



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

September 16, 2026

DIVISION MEMORANDUM

NO: 757 s. 2026

**POSTPONEMENT OF THE VALIDATION WORKSHOP ON SDO SIZE CLASSIFICATION
PER DM-OUHRD1-2026-2938**

TO: Assistant Schools Division Superintendent
All Public Elementary and Secondary School Heads
All Others Concerned

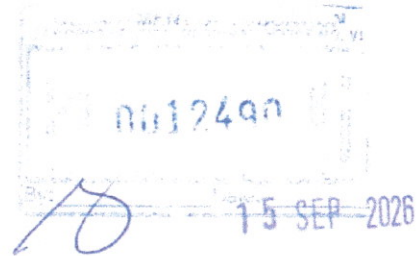
1. This Office hereby disseminates RM. 0819 S. 2026 titled, "Postponement of the Validation Workshop on SDO Size Classification per DM-OUHRD-2026-2938" content of which is self-explanatory.
2. Please see attached invitation for more details.
3. For your information.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/fet



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS



Office of the Regional Director

15 SEP 2026

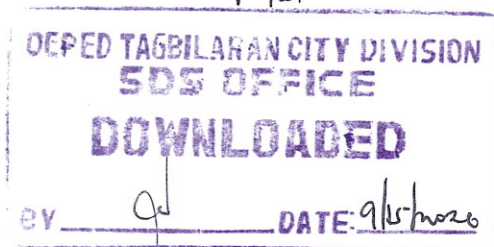
REGIONAL MEMORANDUM

No. **0819**, s. 2026

**POSTPONEMENT OF THE VALIDATION WORKSHOP ON SDO SIZE CLASSIFICATION
PER DM-OUHRODI-2026-2938**

To: Schools Division Superintendents
Assistant Schools Division Superintendents
SDO NASH PDI Focal Persons
All Others Concerned

1. This Office, through the Human Resource Development Division, disseminates the **Advisory on the Postponement of the Validation Workshop on the SDO Size Classification Per DM-OUHRODI-2026-2938** from Wilfredo E. Cabral, Undersecretary for Human Resource and Organizational Development and Infrastructure, for the information and guidance of all concerned.
2. For more details, please refer to the attached communication.
3. Wide dissemination of and compliance with this Memorandum are enjoined.



DR. ARTURO B. BAYOCOT CESO III
Regional Director

ABB/EYA/HRDD/MGB/eda



Doña M. Gaisano St., Sudlon, Lahug, Cebu City
Telephone Number: (032) 256-9466/639773295904 local 700



DepEd Tayo Region VII



region7.deped.gov.ph





DepEd Region VII Central Visayas <region7@depd.gov.ph>

RS 206-29259

[ADVISORY] POSTPONEMENT OF THE VALIDATION WORKSHOP AND POLICY WRITESHOP ON SCHOOLS DIVISION OFFICE SIZE CLASSIFICATION

2 messages

Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) <usec.hrod@depd.gov.ph>

Mon, Aug 31, 2026 at 12:26 PM

To: DepEd I Ilocos Region <region1@depd.gov.ph>, DepEd II Cagayan Valley Region <region2@depd.gov.ph>, DepEd III Central Luzon <region3@depd.gov.ph>, DepEd IVA CALABARZON <region4a@depd.gov.ph>, DepEd IVB MIMAROPA <mimaropa.region@depd.gov.ph>, DepEd V Bicol Region <region5@depd.gov.ph>, DepEd VI Western Visayas <region6@depd.gov.ph>, DepEd VII Central Visayas <region7@depd.gov.ph>, DepEd VIII Eastern Visayas <region8@depd.gov.ph>, DepEd IX Zamboanga Peninsula <region9@depd.gov.ph>, DepEd X Northern Mindanao <region10@depd.gov.ph>, DepEd XI Davao Region <region11@depd.gov.ph>, DepEd XII Soccsksargen <region12@depd.gov.ph>, DepEd Region XIII- CARAGA <caraga@depd.gov.ph>, DepEd Cordillera Administrative Region <car@depd.gov.ph>, DepEd NCR <ncr@depd.gov.ph>, "Negros Island Region (NIR)" <nir@depd.gov.ph>, DepEd Antipolo City <antipolo.city@depd.gov.ph>, DepEd Guimaras <guimaras@depd.gov.ph>, DepEd Iloilo <iloilo@depd.gov.ph>, DepEd Laguna <laguna@depd.gov.ph>, DepEd Las Pinas City <laspinas.city@depd.gov.ph>, DepEd SDO Marinduque - Records Division <records.sdomarinduque@depd.gov.ph>, MISAMIS ORIENTAL <misamis.oriental@depd.gov.ph>, DepEd Muntinlupa <sdo.muntinlupa@gmail.com>, DepEd Navotas City <navotas.city@depd.gov.ph>, deped.palawan2@gmail.com, DepEd SDO Pangasinan 2 <pangasinan2@depd.gov.ph>, DepEd Quezon <quezon@depd.gov.ph>, DepEd Rizal <rizal@depd.gov.ph>, SOUTH COTABATO <south.cotabato@depd.gov.ph>, DepEd Tarlac <tarlac@depd.gov.ph>, depdzambosur@gmail.com, DepEd Zamboanga Sibugay <zamboanga.sibugay@depd.gov.ph>
Cc: Office of the Secretary <osec@depd.gov.ph>, "to: Bureau of Human Resource and Organizational Development Office of the Director" <bhrod.od@depd.gov.ph>, Organization Effectiveness Division <bhrod.oed@depd.gov.ph>, Ruby Chanda Jetomo <ruby.jetomo@depd.gov.ph>, Jeric Francis Llanto <jeri.llanto@depd.gov.ph>, Julie Anne Dee <julie.dee@depd.gov.ph>, Rizza Buiza <rizza.buiza@depd.gov.ph>, Janzen Alarcio <janzen.alarcio@depd.gov.ph>, Andrea Lim <andrea.lim002@depd.gov.ph>, MOHAMMAD KHALID GUNTING <mohammadkhalid.gunting@depd.gov.ph>, Adrian Conti <adrian.conti@depd.gov.ph>, Sharon Ayala <sharon.ayala@depd.gov.ph>, SONIA SOBREMISANA <sonia.sobremisana@depd.gov.ph>, Leona Victoria Teves <leona.teves@depd.gov.ph>, Myrben Paul Bacig <myrben.bacig@depd.gov.ph>, Marck Eric Jhon Esole <marck.esole@depd.gov.ph>

ADVISORY

31 August 2026

POSTPONEMENT OF THE VALIDATION WORKSHOP ON SDO SIZE CLASSIFICATION PER DM-OUHRODI-2026-2938

Due to inclement weather conditions, please be informed that the **Validation Workshop on SDO Size Classification** scheduled for **September 1-4, 2026** to be held at the National Educators Academy of the Philippines (NEAP) - Regional Educational Learning Center (RELC), National Capital Region (NCR), Marikina City **shall be postponed until further notice.**

For further questions and clarifications, please contact **Mr. Jeric Francis C. Llanto** or **Julie Ann Dee** of the Bureau of Human Resource and Organizational Development - Organization Effectiveness Division (BHROD-OED) through phone number at (02) 8633-5375 or email at bhrod.oed@depd.gov.ph.

Please be guided accordingly.

(Sgd) WILFREDO E. CABRAL

Undersecretary



Office of the Undersecretary for Human Resource
and Organizational Development (OUHROD)
Tel. No.: (02) 8633-7206 | Telefax No.: (02) 8631-8494
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Ave., Pasig City 1600
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On Tue, Aug 25, 2026 at 2:16 PM Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) <usec.hrod@deped.gov.ph> wrote:

Dear **REGIONAL DIRECTORS, SELECTED SCHOOLS DIVISION SUPERINTENDENTS AND ALL OTHERS CONCERNED,**

In line with DepEd Order (DO) No. 52, s. 2015, also known as the *New Organizational Structures of the Central, Regional, and Schools Division Offices of the Department of Education* (DepEd), the Department continues to strengthen its governance framework through decentralization and shared accountability among the Central Office (CO), Regional Offices (RO), and Schools Division Offices (SDO). Consistent with the *Quality Basic Education Development Plan 2025-2035 (QBEDP) Outcome 3 – Enhanced Governance Structures to Ensure Efficient and Supportive Education Systems*, these initiatives focus on improving efficiency through evidence-based policymaking and decentralizing the delivery of basic education services.

In recent years, the steady increase in the number of schools, teachers, and learners has resulted in growing demands for the creation of new school districts and the reclassification of SDOs. Consequently, existing policies and classification standards must be reviewed to ensure responsiveness to current operational realities and service delivery requirements.

Moreover, the principles of Republic Act (RA) No. 12231, otherwise known as the *Government Optimization Act*, seek to enhance the effectiveness and responsiveness of government organizations through the rationalization and optimization of organizational structures, functions, and staffing patterns.

In view of the foregoing, the Bureau of Human Resource and Organizational Development - Organizational Effectiveness Division (BHROD-OED) has been conducting various activities, one of which is the conduct of a Consultation Workshop on the SDO Size Classification last July 2026. During the activity, participants reviewed the existing functions across offices, sections, units, and personnel, and provided recommendations on the appropriate staffing complement for each size classification.

To sustain and strengthen the gains achieved through the previous activity, the BHROD-OED will conduct the following activities:

ACTIVITY	INCLUSIVE DATES	VENUE	PARTICIPANTS
Validation Workshop on SDO Size Classification	September 1-4, 2026	National Educators Academy of the Philippines (NEAP) - Regional Educational Learning Center (RELC), National Capital Region (NCR), Marikina City	Annex B
Policy Writeshop on SDO Size Classification	September 28 to October 1, 2026		<i>To be issued in a separate Advisory</i>

These workshops aim to:

1. Review and validate draft outputs on the existing functions, processes, and structures in the ROs and SDOs in the context of the requirements of the Government Optimization Program pursuant to RA 12231;
2. Gather additional insights, comments, and recommendations on the proposed organizational structure and workforce optimization plan; and
3. Finalize documentary requirements in relation to the organizational review and study supporting the agency's compliance with the Government Optimization Program pursuant to RA 12231.

To achieve the above-enumerated objectives, the workshop shall follow the schedule of activities contained in **Annex A (Indicative Program of Activities)**.

In view of the foregoing, Regional Directors and concerned Schools Division Superintendents are hereby directed to authorize the attendance and participation of the identified participants listed in **Annex B (List of Participants)**.

For the complete administrative and logistical details of the activity, please refer to **Annex C (Administrative Arrangements)**.

For clarifications and concerns, you may coordinate with **Mr. Jeric Francis C. Llanto** or **Ms. Julie Anne C. Dee** through this landline number **(02) 8633-5375** or email at **bhrod.oed@deped.gov.ph**.

For your appropriate action.

(Sgd.) WILFREDO E. CABRAL

*Undersecretary for Human Resource and Organizational Development
and Infrastructure*



Office of the Undersecretary for Human Resource
and Organizational Development (OUHROD)
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DepEd Complex, Meralco Ave., Pasig City 1600
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ADVISORY - POSTPONEMENT OF THE VALIDATION WORKSHOP ON SDO SIZE CLASSIFICATION.pdf
427K

DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>

Tue, Sep 1, 2026 at 10:10 AM

To: "Office of the USec for Human Resource & Organizational Dev (OUHROD)" <usec.hrod@deped.gov.ph>, DEPED I ILOCOS REGION <region1@deped.gov.ph>, DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>, DEPED III CENTRAL LUZON <region3@deped.gov.ph>, DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>, MIMAROPA REGION <mimaropa.region@deped.gov.ph>, DEPED V BICOL REGION <region5@deped.gov.ph>, DepEd VI Western Visayas <region6@deped.gov.ph>, DepEd Region VII Central Visayas <region7@deped.gov.ph>, REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>, DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>, DEPED XI DAVAO REGION <region11@deped.gov.ph>, DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>, DEPED REGION XIII CARAGA <caraga@deped.gov.ph>, DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>, DEPED NATIONAL CAPITAL REGION <ncr@deped.gov.ph>, "Negros Island Region (NIR)" <nir@deped.gov.ph>, DEPED ANTIPOLO CITY <antipolo.city@deped.gov.ph>, DepEd Guimaras

<guimaras@deped.gov.ph>, DepEd - Schools Division of Iloilo <iloilo@deped.gov.ph>, DEPED LAGUNA <laguna@deped.gov.ph>, DEPED LAS PINAS CITY <laspinas.city@deped.gov.ph>, RECORDS SDO MARINDUQUE <records.sdomarinduque@deped.gov.ph>, MISAMIS ORIENTAL <misamis.oriental@deped.gov.ph>, DepEd Muntinlupa <sdo.muntinlupa@gmail.com>, DEPED NAVOTAS CITY <navotas.city@deped.gov.ph>, "deped.palawan2@gmail.com" <deped.palawan2@gmail.com>, DEPED PANGASINAN 2 <pangasinan2@deped.gov.ph>, DEPED QUEZON <quezon@deped.gov.ph>, DEPED RIZAL <rizal@deped.gov.ph>, SOUTH COTABATO <south.cotabato@deped.gov.ph>, DEPED TARLAC <tarlac@deped.gov.ph>, "depedzambosur@gmail.com" <depedzambosur@gmail.com>, DEPED ZAMBOANGA SIBUGAY <zamboanga.sibugay@deped.gov.ph>
Cc: Office of the Secretary <osec@deped.gov.ph>, Bureau of Human Resources and Organizational Development Office of the Director <bhrod.od@deped.gov.ph>, Organization Effectiveness Division <bhrod.oed@deped.gov.ph>, Ruby Chanda Jetomo <ruby.jetomo@deped.gov.ph>, Jeric Francis Llanto <jeri.llanto@deped.gov.ph>, Julie Anne Dee <julie.dee@deped.gov.ph>, Rizza Buiza <rizza.buiza@deped.gov.ph>, Janzen Alarcio <janzen.alarcio@deped.gov.ph>, Andrea Lim <andrea.lim002@deped.gov.ph>, MOHAMMAD KHALID GUNTING <mohammadkhalid.gunting@deped.gov.ph>, Adrian Conti <adrian.conti@deped.gov.ph>, Sharon Ayala <sharon.ayala@deped.gov.ph>, Sonia Sobremisana <sonia.sobremisana@deped.gov.ph>, Leona Victoria Teves <leona.teves@deped.gov.ph>, Myrben Paul Baclig <myrben.baclig@deped.gov.ph>, Marck Eric Jhon Esole <marck.esole@deped.gov.ph>

Good day, This is to confirm receipt of your email. We will review its contents and respond to any concern as soon as possible.

Thank you for your patience and understanding.

Department of Education - Regional Office X

Zone 1, Upper Balulang

Cagayan de Oro City 9000

Main Line and Fax: (088) 881-3137

Payroll Section: (088) 856-1676

Learning Resources Management and Development System (LRMDS): (088) 881-3136

National Educators Academy of the Philippines Region X (NEAP X/Formerly RELC): (088) 880-3771

Website: r10.deped.gov.ph

Facebook: [Department of Education Region 10](#)

LinkedIn: [Department of Education Region 10](#)

"The Best Ang Diyes!"

From: Office of the Undersecretary for Human Resource and Organizational Development (OUHROD)

<usec.hrod@deped.gov.ph>

Sent: Monday, August 31, 2026 12:26 PM

To: DEPED I ILOCOS REGION <region1@deped.gov.ph>; DEPED II CAGAYAN VALLEY <region2@deped.gov.ph>; DEPED III CENTRAL LUZON <region3@deped.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@deped.gov.ph>; MIMAROPA REGION <mimaropa.region@deped.gov.ph>; DEPED V BICOL REGION <region5@deped.gov.ph>; DepEd VI Western Visayas <region6@deped.gov.ph>; DepEd Region VII Central Visayas <region7@deped.gov.ph>; REGION VIII EASTERN VISAYAS <region8@deped.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@deped.gov.ph>; DEPED X NORTHERN MINDANAO <region10@deped.gov.ph>; DEPED XI DAVAO REGION <region11@deped.gov.ph>; DEPED XII SOCCSKSARGEN <region12@deped.gov.ph>; DEPED REGION XIII CARAGA <caraga@deped.gov.ph>; DEPED CORDILLERA ADMINISTRATIVE REGION <car@deped.gov.ph>; DEPED NATIONAL CAPITAL REGION <nor@deped.gov.ph>; Negros Island Region (NIR) <nir@deped.gov.ph>; DEPED ANTIPOLO CITY <antipolo.city@deped.gov.ph>; DepEd Guimaras <guimaras@deped.gov.ph>; DepEd - Schools Division of Iloilo <iloilo@deped.gov.ph>; DEPED LAGUNA <laguna@deped.gov.ph>; DEPED LAS PINAS CITY <laspinas.city@deped.gov.ph>; RECORDS SDO MARINDUQUE <records.sdomarinduque@deped.gov.ph>; MISAMIS ORIENTAL <misamis.oriental@deped.gov.ph>; DepEd Muntinlupa <sdo.muntinlupa@gmail.com>; DEPED NAVOTAS CITY <navotas.city@deped.gov.ph>; deped.palawan2@gmail.com <deped.palawan2@gmail.com>; DEPED PANGASINAN 2 <pangasinan2@deped.gov.ph>; DEPED QUEZON <quezon@deped.gov.ph>; DEPED RIZAL <rizal@deped.gov.ph>; SOUTH COTABATO <south.cotabato@deped.gov.ph>; DEPED TARLAC <tarlac@deped.gov.ph>; depedzambosur@gmail.com <depedzambosur@gmail.com>; DEPED ZAMBOANGA SIBUGAY <zamboanga.sibugay@deped.gov.ph>

Cc: Office of the Secretary <osec@deped.gov.ph>; Bureau of Human Resources and Organizational Development Office of the Director <bhrod.od@deped.gov.ph>; Organization Effectiveness Division <bhrod.oed@deped.gov.ph>; Ruby Chanda Jetomo <ruby.jetomo@deped.gov.ph>; Jeric Francis Llanto <jeric.llanto@deped.gov.ph>; Julie Anne Dee <julie.dee@deped.gov.ph>; Rizza Buiza <rizza.buiza@deped.gov.ph>; Janzen Alarcio <janzen.alarcio@deped.gov.ph>; Andrea Lim <andrea.lim002@deped.gov.ph>; MOHAMMAD KHALID GUNTING <mohammadkhalid.gunting@deped.gov.ph>; Adrian Conti <adrian.conti@deped.gov.ph>; Sharon Ayala <sharon.ayala@deped.gov.ph>; Sonia Sobremisana <sonia.sobremisana@deped.gov.ph>; Leona Victoria Teves <leona.teves@deped.gov.ph>; Myrben Paul Baclig <myrben.baclig@deped.gov.ph>; Marck Eric Jhon Esole <marck.esole@deped.gov.ph>
Subject: [ADVISORY] POSTPONEMENT OF THE VALIDATION WORKSHOP AND POLICY WRITESHOP ON SCHOOLS DIVISION OFFICE SIZE CLASSIFICATION

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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT AND INFRASTRUCTURE

ADVISORY

31 August 2026

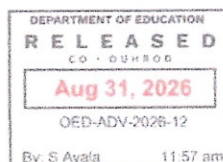
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Please be guided accordingly.

E-signed by
Wilfredo Cabral
08/31/2026, 11:31:33 AM
WILFREDO E. CABRAL
Undersecretary,
Human Resource and Organizational Development
and Infrastructure



OED-ADV-2026-12



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Effectivity	03.23.23	Page	1 of 1

