



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 740 , s. 2026

September 9, 2026

**COMPARATIVE ASSESSMENT RESULT FOR THE POSITION OF ADMINISTRATIVE
ASSISTANT III (SENIOR BOOKKEEPER)**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
Public Elementary and Secondary School Heads
Applicants

1. This office, through the Human Resource Merit Promotion and Selection Board (HRMPSB), announces the Comparative Assessment Result (CAR) of Administrative Assistant III (Senior Bookkeeper).
2. Queries and/ or clarifications of the applicants pertaining to the process and result of the comparative assessment shall be lodged to the Chairperson of the HRMPSB within 10 (10) calendar days from the date of posting of the CAR. No additional document shall be received by this Office and given credit within the said posting.
3. For information and guidance.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/HRMPSB/JAAL/amco



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Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

POSITION: ADMINISTRATIVE ASSISTANT III (SR. BOOKKEEPER)

Office/Bureau/Service/Unit where the vacancy exists: DEPED- TAGBILARAN CITY DIVISION

Annex I

Pursuant to DepEd Order No. 7, s. 2023

Plantilla Item Number:

Date of Final Deliberation:

#	Application Code	COMPARATIVE ASSESSMENT RESULTS						Remarks	For Background Investigation (Y/N)		For Appointment	For probation
		Education (5pts)	Training (5 pts)	Experience (20 pts)	Performance(20 pts)	Outstanding Accomplishments (10 pts)	Application of Education(10 pts)	Application of Learning and Development (10 pts)	Potential (20 pts)	Total	(To be filled-out by the Appointing Officer/Authority; Please sign opposite the name of the applicant)	Please identify period of Probation (months or 1 year) in accordance with Section F of DO 019, s. 2022
1	DM615-ADASIIL-001	1.00	5.00	20.00	19.60	0.00	0.00	0.00	19.33	64.93		
2	DM615-ADASIIL-002	1.00	5.00	20.00	17.60	0.00	0.00	0.00	18.20	61.80		

Prepared by:

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Administrative Officer IV
HRMPSB Member

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Administrative Officer V
HRMPSB Member

MICHELLE T. SAGARAL CPA, PHDM
Accountant III
HRMPSB Member

JANET T. BUTALID PhD
Chief, CID
HRMPSB Member

MAURINE C. CASTANO
Chief, SGOD
HRMPSB Member

JOHN ARIEL A. LAGURA PhD
Asst. Schools Division Superintendent
HRMPSB Chairperson

Appointment conferred by:

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

