management Office BPEMO and look for Ms. Charity G. Asutilla at mobile number 0917 502 3963 or Ms. Bersarie M. Garcia at mobile number 0965 891 4172 or telephone number 411-0138 local 41111.

Thank you for your continued commitment and support for the important annual global environmental initiative.

ERICO ARISTOTLE C. AUMENTADO
Governor

DEPARTMENT OF EDUCATION
TAGBILARAN CITY SCHOOLS DIVISION

SDS OFFICE
RECEIVED

BY: TIME:
DATE: 9/14/2026 CTP #: 9-076

Office of the Governor



C-MEMO-AD-2026-102

VOLUNTEER OCEAN TRASH DATA FORM



EXAMPLE:

Plastic Bags:

|||||

TOTAL #

8

Please DO NOT use words or check marks.
Only numbers are useful data.

NAME:

ORGANIZATION/SCHOOL:

CLEANUP SITE DESCRIPTION

EMAIL:

MOBILE NO.:

Type of Environment (choose one):

Mode of Data Collection (choose one):

☐ Saltwater ☐ Freshwater ☐ Inland ☐ Land ☐ Underwater ☐ Watercraft

SITE INFORMATION

Cleanup Site Name:

Province:

Date of Cleanup:

City/Municipality:

Total People:

Adult:

Children (<12y):

Coordinates (Lat, Long):

Barangay:

Most Unique Item(s) Collected:

CLEANUP SUMMARY (TOTAL):

No. of Trash Bags Filled: Estimated Weight: (in kilograms) Estimated Distance Cleaned (in kilometers)

MOST LIKELY TO FIND ITEMS

Grocery bags (plastic):

Other bags (plastic):

Beverage bottles (glass)(soda/wine):

Beverage bottles (plastic)(water/soda):

Bottle cans:

Beverage sachets/pouches:

Bottle caps (metal):

Bottle caps (plastic):

Cigarette butts:

FISHING & BOATING:

Fishing lines, rope (1m=1pc):

Fishing Net:

Foam dock pieces (buoys, etc.):

PACKAGING MATERIAL:

6 - Pack Holders:

Foam packaging (for electronics/appliances, etc.):

Other plastic bottles (oil, bleach, shampoos, etc.):

Plastic sachets/tube (detergent, shampoo, toothpaste):

Strapping Bands (hard plastic ties):

PERSONAL HYGIENE:

Condoms:

Cotton bud sticks:

Diapers:

Gloves & masks (PPE):

Syringes:

Tampons/Sanitary napkins:

OTHER DEBRIS ITEMS NOT LISTED:

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MOST LIKELY TO FIND ITEMS

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Lids (plastic):

Straws/Stirrers:

Utensils (plastic):

ILLEGAL DUMPING:

Appliances:

Construction (lumber, tiles):

Tires:

Others:

OTHER ITEMS/DEBRIS:

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E-cigarettes:

E-wastes (phones, batteries, charger):

Footwear:

Paper bags:

Cigarette lighters, plastic tips, wrap:

Toys:

Other plastic waste (sacks, tarp, linoleum, etc.):

Other waste (metal, paper, carton, tin cans, tetrapak etc.):

TINY TRASH LESS THAN 2.5 CM (1"):

Plastic/foam pieces:

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Type of animal:

Status: dead/injured

Entangled: yes/no

Type of entanglement (rope, fishing line, etc.):

Please submit this form to your site coordinator.



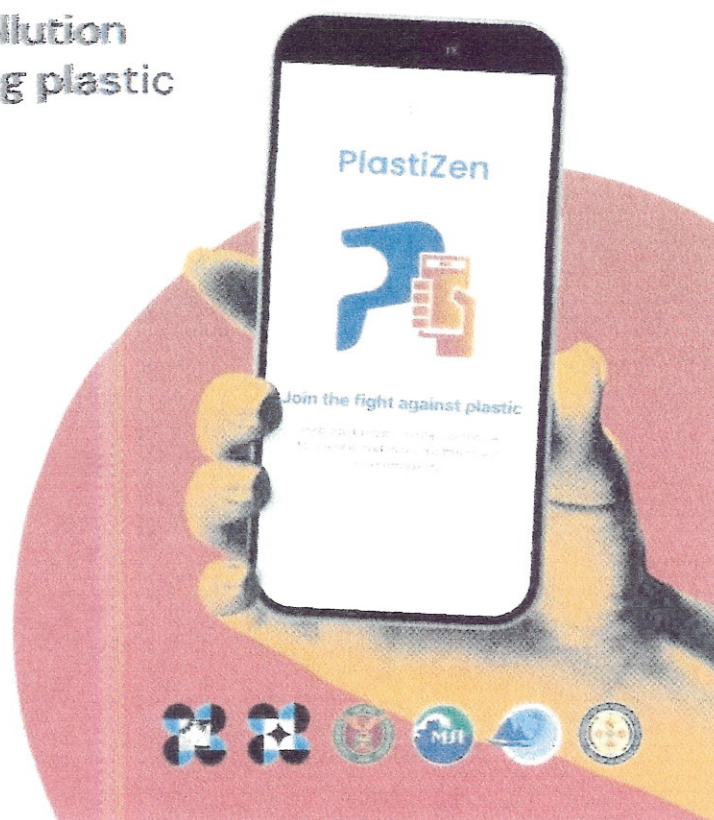
PLASTIZEN IS NOW IN **GOOGLE PLAY!**

Let's beat plastic pollution
together by reporting plastic
litter in your area.

Download the app
here via **Google Play:**



PLAS+ZEN



Video: <https://drive.google.com/drive/folders/1URi4ZTVtFtigbmeTN6vF8TzIvsPSRBrT?usp=sharing>

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Be safe!

LGU	Name of Focal Person	Position/Designation	Contact Nubm	Personal Email Address	Municipal Email Address
Albuquerque	Engr. Leila M. Café	MPDC	9498870531	leila_cafe@yahoo.com	mpdoalbur@gmail.com
					lgualbur@gmail.com
	Roldan L. Signo		9505330988	s1gnoro1dan91@gmail.com	alburq_ph@yahoo.com
Alicia	Ronessa B. Kho	MENRO Designate/EMS II	9973876575	yanny1025@yahoo.com	lgualcia1950@gmail.com
					generalserviceslgualicia@gmail.com
Anda	Jaymon M. Delapena	EMS I	9633842603		eswmoandabohol2024@gmail.com
					lguandabohol2025@gmail.com
					lguandabohol2022@gmail.com
Antequera	Jacinto F. Quimson	ESWM Focal Person/LDRRMO	9175914580		municipalityofantequera@gmail.com
Baclayon	Engr. Gessa O. Daquio	MPDC/MENRO Designate	9271660019		mpdcbaclayon2@gmail.com
	Jeffrey G. Naresma	PCO	9913667071		
Balilihan	Gilbert H. Mejorada	ESWM Focal Person	9500363621	mejorada05gilbert@gmail.com	balilihanboholph@gmail.com
	Cheryl Maris T. Ocdenaria	ESWM Staff	9616258502	cherylmarisocdenaria@gmail.com	
Batuan	Antonino B. Pancho	Asistant MENRO/A.T	9667564563	panchoantonino@gmail.com	mayorsoffice.lgubatuan@gmail.com
Bien Unido	Ed Avenido			avenidoed3@gmail.com	lgubenunido18@gmail.com
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	Rosamia I. Tuton		9123963561		tutonrosamia17@gmail.com
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	Eva	MAO Staff	9197247817		
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	Plo Palma Jr.	MENRO Designate	9504392972		mpdc.swm.calape@gmail.com
					municipalityofcalape@gmail.com
Candijay	Anecito Calulo				
	Judith Villamor	MENRO Designate		judithsvillamor@yahoo.com	lgucandijaybohol@gmail.com
	Emiliana B. Musong	MENRO Staff	9096748191	emilianamusong@gmail.com	
	Gerome Dotarot		9175504903		
Carmen	Leo Gil Rubia	MENRO Staff	9989850304		lgucarmenbohol6319@gmail.com
	Zenaida L. Jumawid	MENRO Designate/ESWM Focal Person	9757687661		
	Monalisa M. Bulabos	Data Controller	9480174804		
Catigbian	Riza T. Banol	MESWM Secretariat	9973359018		catigbian.lgu@gmail.com
	Lorna S. Perenio	SWM Focal Person	9994201694	perenioiorna@yahoo.com	
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	Dante D. Canete	ESWM Coordinator	9105253458		lgucclarinbohol21@gmail.com
Corella	Carmelo Jake Daquipa	ESWM Focal Person	9208517791	cidaquipa@gmail.com	municipality.corella@gmail.com
Cortes	Engr. Jasmin C. Hubac	MENRO Designate/ESWM Focal Person	9095239023	jasminhubac@gmail.com	lgucortesofficial@gmail.com
Dagohoy	Marilou D. Guevarra	MPDC/MENRO	9303927816	marilouguevarra17@gmail.com	dagohoylgu@gmail.com

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	Paul O. Gumanoy	MENRO Staff	9099669779			
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				jasonlqueswmm1@gmail.com		
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	Analyn M. Villatores	MENRO	9209691673	analynvillatores@gmail.com		
Getafe	Anna Jean O. Manliguez	SWM Staff	9484496066	zeugilnam6@gmail.com	jgugetafe123@gmail.com	
	Jonas Luega	MENRO Designate				
Guindulman	Sandy T. Gulay		9273867800	sandygulay983@gmail.com	jguguindulman.mo@gmail.com	
	Ronaldo A. Guhting		9921610789			
	Andrew F. Simo	EMS II/MENRO Designate	9482547754			
	Andrew F. Simo (DITO Sim)		9940921191			
	Leonides S. Baló		9931752926			
Inabanga	Romuel John Villamor	MENRO Designate	9175044698	romueljohnvillamor@gmail.com	inabangacouncil@gmail.com	
	Damiano Apa-ap	SWM Staff	9104954826	damianoapaap@gmail.com		
	Alexis Nhec B. Genson	Electronic Engineer	9455571766	jguinabangaengineering@gmail.com		
Jagna	Melba A. Bucog	Assistant MENRO	9399183867	melbabucog@gmail.com	jagena.gov.ph@gmail.com	
	Raquel C. Daguplo	Admin Aide I	9106986530	raqueldaguplo016@gmail.com		
	Peter M. Jamero	OIC-MPDO	9487192257			
Lila	Pablo Jr E. Cahatol	ESWM Focal Person	9387415734	cahatoljr@gmail.com	jgulilabohol@yahoo.com	
					jgulilabohol2025@yahoo.com	
	Jorge Lester Caiña	MENRO Designate	9209573092	enjr_jorge@yahoo.com		
Loay	Melben T. Caterio	MPPDC/MENRO Designate	9173013750	melben_c@yahoo.com	oneelguloay@gmail.com	
	Maria Elena C. Suello		9318524386		m_suello@yahoo.com	
Loboc	Maria Vicenta B. Jotojot	MENRO Designate	9073362369		jguloboc@gmail.com	
	Edna T. Agero	MENRO Staff	9947037534		swmmguloboc6316@gmail.com	
Loon	Roy S. Roferos	SWM Focal Person	9359752731	kingroy7475@gmail.com	jguloon@yahoo.com	
	Synio L. Caresosa	MENRO Designate	9457315931			
	Juliet S. Paña	Staff	9927817623			
Mabini	Ephraim Simon P. Gulie	MPPDC/MENRO-Designate	9056553831		mpdc.mabini@gmail.com	
Maribojoc	Christopher G. Torrefiel	MENRO Designate	9395204488		jgumaribojoc@gmail.com	
	Cecil Descallar	SWM Staff	9516234255			

[illegible]