



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools
Division
Superintendent**

DIVISION MEMORANDUM
No. 612 , s. 2026

August 1, 2026

SCHOOL VISIT OF JAPANESE EDUCATORS

To: **MRS. PROSERPINA DOROY**, School Principal IV
Tagbilaran City Central Elementary School
MRS. CORAZON H. SAMUYA, School Principal IV
Dr. Cecilio Putong National High School
All Others Concerned

1. This Office informs the concerned school heads of the scheduled courtesy visit of two (2) Japanese educators, **Mr. Hoshimoto Atsunori** and **Mr. Fuji Yuki**, to selected public schools in the Schools Division of Tagbilaran City on **07 August 2026 (Friday)**.
2. The schedule of the school visits is as follows:
 - Tagbilaran City Central Elementary School 10:00 A.M. – 10:30 A.M.
 - Dr. Cecilio Putong National High School 11:00 A.M. – 11:30 A.M.
3. The visit aims to provide an opportunity for the guests to observe the school environment, interact briefly with school officials, and foster international goodwill and educational exchange between the visiting Japanese educators and the Schools Division of Tagbilaran City.
4. The concerned School Heads are requested to extend the necessary courtesies to the visiting educators and to facilitate the conduct of the visit. Appropriate school representatives may be designated to accompany the guests and provide a brief overview of the school's programs and best practices. Care shall be taken to ensure that the visit is conducted efficiently and **without disrupting regular classes and other scheduled school activities**.
5. Immediate dissemination of and compliance with this Memorandum is desired.

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

WDB/JAAL/MCC/lcm



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**Office of the Schools
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July 30, 2026

MS. ERICA M. SHIBAMURA

Coordinator/Facilitator – Philippine Immersion Program
Viento Consultancy Management

Dear Ms. Shibamura,

This refers to your request for a courtesy appointment with the undersigned and to conduct a school immersion visit in the Schools Division of Tagbilaran City on August 6, 2026. We sincerely appreciate your interest in fostering educational and cultural exchange through the Philippine Immersion Program.

Please be informed that the Schools Division Superintendent has a prior official commitment to attend the Regional Management Committee (MANCOM) Meeting on August 6, 2026, in Cebu. In view thereof, may we respectfully propose that the courtesy appointment be rescheduled to **August 5, 2026**, at a mutually convenient time.

Further, we are pleased to accommodate the educational visit of **Mr. Hoshimoto Atsunori** and **Mr. Fuji Yuki** to Tagbilaran City Central Elementary School and Dr. Cecilio Putong National High School. We kindly request, however, that the conduct of the school visits be carefully coordinated with the respective school heads and that the Instructional Block be strictly observed, ensuring that the visits do not disrupt classroom instruction or the continuous delivery of learning activities.

We appreciate your understanding and cooperation in this regard. We look forward to welcoming your delegation and wish you a meaningful and productive immersion experience in the Schools Division of Tagbilaran City.

Very truly yours,

WILFREDA D. BONGALOS PhD CESO V
Schools Division Superintendent

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ERICA M. SHIBAMURA
PHILIPPINE IMMERSION PROGRAM

DR. WILFREDA D. BONGALOS

Schools Division Superintendent
City of Tagbilaran

Re : Request for Two (2) Teachers from Rakunan High School of Japan to Visit Tagbilaran City Central Elementary School and Dr. Cecilia Putong National High School on August 7, 2026

Dear Dr. Bongalos,

Greetings! I hope this letter finds you well.

Dr., As a facilitator of Japanese Educational and Immersion tours here in the Philippines, I have been receiving a number of inquiries of the possibility of conducting them in Bohol. We received a request for two (2) Japanese teachers from the **Rakunan High School of Japan** who are very interested to explore bringing their high school students to Bohol in **2027 and onwards** to learn of the Philippine culture, the educational system, the perspectives of same-aged students outside of Japan and also be able to practice their English speaking skills.

With this, may I request for an appointment with you on **August 6, 2026 (Thursday)**, at a time most convenient to you **between 11:00am and 5pm** to be able to explain about the immersion program.

Also, may I request for the two teachers' – **Mr. Hoshimoto Atsunori** and **Mr. Fujii Yuki** visit to the following public schools under your division on **August 7, 2026 (Friday)**:

10:00am-10:30am :Tagbilaran City Central Elementary School

11:00am-11:30am :Dr. Cecilia Putong National High School

Me and my assistant, Bliss P. Amante, will be assisting the Japanese teachers during their visit.

For any clarifications regarding this request, me or my assistant may also be reached thru our mobile phones at 09178904621 and 09258253233

We look forward to a fruitful collaboration with your division Dr. Bongalos.

Sincerely,

Erica M. Shibamura
Coordinator/Facilitator – Philippine Immersion Program
Viento Consultancy Mgmt