



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

Office of the Schools Division
Superintendent

August 26, 2026

DIVISION MEMORANDUM

No. 694 , s. 2026

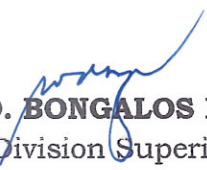
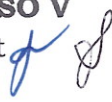
CREATION OF THE DIVISION DRUG-FREE WORKPLACE COMMITTEE

To: Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. As a commitment to the Department of Education's vision of promoting and maintaining a safe and healthy work environment in schools, free from the use of dangerous drugs, to safeguard the health, safety and welfare of its employees, and to reduce health and safety risks to our learners and to the public and in compliance with the Department's anti-drug abuse policy (DepEd Order No. 37, s. 2017), this Office creates the Division Drug-Free Workplace Committee with the following members:

Chairperson	:	John Ariel A. Lagura PhD Assistant Schools Division Superintendent
Co-Chairperson	:	Maurine C. Castaño SGOD Chief Education Program Supervisor
Members	:	Dr. Lev V. Nadela Medical Officer III Janet T. Butalid PhD CID Chief Education Program Supervisor Genevieve J. Bongcac Education Program Supervisor Atty. Tammy I. Relampagos Attorney III Aquilino T. Milar Jr. PhD, JD Administrative Officer V Dr. Vida N. Romero Dentist II Jericho L. Yarte Project Development Officer II Adeline Carmen C. Dagamac Nurse II Rowena L. Pizarra Nurse II Rhodelia B. Tumanda Nurse II Joermelyne P. Pasilbas Project Development Officer I

- 2 The Committee shall undertake the following duties and responsibilities:
- 2.1. Oversee and ensure the implementation of the Department's anti-drug abuse policy.
 - 2.2. Initiate trainings and awareness programs to officers and employees;
 - 2.3. Provide technical assistance to Schools;
 - 2.4. Prepare and submit relevant reports; and
 - 2.5. Collaborate with partner Government Offices and Non-Government Offices to further the anti-drug abuse programs (NDEP, BKD, etc.) and related services.
3. The Committee shall convene immediately upon the issuance of this memorandum.
4. Immediate dissemination of this Memorandum is enjoined.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 

WDB/JAAL/ADMIN/atm