



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 690 , s. 2026

August 25, 2026

ORIENTATION ON SCHOOL SAFETY DRILL FOR ACTIVE ATTACK INCIDENTS

TO: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Public and Private Elementary and Secondary School Heads
All School DRRM Coordinators/Designates
All Others Concerned

1. In line with the Department of Education's commitment to ensuring effective emergency preparedness, response, and safety in schools, this Office will conduct an **Orientation on School Safety Drill for Active Attack Incidents on September 2, 2026**, at Jj's Seafood Village, Poblacion II, Tagbilaran City, Bohol. The activity aims to strengthen the capacity of school personnel in understanding and implementing appropriate safety protocols and procedures during active attack incidents, thereby promoting preparedness and ensuring the safety and protection of learners and school personnel.

2. The activity will be conducted in partnership with the City Government of Tagbilaran, through the Tagbilaran City Disaster Risk Reduction and Management Office (CDRRMO), and the Tagbilaran City Police Station, whose expertise and support will contribute to the effective delivery of the orientation and the enhancement of school personnel's preparedness and response capabilities during active attack incidents.

3. The participants of the orientation shall be three (3) representatives from each Public and Private school, composed of the following:

- School Head
- PTA President or authorized representative
- School DRRM Coordinator/Safety Officer

4. All participating schools are requested to accomplish the Confirmation/Pre-Registration Form through the following link: <https://tinyurl.com/TagbSafetyDrill>



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>

5. Submission of the accomplished form shall serve as the school's official confirmation of attendance and participation in the orientation and shall be made on or before Thursday, August 27, 2026

6. A registration fee of Eight Hundred Pesos (Php 800.00) per participant shall be collected to cover one (1) meal (lunch), two (2) snacks, and other incidental expenses related to the conduct of the activity. The registration fees for Division Office participants and guests shall be charged against the Division DPRP Funds, while the registration fees for participants from the schools shall be charged against School Funds/School MOOE/PTA Funds. All expenses relative to the conduct of the activity shall be subject to the usual accounting and auditing rules and regulations. Payment may be made in cash or by check payable to DepEd Division of City Schools–Tagbilaran City. Participants from the schools are highly encouraged to settle the registration fee before the conduct of the activity.

7. For clarifications and questions, contact Jericho L. Yarte through his mobile number 0919-069-3606.

8. Immediate dissemination of this Memorandum to all concerned is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent
Office of the Schools Division Superintendent



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>