



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

September 3, 2026

DIVISION MEMORANDUM
No. 715, s. 2026

SCHOOL-BASED YAKAP NA HANDOG NG PANGULO 2026 IN BOHOL

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
SGOD Social Mobilization
Public Elementary and Secondary School Heads
Dr. Cecilio Putong National High School – JHS Campus Teaching & Non-Teaching Staff
All Others Concerned

1. In line with the directive from the Office of the President and the Department of Education's support for the nationwide Handog ng Pangulo initiative, the Department of Education, in partnership with the Philippine Health Insurance Corporation (PhilHealth) and the Philippine Statistics Authority (PSA), shall facilitate the **School-Based YAKAP na Handog ng Pangulo 2026 in Bohol**.
2. Pursuant to Unnumbered Regional Memorandum No. ESSD-2026, Dr. Cecilio Putong National High School – JHS Campus has been identified as the host school for the school-based YAKAP na Handog ng Pangulo 2026 in Bohol. The Regional Memorandum directs the concerned Schools Division Office and host school to coordinate with the concerned LGUs, PhilHealth, PSA, and the Regional Office to ensure the smooth and successful implementation of the activity.
3. The activity shall be conducted on September 14, 2026 from 8:00 AM to 5:00 PM at Dr. Cecilio Putong National High School – JHS Campus, with a target of 250 beneficiaries from the following groups: Parents/Guardians, Learners, Teachers, and Non-Teaching Personnel.
4. To facilitate proper identification, validation, and organization of the target beneficiaries, all concerned schools are encouraged to facilitate the **pre-registration** of qualified parents/guardians, learners, teachers, and non-teaching personnel through the official online pre-registration form:

YAKAP Pre-Registration Form: <https://forms.gle/SREAEHwiXLNTg6Ks8>

5. The pre-registration shall serve as the basis for the consolidation and validation of the target 250 beneficiaries and the preparation of the necessary arrangements for the activity. All registrants are requested to provide complete and accurate information in the online form. Submission of the form shall constitute

their expression of interest to participate in the School-Based YAKAP activity and shall be subject to validation and confirmation.

6. All registered and validated target beneficiaries shall attend the PhilHealth Orientation as part of the preparatory activities for the School-Based YAKAP na Handog ng Pangulo 2026 on **September 9, 2026 at 8:00AM - 12:00 NN** at the **Tagbilaran City Hall Atrium**, Tagbilaran City.

The orientation shall provide the registered beneficiaries with important information and instructions regarding the YAKAP Program, the services to be provided, documentary requirements, and the procedures to be observed during the actual activity.

7. The Host School shall ensure that the registered beneficiaries are properly informed of the schedule and venue of the PhilHealth Orientation and the actual School-Based YAKAP activity. It shall likewise ensure the orderly consolidation of the pre-registration data and coordination of necessary preparations with the Schools Division Office and concerned partners.

8. A Division Technical Working Committee shall be organized for the preparation and implementation of the activity.

Technical Working Committee	Responsible Persons
1. Overall Management and Coordination Committee:	Dr. Wilfreda D. Bongalos CESO V, SDS Maurine C. Castano, Chief SGOD Janet T. Butalid PhD JD, CID Chief
2. Program and Protocol Committee	Liza E. Maquiling PhD, EPS II M&E Alvin Luis Acuzar, FPTA Chairman Sandra Isabel Fortich, MT I, DCPNHS Proscelita Milar PhD, DCPNHS MT II
3. Venue and Physical Arrangement Committee	Maria Theresa Laroda, Asst Prin II DCPNHS Non-Teaching Staff Nicasio Degamo Nurse II Adeline Carmen Dagamac, Nurse II
4. Registration and Participant Management Committee	Corazon H. Samuya, DCPNHS Principal III Filomena Tanggan PhD, SEPS HRDD Rosene Olaivar PhD, EPS II HRDD Darvy Amoy, SGOD Staff Glen Bianca Arcayena, SGOD Staff Camille Milang, SGOD Staff
5. PhilHealth/PSA/LGU Coordination Committee	Liza E. Maquiling PhD, EPS II Corazon H. Samuya, PIII DCPNHS
6. Meals and Refreshments Committee	Ermila D. Cardinas EdD, DCPNHS DCPNHS Non-Teaching Staff Philhealth Staff
7. Technical, Documentation & ICT Committee	Jose Marinas III, Division ICT Romeo Baliling, DCPNHS Junicel T. Mancha PhD, PO III Jericho L. Yarte, PDO II- DRRM
8. Security and Safety, Cleanliness and Sanitation Committee	Maria Theresa Laroda, Asst Prin II Melany T. Buntag, AO IV DCPNHS

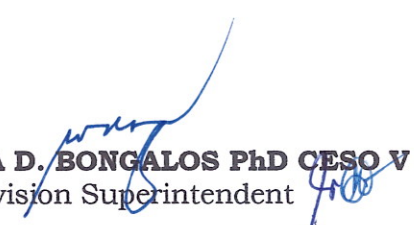
Logistics Committee	DCPNHS Non-Teaching Personnel Joseph Barrete, EPSvr TLE Mercy Mae Serate, MT II DCPNHS
9. Post-Activity Evaluation and Reporting Committee	Janet T. Butalid PhD Chief CID Maria Antonette P. Dugang PhD, EPSVr- SGOD Esther L. Cagas PhD, SEPS M&E

9. PhilHealth shall provide support for snacks and meals for the participants and members of the working committees. Any additional expenses that may be incurred by the concerned school or Schools Division Office to ensure the successful implementation of the activity may be charged against the Division MOOE, School MOOE, local funds, or any other available fund source, subject to existing accounting and auditing rules and regulations.

10. Members of the Technical Working Committee who render services on weekends and holidays may be granted Compensatory Overtime Credits (COCs), as applicable, in accordance with CSC-DBM Joint Circular No. 2, s. 2004.

13. All concerned personnel and the Host School are enjoined to extend their full cooperation to ensure the successful implementation of the **School-Based YAKAP na Handog ng Pangulo 2026**, particularly in achieving the target of 250 registered beneficiaries and ensuring their attendance at the PhilHealth Orientation and the actual activity.

14. Immediate dissemination of and compliance with this Memorandum is directed.


WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS

Office of the Regional Director

REGIONAL MEMORANDUM

ESSD-2026-_____

To: SENEN PAULIN, SDS, CEBU PROVINCE DIVISION
WILFREDA BONGALOS, SDS, TAGBILARAN CITY DIVISION
DR. ROGELIO JOHN D. VILLAMOR JR.

YAKAP NA HANDOG NG PANGULO 2026 (HNP) IN CEBU AND BOHOL

1. In line with the directive from the Office of the President and the Department of Education's support for the nationwide initiative **Handog ng Pangulo**, all Regional Offices (ROs), in partnership with the Philippine Health Insurance Corporation (PhilHealth) and the Philippine Statistics Authority (PSA), shall facilitate **YAKAP Program activities** in one school nearest to the provincial capitol within their respective jurisdictions on **September 14, 2026**.
2. For Region VII, the following schools have been identified as host schools for the **school-based Yakap na Handog ng Pangulo**. The concerned Schools Division Offices (SDOs) and schools are directed to coordinate with their respective Local Government Units (LGUs), PhilHealth, and this Office to ensure the smooth and successful implementation of the activity:
 - a. **Cebu – Minglanilla Central Elementary School** (pre-agreed by DepEd and PhilHealth as the host school prior to the issuance of the TN 037 IGG JMC OSEC Memorandum Handog ng Pangulo 2026)
 - b. **Bohol – Dr. Cecilio Putong National High School – JHS Campus**
3. PhilHealth shall provide support for the provision of snacks and meals for the participants and members of the working committees. However, any additional expenses that may be incurred by the concerned school or SDO to ensure the successful implementation of the activity shall be charged against the Division MOOE, School MOOE, local funds, or any other available fund source, subject to the usual accounting and auditing rules and regulations
4. Members of the Technical Working Committee (TWC) shall be granted Compensatory Overtime Credits (COCs), as applicable, for services rendered on weekends and holidays, following the CSC-DBM Joint Circular No. 2, s. 2004.
5. Immediate dissemination of this Memorandum is desired.

DR. ARTURO B. BAYOCOT, CESO III
Regional Director

ABB/FYA/ESSD/TTP/jpj



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