



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. **657** , s. 2026

August 13, 2026

**DIVISION ORIENTATION ON SCHOOL CANTEEN OPERATIONS DEPED ORDER NO.8,
s. 2007 REVISED IMPLEMENTING GUIDELINES ON THE OPERATION AND
MANAGEMENT OF SCHOOL CANTEENS**

To: Assistant Schools Division Superintendent
Chief, CID and SGOD
All Elementary and Secondary Principals
All Others Concerned

1. The Schools Division Office, through the School Governance Operation Division (SGOD), shall conduct a **Division Orientation on School Canteen Operation** on **August 19, 2026**, from **8:00 AM to 12:00 NN**, at the **Division Conference Room**.
2. The activity aims to strengthen the capacity of school heads in ensuring the proper, efficient, transparent, and policy-compliant operation and management of school canteens in their respective schools.
3. Participants in this activity are the School Principals of the (27) public schools both elementary and secondary in the Division.
4. A registration fee of P150.00 (one hundred fifty pesos) for the snacks shall be charged against School MOOE for school personnel's and Division MOOE for Division personnel's, subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/EQA/SGOD/MCC/mapd



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