



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

August 25, 2026

DIVISION MEMORANDUM
No. 692, s. 2026

SYMPOSIUM ON TEEN PREGNANCY AND HIV AWARENESS

To: Chief, CID and SGOD
Holy Spirit School of Tagbilaran
Dr. Cecilio Putong National High School-JHS
Tagbilaran City Science High School
Cogon National High School
Holy Infant Academy
All Others Concerned

1. Attached is the letter from Balay Alima Women's Haven Inc. (BAWHI) inviting **twenty (20) learners and one (1) teacher** from each of the following Public and Private Secondary Schools listed below to attend a **Symposium on Teen Pregnancy and HIV Awareness** on **September 26, 2026** (Saturday) at the **City Hall Atrium, Tagbilaran City, Bohol** from **8:00 AM to 5:00 PM**.

- i. **Holy Spirit School of Tagbilaran**
- ii. **Dr. Cecilio Putong National High School-JHS**
- iii. **Tagbilaran City Science High School**
- iv. **Cogon National High School**
- v. **Holy Infant Academy**

2. The symposium aims to educate and empower high school students by increasing their awareness of teen pregnancy and HIV, promoting responsible decision-making, healthy relationships, and the importance of protecting themselves from sexually transmitted infections and other related risks.

5. The teacher accompanying the learners shall be entitled to service credits subject to existing Civil Service Commission (CSC) and Department of Education (DepEd) policies and guidelines.

3. Please find attached council memorandum for more information.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>

2nd Floor 0125 Sarabia Co-Torralba Bldg.,
CPG Avenue, Poblacion III, Tagbilaran City, Bohol 6300

Mobile No. Liz: 09625416282 / Cirina: 09164636654

August 20, 2026

DR. WILFREDA BONGALOS

Schools Division Superintendent

Department of Education – Schools Division of Tagbilaran City
Tagbilaran City, Bohol

DepED
TAGBILARAN CITY DIVISION
RECEIVED
AUG 20 2026
3:38
ofc. copy

**Subject: Request for Permission to Invite High School Students to Our
Symposium in Celebration of Our Annual Anniversary**

Dear Dr. Bongalos,

Warm greetings from Balay Alima Women's Haven, Inc. (BAWHI).

Balay Alima Women's Haven, Inc. (BAWHI) is a non-stock, non-profit organization dedicated to promoting the welfare, protection, and empowerment of women, children, and families through advocacy, education, and community-based programs.

In celebration of our Annual Anniversary and in line with our commitment to youth development and preventive education, BAWHI will be conducting a **Symposium on Teen Pregnancy and HIV Awareness on September 26, 2026 (Saturday) at the City Atrium Hall, Tagbilaran City**, subject to venue approval. Registration will begin at **7:30 A.M.**, and the program will officially commence at **8:30 A.M.**

The symposium aims to educate and empower high school students by increasing their awareness of teen pregnancy and HIV, promoting responsible decision-making, healthy relationships, and the importance of protecting themselves from sexually transmitted infections and other related risks.

In this regard, we respectfully seek your permission and support to invite students from the following schools under the Schools Division of Tagbilaran City to participate in this educational activity:

- Holy Spirit School of Tagbilaran
- Bohol National High School
- Tagbilaran City Science High School
- Cogon National High School
- Holy Infant Academy

We likewise respectfully request that our invitation letter be endorsed to the respective school heads to facilitate the participation of interested students together with their designated teachers or advisers. Should your office deem it appropriate, we would be honored to extend this invitation to other secondary schools within the Schools Division of Tagbilaran City.

We firmly believe that this symposium will equip our youth with accurate knowledge and practical guidance to help them make informed and responsible decisions, thereby contributing to a healthier and more informed community.

We sincerely hope for your favorable consideration of this request. Thank you for your continued support of programs that promote the welfare and development of our young people.

Respectfully yours,

VIVINA INTING MANINANG
President
Balay Alima Women's Haven, Inc.
(BAWHI)

MARIA CECILIA FOSTANES
Founder / Vice President
Balay Alima Women's Haven, Inc.
(BAWHI)


CIRENA BESA SIA, RSW
Social Worker
Balay Alima Women's Haven, Inc.
(BAWHI)

EVENT DETAILS



Date:

September 26, 2026
(Saturday)



Registration:

7:30 A.M.



Program Proper:

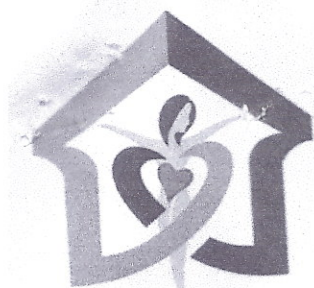
8:30 A.M.



Venue:

City Atrium Hall,
Tagbilaran City

(subject to approval)



BALAY ALIMA WOMEN'S HAVEN INC.
A NURTURING SPACE FOR WOMEN AND GIRLS IN CRISIS

BALAY ALIMA WOMEN'S HAVEN, INC. (BAWHI)

2nd Floor 0125 Sarabia Co-Torralba Bldg.,
CPG Avenue, Poblacion III, Tagbilaran City, Bohol 6300

Mobile No.: 09625416282 (Liz) / 09164636654 (Cirina)

One: 434961

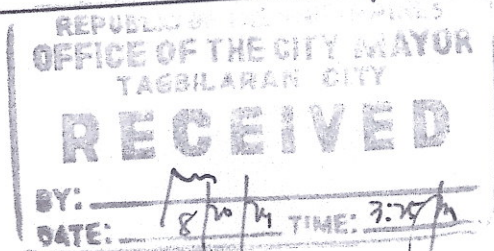
August 20, 2026

HON. JANE CENSORIA C. YAP

City Mayor

City Government of Tagbilaran

Tagbilaran City, Bohol



Subject: Request for Permission to Coordinate with DepEd and Use of the City Atrium Hall

Dear Mayor Yap,

Warm greetings!

We are from **BALAY ALIMA WOMEN'S HAVEN, INC. (BAWHI)**, a non-stock, non-profit organization dedicated to the protection, empowerment, and holistic development of women and children in crisis through advocacy, intervention, education, and support programs.

In celebration with our Annual Anniversary and in line with our advocacy and commitment to promote the well-being and protection of the youth, we will conduct a **SYMPOSIUM ON TEEN PREGNANCY AND HIV AWARENESS** on **SEPTEMBER 26, 2026 (SATURDAY)** at **8:30 A.M.** at the City Atrium Hall, Tagbilaran City. This event aims to educate and raise awareness among the youth, particularly high school students, on the importance of making responsible choices, preventing teen pregnancy, and protecting themselves from HIV.

In this regard, on behalf of **BAWHI**, we respectfully request for your kind permission for the following:

1. To allow us to send an invitation letter to the Department of Education (DepEd) to invite different public and private high schools in Tagbilaran City to participate in this important symposium. We believe that their involvement will greatly contribute to the success of this advocacy and help our young students to be aware, be educated, and be protected.
2. To grant us the use of the Atrium Hall as the venue of the said event on **September 26, 2026 (Saturday)** at **8:30 A.M.**, subject to your approval and the schedule availability.

We firmly believe that this symposium will be beneficial in equipping our youth with the knowledge and values they need to make informed decisions for a safer and healthier future.

We look forward to your favorable consideration of our request.

Thank you very much for your support and partnership in building a better community.

Respectfully yours,

VIVINA INTING MANINANG

President

Balay Alima Women's Haven, Inc. (BAWHI)

MARIA CECILIA FOSTANES

Founder / Vice President

Balay Alima Women's Haven, Inc. (BAWHI)

CIRENA BESA SIA, RSW

Social Worker

Balay Alima Women's Haven, Inc. (BAWHI)

BOARD OF TRUSTEES

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