



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

August 25, 2026

DIVISION MEMORANDUM
SGOD- 2026- 146

**REVIEW OF 2023-2028 SCHOOL IMPROVEMENT PLAN (SIP) /2026 ANNUAL
IMPLEMENTATION PLAN(AIP) AND PROVISION OF TECHNICAL ASSISTANCE IN THE
PREPARATION AND FINALIZATION OF THE SIIF PLAN**

To: Assistant Schools Division Superintendent
Chief Education Supervisors (SGOD, CID)
Public School Heads/ Principals of Non- IUs
Elementary and Secondary Schools

1. Pursuant to DepEd Memo No. 048 s. 2026 titled: ***Allocation and Release of the School Innovation and Improvement Fund to Non-Implementing Unit Public schools to Strengthen Decentralization Practices in the Department of Education for Fiscal Year 2026***, SDO Tagbilaran conducted an onsite Orientation of the SIIF 2026 last August 18, 2026 at the Division Conference Hall participated by the twenty-one (21) Non-Implementing Unit Public Schools.
2. To ensure compliance with the SIIF guidelines, all SIIF 2026 recipients are hereby instructed to review their respective 2023-2028 School Improvement Plan (SIP) /2026 Annual Implementation Plan (AIP) from **August 19, 2026 to September 7, 2026**.
3. During the review, the following processes shall be observed:
 - a.) The School Planning Team (SPT) will convene and identify the priority areas in the SIP/AIP which is in conformity of the SIIF requirements. If no Programs and Projects (PAP) are aligned with the SIIF guidelines, the SPT will identify a project and its corresponding interventions and activities that will promote literacy and numeracy skill enhancements. The updated AIP will be submitted to the SBM Focal Person not later than **September 11, 2026** for validation and approval of the SIIF plan uploaded in the InsightED.
 - b.) The Assigned School Consultants shall provide technical assistance to their respective schools in reviewing the identified priority areas and proposed interventions, prior to encoding in the InsightED.
4. Immediate dissemination of and compliance with this Memorandum are desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent