



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division
Superintendent

DIVISION MEMORANDUM

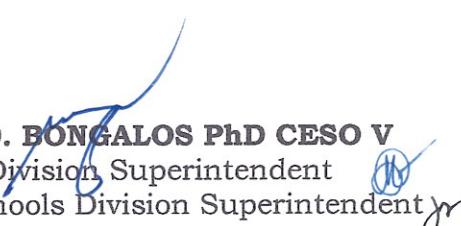
September 9, 2026

No. 735 , s. 2026

**ADMINISTRATIVE ARRANGEMENTS FOR THE CONDUCT OF SCHOOL SAFETY
DRILLS FOR ACTIVE ATTACK INCIDENTS**

TO: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Public Elementary and Secondary School Heads
All School DRRM Coordinators/Designate
All Others Concerned

1. Attached is an advisory from the Department of Education – Disaster Risk Reduction and Management Service, for the information and guidance of all concerned.
2. Please refer to the enclosed memorandum for more information. For questions and clarifications, please contact Mr. Jericho L. Yarte at Jericho.yarte@deped.gov.ph.
3. Immediate dissemination of this Memorandum to all concerned is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent 



Republika ng Pilipinas
Department of Education

DISASTER RISK REDUCTION AND MANAGEMENT SERVICE

ADVISORY

FOR : ALL REGIONAL DIRECTORS AND SCHOOLS DIVISION SUPERINTENDENTS

SUBJECT : ADMINISTRATIVE ARRANGEMENTS FOR THE CONDUCT OF THE NATIONAL SIMULTANEOUS SCHOOL SAFETY DRILL

DATE : September 8, 2026

In reference to Official Memorandum No. **OM-UGOPS-2026-01-03307** dated August 28, 2026, the Department of Education (DepEd), through the Disaster Risk Reduction and Management Service (DRRMS), conducted the **National Simultaneous School Safety Drill** in all public and private elementary and secondary schools nationwide on **September 3, 2026**.

In this regard, the DRRMS reiterates the following administrative arrangements:

1. **Evaluation Form.** All schools that conducted the drill shall accomplish the School Safety Drill Evaluation Form through <https://bit.ly/4iwrXhO>, which shall be answered by the **designated external school evaluator** during the conduct of the activity. The corresponding activity report shall be submitted to the Division DRRM Coordinator.
2. **Prohibition of Hyper-Realistic Elements.** Schools shall strictly prohibit hyper-realistic elements during the drill to protect the mental health and well-being of learners. The following are prohibited:
 - Mock attackers/shooters or active aggressor role-playing;
 - Blank gunfire, fake blood, graphic imagery, and similar simulations; and
 - Any activity intended to create fear, panic, or distress.

The drill shall adopt a **trauma-informed approach**, focusing on preparedness, calm response, and operational confidence.

3. **Advance Notice and Consent.** Schools shall provide advance notice to learners, personnel, and parents or guardians; conduct age-appropriate orientations; and secure **informed written parental/guardian consent and learner assent**, as applicable.



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4. **Online Posting.** Photos and videos shared online shall not contain hyper-realistic elements. Any content containing such elements shall be **immediately taken down**. Schools and personnel are encouraged to use **#SchoolSafetyDrill** for drill-related posts.

Roles of Regional and Division DRRM Coordinators

To ensure consistent monitoring and documentation, the following responsibilities shall apply:

Division DRRM Coordinators	Regional DRRM Coordinators
• Monitor school-level implementation, including rescheduled drills and submission of reports, and provide technical assistance, as needed.	• Oversee implementation across divisions, and provide technical assistance, as needed.
• Consolidate school reports and documentation.	• Receive consolidated records from the divisions.
• Monitor compliance with safety and online posting guidelines.	• Consolidate and maintain regional records for submission to the Central Office.

All Regional and Division DRRM Coordinators shall ensure the dissemination and proper implementation of these arrangements within their respective areas of responsibility.

For coordination and inquiries, please contact drms@deped.gov.ph, or reach us via Viber at 0968 499 0866.

FELINO O. CASTRO V

Director IV

Disaster Risk Reduction and Management Service

EDP/DRMS