



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

August 10, 2026

DIVISION MEMORANDUM

No. 631 , s. 2026

**COMPOSITION OF THE DEPED TAGBILARAN COMMITTEE ON
ANTI-RED TAPE (CART)**

To: OIC Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. In compliance with Republic Act (RA) No. 11032 or the *Ease of Doing Business and Efficient Government Service Delivery Act of 2018* and Memorandum Circular No. 2023-08 titled *Amendment on Certain Provisions of Anti-Red Tape Authority (ARTA) Memorandum Circular (MC) No. 2020-07 dated 30 September 202, Pertaining to the Guidelines on the Designation of a Committee on Anti-Red Tape (CART)*, and Memorandum DM-OUHROD-2026-2475, this Office composed the DepEd Tagbilaran Committee on Anti-Red Tape (CART)

2. The CART is composed of the following:

Chairperson	Dr. Wilfreda D. Bongalos, CESO V-Schools Division Superintendent
Members	Dr. Aquilino T. Milar Jr.- <i>Administrative Officer V</i>
	Engr. Jose C. Mariñas III – <i>Information Technology Officer</i>
	Atty. Tammy I. Relampagos – <i>Attorney III</i>
	Dr. Janet T. Butalid – <i>Chief, CID</i>
	Ms. Maurine C. Castaño – <i>Chief SGOD</i>

3. While schools are not required to release an issuance and submit the composition of their Sub-CART, School Heads are requested to **designate Sub-CART members in their school** for easier coordination with the Schools Division Office for RA 11032-related concern, **submit the list of their Sub-CART members** to this Office, through Dr. Aquilino Milar Jr., Administrative Office **on or before August 14, 2026**.

4. Based on the Law, the CART shall be responsible for the implementation of RA 11032, especially the following:

- Reengineering of Systems and Procedures
 - Streamlining and digitization
 - Whole-of-Government Approach
 - Regulatory Management System and Regulatory Impact Assessment
- Registration of new regulations and issuances
- Citizen's Charter
- Zero Contact Policy

- Adoption of working schedules to serve clients
- Identification Card
- Public Assistance and Complaints Desk
- Client feedback mechanism and satisfaction measurement
- Knowledge transfer of ARTA-related trainings
- Dissemination of ARTA information, education, and communication materials for public consumption

5. The functions, duties, and responsibilities of the DepEd CART are stated in detail in ARTA MC 2023-08, which can be accessed from <https://arta.gov.ph/wp-content/uploads/2023/12/MC-2023-08.pdf>.

6. Immediate and wide dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/ADMIN/atm

Fw: [DM-OUHRODI-2026-2475] SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE AND SUB-CART MEMBERS FOR FY 2026

8-058

From Organization Effectiveness Division <bhrod.oed@depd.gov.ph>

Date Fri 8/7/2026 9:37 AM

To DEPED II CAGAYAN VALLEY <region2@depd.gov.ph>; DEPED REGION IV-A CALABARZON <region4a@depd.gov.ph>; MIMAROPA REGION <mimaropa.region@depd.gov.ph>; DEPED V BICOL REGION <region5@depd.gov.ph>; DepEd Region VII Central Visayas <region7@depd.gov.ph>; DEPED IX ZAMBOANGA PENINSULA <region9@depd.gov.ph>; DEPED X NORTHERN MINDANAO <region10@depd.gov.ph>; DEPED XII SOCCSKSARGEN <region12@depd.gov.ph>; DEPED NATIONAL CAPITAL REGION <ncr@depd.gov.ph>; DEPED La Union <la.union@depd.gov.ph>; DEPED LAOAG CITY <laoag.city@depd.gov.ph>; DEPED SAN CARLOS CITY (REG. 1) <sancarlos.city1@depd.gov.ph>; DEPED BATANES <batanes@depd.gov.ph>; SDO CAGAYAN <sdo.cagayan@depd.gov.ph>; DEPED ISABELA <isabela@depd.gov.ph>; NUEVA VIZCAYA <nuevavizcaya@depd.gov.ph>; DEPED QUIRINO <quirino@depd.gov.ph>; CAUAYAN CITY DEPED <cauayancity@depd.gov.ph>; DEPED CITY OF ILAGAN <ilagan@depd.gov.ph>; DEPED SANTIAGO CITY <santiago.city@depd.gov.ph>

Cc DepEd Committee Anti-Red Tape (CART) <artasec@depd.gov.ph>; Hannah Hasmin Caña <hannah.cana@depd.gov.ph>; Ervin Joseph Ocampo <ervin.ocampo@depd.gov.ph>

 1 attachment (704 KB)

[DM-OUHRODI-2026-2475] SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE AND SUB-CART MEMBERS FOR FY 2026.pdf;

In reference to DM-OUHRODI-2026-2475 titled *Submission of the List of DepEd Committee on Anti-Red Tape and Sub-CART Members for FY 2026*, RO and SDOs who have not yet submitted their respective Sub-CARTs are reminded to submit the said requirement through this link tinyurl.com/2026depdcart. Further, please be advised that the **deadline of submission will be extended only 15 August 2026.**

For more information, clarifications, or inquiries on this issuance, kindly contact **Ms. Hannah Hasmin M. Caña** or **Mr. Ervin Joseph B. Ocampo** of the DepEd CART Secretariat, Bureau of Human Resource and Organizational Development – Organization Effectiveness Division via email at artasec@depd.gov.ph or through telephone number (02) 8633-5375.

Thank you.



ORGANIZATION EFFECTIVENESS DIVISION

Tel No.: (02) 8 633-5375

Department of Education

DepEd Complex, Meralco Ave., Pasig City, Metro Manila

www.dep.gov.ph

From: Office of the Undersecretary for Human Resource and Organizational Development (OUHROD)
<usec.hrod@deped.gov.ph>

Sent: Tuesday, July 21, 2026 10:02 AM

To: Office of the Secretary <osec@deped.gov.ph>; external.partnership@deped.gov.ph
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<usecforadministration@deped.gov.ph>; Office of the Undersecretary for Curriculum and Teaching (OUCT)
<ouct@deped.gov.ph>; Office of Assistant Secretary for Curriculum and Teaching <oasct@deped.gov.ph>;
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Management Audit Division <ias.mad@deped.gov.ph>; Internal Audit Service Operation Audit Division
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Cc: Hannah Hasmin Caña <hannah.cana@deped.gov.ph>; Ervin Joseph Ocampo <ervin.ocampo@deped.gov.ph>; DepEd Committee Anti-Red Tape (CART) <artasec@deped.gov.ph>; Rizza Buiza <rizza.buiza@deped.gov.ph>; Janzen Alarcio <janzen.alarcio@deped.gov.ph>; Andrea Lim <andrea.lim002@deped.gov.ph>; MOHAMMAD KHALID GUNTING <mohammadkhalid.gunting@deped.gov.ph>; Adrian Conti <adrian.conti@deped.gov.ph>; Sharon Ayala <sharon.ayala@deped.gov.ph>; Sonia Sobremisana <sonia.sobremisana@deped.gov.ph>; Leona Victoria Teves <leona.teves@deped.gov.ph>; Myrben Paul Baclig <myrben.baclig@deped.gov.ph>; Marck Eric Jhon Esole <marck.esole@deped.gov.ph>

Subject: [DM-OUHRODI-2026-2475] SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE AND SUB-CART MEMBERS FOR FY 2026

Dear **UNDERSECRETARIES, ASSISTANT SECRETARIES, BUREAU AND SERVICE DIRECTORS, REGIONAL DIRECTORS AND ALL OTHERS CONCERNED,**

Relative to the issuance of DepEd Memorandum (DM) No. 040, s. 2025 titled *Updated Composition of the Department of Education (DepEd) Committee on Anti-Red Tape (CART) in the Central Office and Sub-CART in Field Offices and Schools* dated 28 April 2025, these Offices are requested to comply with the following:

Governance Level	Action Requested
Central Office (CO)	Submit the latest list of CART members per Bureau, Service, Division, and/or Office based on DM No. 040, s. 2025 through the designated link.
Regional Office (RO)	- Submit the <i>latest</i> list of Sub-CART members through the designated link; and - Upload the <i>latest</i> Office Order or any issuance signed by the Regional Director designating the RO

Schools Division Office (SDO)	Sub-CART to the designated link. • Submit the <i>latest</i> list of Sub-CART members through the designated link; • Upload the <i>latest</i> Office Order or any issuance signed by the Schools Division Superintendent designating the SDO Sub-CART to the designated link; and • Ensure that the SDO has a copy of the list of Sub-CART members of Schools under its supervision.
School	• While schools are not required to release an issuance and submit the composition of their Sub-CART, School Heads and Teachers-in-Charge are requested to designate Sub-CART members in their school for easier coordination with SDOs for RA 11032-related concern, submit the list of their Sub-CART members to their respective SDOs.

The deadline for the submission of the List of CART/Sub-CART through the link tinyurl.com/2026depedcart is on or before **31 July 2025**.

It shall be reiterated that all governance levels shall not make individual submissions of the list of their CART/Sub-CART directly to the Anti-Red Tape Authority (ARTA). Submissions shall be collated by the DepEd CART Secretariat in the Central Office in one agency-wide report, to be signed by the DepEd Secretary or his designated representative and forwarded to the ARTA.

For more information, clarifications, or inquiries on this issuance, kindly contact **Ms. Hannah Hasmin M. Caña** or **Mr. Ervin Joseph B. Ocampo** of the DepEd CART Secretariat, Bureau of Human Resource and Organizational Development – Organization Effectiveness Division via email at artasec@deped.gov.ph or through telephone number (02) 8633-5375.

Thank you.

(Sgd.) WILFREDO E. CABRAL

Undersecretary for Human Resource and Organizational Development and Infrastructure



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Republika ng Pilipinas
Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT, AND INFRASTRUCTURE

MEMORANDUM
DM-OUHRODI-2026-2475

FOR : UNDERSECRETARIES
ASSISTANT SECRETARIES
BUREAU AND SERVICE DIRECTORS
REGIONAL DIRECTORS
SCHOOL DIVISION SUPERINTENDENTS
ALL OTHERS CONCERNED

FROM : WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development, and
Infrastructure
Vice Chairperson, DepEd Committee on Anti-Red Tape

SUBJECT : SUBMISSION OF THE LIST OF DEPED COMMITTEE ON ANTI-RED TAPE AND SUB-CART MEMBERS FOR FY 2026

DATE : 15 July 2026

Relative to the issuance of DepEd Memorandum (DM) No. 040, s. 2025 titled *Updated Composition of the Department of Education (DepEd) Committee on Anti-Red Tape (CART) in the Central Office and Sub-CART in Field Offices and Schools* dated 28 April 2025, these Offices are requested to comply with the following:

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Schools Division Office (SDO)	- Submit the <i>latest</i> list of Sub-CART members through the designated link; - Upload the <i>latest</i> Office Order or any issuance signed by the Schools Division Superintendent

	designating the SDO Sub-CART to the designated link; and • Ensure that the SDO has a copy of the list of Sub-CART members of Schools under its supervision.
School	• <i>While schools are not required to release an issuance and submit the composition of their Sub-CART, School Heads and Teachers-in-Charge are requested to designate Sub-CART members in their school for easier coordination with SDOs for RA 11032-related concern, submit the list of their Sub-CART members to their respective SDOs.</i>

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For more information, clarifications, or inquiries on this issuance, kindly contact **Ms. Hannah Hasmin M. Caña** or **Mr. Ervin Joseph B. Ocampo** of the DepEd CART Secretariat, Bureau of Human Resource and Organizational Development – Organization Effectiveness Division via email at artasec@deped.gov.ph or through telephone number (02) 8633-5375.

Thank you.

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osec@deped.gov.ph