



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

July 21, 2026

DIVISION MEMORANDUM
No. 581, s. 2026

**REGISTRATION LINK AND UPDATED PROJECT CALENDAR OF THE PEOPLE
LEADING ACTION AND SUSTAINABLE TRANSFORMATION IN COMMUNITIES
(P.L.A.S.T.I.CS) SOLUTIONS AND POLICY LAB**

To: Chief, CID and SGOD
All Public and Private Secondary School Heads
All Others Concerned

1. This Office, through the School Governance and Operations Division, hereby disseminates the registration link and updated calendar for the P.L.A.S.T.I.CS Solutions and Policy Lab project. This initiative invites four (4) student catalysts and one (1) teacher-mentor from each of the following schools:

- Cogon National High School
- Manga National High School
- Mansasa National High School
- Tagbilaran City Science High School
- Dr. Cecilio Putong National High School-Junior High School
- Holy Name University
- Holy Spirit School of Tagbilaran
- Bohol Wisdom School
- BIT International College
- University of Bohol-VDTALC

Registration link: <https://forms.gle/8Z6CEhw3snUvDges6>

2. Registration link is open until July 25, 2026.
3. Kindly see attached communication for the updated calendar of activities.
4. For information, action and dissemination.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



H. Zamora St., Dampas, Tagbilaran City, Bohol
(038)427-1702; (038)427-2506
tagbilarancity.division@deped.gov.ph
<http://www.depedtagbilaran.org>

Re: Updated Project Calendar and Participant Registration for the P.L.A.S.T.I.C.S. Solutions and Policy Lab

From Jairus Ismael L. Chiu <orgs.chiujairusismael@gmail.com>

Date Mon 7/13/2026 8:02 AM

To TAGBILARANCITY DIVISION <tagbilarancity.division@deped.gov.ph>

 3 attachments (9 MB)

AJYELN-PLASTICS-Updated-Letter-to-Tagbilaran-City-Division.pdf; AJYELN-PLASTICS-Project-Information-Sheet.pdf; AJYELN-PLASTICS-Activity-Information-Sheet.pdf;

You don't often get email from orgs.chiujairusismael@gmail.com. [Learn why this is important](#)

Dear Dr. Bongalos,

Warm greetings!

I hope this message finds you well.

Please accept our apologies for the inconvenience, and kindly **disregard our previous email sent on July 10 at 5:52 PM** regarding the P.L.A.S.T.I.C.S. Solutions and Policy Lab.

After further coordination with our partners and stakeholders, we made several important updates to the project, including the activity calendar, implementation details, and additional opportunities for participating students. To ensure that you have the most accurate and up-to-date information, we are resending the revised letter together with the updated supporting documents.

Attached to this email are the following:

1. Revised Letter to the Schools Division Superintendent
2. Project Information Sheet
3. Activity Information Sheet

The revised letter also includes:

- The updated project calendar;
- An update on our courtesy meetings with Hon. Mayor Jane C. Yap and Hon. Vice Mayor Adam Relson T. Jala regarding the project;
- The registration schedule and link for participating schools and Student-Catalysts; and
- An optional invitation for participating Student-Catalysts to join **PAG-ATIMAN: The Boholano Youth PaSaKa Camp 2026** at no registration cost.

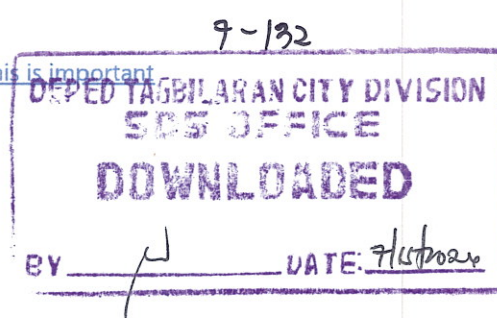
For your convenience, the registration forms are provided below:

P.L.A.S.T.I.C.S. Solutions and Policy Lab Registration (July 13–17, 2026):

<https://forms.gle/8Z6CEhw3snUvDges6>

PAG-ATIMAN: The Boholano Youth PaSaKa Camp 2026 (Optional):

<https://forms.gle/PivgbK4mV34nZEW68>



We sincerely apologize once again for the duplicate correspondence and greatly appreciate your understanding. Thank you for your continued support of this initiative and for your partnership in empowering the youth of Tagbilaran City through environmental leadership and civic engagement.

Should you have any questions or require additional information, please do not hesitate to contact us.

Thank you very much, and God bless.

Respectfully yours,

Jairus Ismael L. Chiu, RN

Project Coordinator

P.L.A.S.T.I.C.S. Solutions and Policy Lab

Team Saulog

On Fri, Jul 10, 2026 at 5:52 PM Jairus Ismael L. Chiu <orgs.chiujairusismael@gmail.com> wrote:

Dear Dr. Bongalos,

Warm greetings!

Please find attached our updated letter regarding the implementation of the **P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab** under the ASEAN-Japan Young Environment Leaders Network (AJYELN) 2026.

The letter includes:

- The updated calendar of project activities;
- An update on our courtesy meetings with Hon. Mayor Jane C. Yap and Hon. Vice Mayor Adam Relson T. Jala, who have been informed of the project and have expressed their support for its implementation;
- The registration schedule for participating schools, Student-Catalysts and Teacher-Mentors (July 13–17, 2026); and
- The request for your assistance in disseminating the registration link to the public and private secondary schools in Tagbilaran City.

Also attached for your reference are the following documents:

1. Letter to the Schools Division Superintendent
2. Project Information Sheet
3. Activity Information Sheet

For the convenience of interested schools, the registration form may also be accessed through the following link:

<https://forms.gle/8Z6CEhw3snUvDges6>

We sincerely appreciate your continued support and partnership in this youth-led environmental governance initiative. We look forward to working closely with the Department of Education in empowering the next generation of leaders in Tagbilaran City.

Should you have any questions or require additional information, please feel free to contact us.

Thank you very much, Dr. Bongalos. We wish you a blessed day.

Respectfully,

JAIRUS ISMAEL LIGONES CHIU, RN

Project Coordinator

P.L.A.S.T.I.C.S. Solutions and Policy Lab

Team Saulog



ACTIVITY INFORMATION SHEET

ACTIVITY 1: PROJECT LAUNCHING AND KICK-OFF CEREMONY

DATE, TIME, AND VENUE:	August 21, 2026 8:00 AM - 10:00 AM City Hall Atrium
PROPOSED PARTNER OFFICE:	Office of the City Mayor
PARTICIPANTS:	City Mayor, City Vice-Mayor, Sangguniang Panlungsod (Environment, Livelihood, Climate Change, and Youth Committees), Heads of Offices (CYDO, CHO, CENRO, CEEO), 40 student participants, 10 teacher-mentors, Division Schools Superintendent, and 10 school heads from partner schools.
RATIONALE:	The Project Launching and Kick-off Ceremony formally marks the beginning of the P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab and establishes the initiative as a collaborative undertaking among youth, schools, local government, civil society, and market stakeholders. Because the project seeks to generate policy-informed solutions to plastic pollution, early institutional alignment and public commitment are essential to its success. The ceremony provides an opportunity to present the project's rationale, objectives, implementation timeline, and expected outcomes while fostering a shared understanding of the persistent challenge of single-use plastics in Tagbilaran City's wet markets. More importantly, it serves as a venue for partner institutions to affirm their support and define their respective roles in advancing the project. Through messages of commitment, stakeholder recognition, and a ceremonial pledge of collaboration, the launch reinforces the principle that addressing plastic pollution requires collective responsibility and cross-sectoral action. Beyond its ceremonial function, the activity builds legitimacy for the Youth Plastic Policy Lab by positioning participating students and teacher-mentors as partners in environmental governance. It signals that the project is not merely an environmental campaign but a structured process of research, innovation, and policy engagement that values evidence, participation, and shared leadership. By convening decision-makers and community stakeholders from the outset, the launch lays the institutional and relational foundation necessary for meaningful implementation and long-term sustainability.

PROGRAM FLOW:

Time	Activity	Person(s) Responsible
7:30–8:00 AM	Registration and Networking	Logistics Team
8:00–8:05 AM	Opening Prayer and National Anthem	Emcee
8:05–8:10 AM	P.L.A.S.T.I.C.S. Solutions and Policy Lab	Emcee
8:10–8:18 AM	Opening Message	Project Coordinator
8:18–8:28 AM	Why This Project, Why Now? (A short presentation on the plastic problem, project vision, and expected outcomes.)	Team Saulog
8:28–8:38 AM	Message of Commitment	Schools Division Superintendent
8:38–8:48 AM	Message of Commitment	Representative of Wet Market Vendors
8:48–8:58 AM	Message of Commitment	City Mayor
8:58–9:08 AM	Message of Commitment	Vice Mayor / Chair of Environment Committee
9:08–9:20 AM	Introduction of the Student-Catalysts and Teacher-Mentors	Team Saulog
9:20–9:35 AM	Stakeholder Commitment Ceremony (Signing of Commitment Wall / Partnership Pledge and Photo Opportunity)	All Stakeholders
9:35–9:45 AM	Orientation on the Project Journey (Major activities, participant expectations, safeguarding, communication channels, timeline)	Team Saulog
9:45–10:00 AM	Fellowship and Transition to Awareness Building	Everyone



ACTIVITY INFORMATION SHEET

ACTIVITY 2: AWARENESS-BUILDING WORKSHOP

DATE, TIME, AND VENUE:	August 21, 2026 10:30 AM - 5:00 PM City Hall Atrium/ Tourism Office
PROPOSED PARTNER OFFICE:	City Health Office (CHO)
PARTICIPANTS:	40 student participants, 10 teacher-mentors
RATIONALE:	The Awareness Building Workshop serves as the foundational learning experience for the Student-Catalysts and Teacher-Mentors participating in the P.L.A.S.T.I.C.S. Solutions and Policy Lab. Before engaging in community research, solution co-design, and policy development, participants must first develop a common understanding of the plastic pollution crisis, its local manifestations, and the governance systems that shape environmental action in Tagbilaran City. The workshop goes beyond increasing environmental awareness. It is designed to cultivate systems thinking by enabling participants to examine how plastic pollution is influenced by patterns of production, consumption, infrastructure, behavior, and public policy. Through expert-led sessions, interactive learning activities, and guided reflection, participants explore the connections between everyday plastic use, marine ecosystem health, public well-being, and sustainable urban development. Equally important, the workshop introduces participants to their role as Student-Catalysts within the Youth Plastic Policy Lab. Rather than positioning young people as passive recipients of information, the activity prepares them to become ethical researchers, collaborative problem-solvers, and active contributors to local policymaking. By fostering environmental literacy, critical thinking, and civic responsibility, the workshop equips participants with the knowledge, values, and motivation necessary to undertake field research, engage constructively with community stakeholders, and co-create evidence-based solutions that contribute to a more plastic-resilient Tagbilaran City.

PROGRAM FLOW:

Time	Activity	Person(s) Responsible
10:30- 10:45 AM	Icebreaker and Team Formation	Facilitators
10:45-11:45 AM	Session 1: Understanding the Plastic Crisis: From Local Markets to Marine Ecosystems	Greenpeace Philippines / Plastic-Free Bohol
11:45-12:00 PM	Reflection and Open Forum	Facilitators
12:00-1:00 PM	LUNCH	—
1:00-1:20 PM	Energizer and Morning Synthesis	Facilitators
1:20-2:20 PM	Session 2: Understanding Tagbilaran's Plastic Ordinances and the Existing Policy Gap	City Council / Legal Resource Person
2:20-2:35 PM	Open Forum	Facilitators
2:35-3:20 PM	Interactive Workshop: Mapping the Plastic Journey (Where does plastic begin? Who uses it? Where does it leak? Where can intervention happen?)	Facilitators
3:20-3:35 PM	Health Break	—
3:35-4:20 PM	Session 3: The Role of Youth as Researchers, Innovators, and Policy Partners	Facilitators
4:20-4:45 PM	Team Reflection Workshop: "Why I Choose to Lead Plastic Transformation" (Individual reflection followed by team commitment writing.)	Facilitators
4:45-5:00 PM	Post-Test, Announcements, Awarding of Certificates to Speakers, Closing Ritual	Facilitators



ACTIVITY INFORMATION SHEET

ACTIVITY 3: DIALOGUE WITH POLICYMAKERS AND POLICY IMPLEMENTERS

DATE, TIME, AND VENUE:	August 22, 2026 7:30 AM - 5:00 PM City Hall Atrium / Tourism Office
PROPOSED PARTNER OFFICE:	Sangguniang Panlungsod
PARTICIPANTS:	40 Student-Catalysts 10 Teacher-Mentors Wet Market Vendor Representatives Civil Society Partners City Environmental Management Office City Economic Enterprise Office City Youth Development Office Representatives from the Sangguniang Panlungsod Other invited stakeholders
RATIONALE:	The Dialogue with Policymakers and Policy Implementers is designed to immerse Student-Catalysts and Teacher-Mentors in the realities of local environmental governance before they begin community-based research. As the P.L.A.S.T.I.C.S. Solutions and Policy Lab aims to generate evidence-based policy recommendations, participants must first understand how local ordinances are conceived, deliberated, implemented, and evaluated within the context of Tagbilaran City. Direct engagement with policymakers and implementing agencies ensures that youth recommendations are grounded not only in community experiences but also in the practical realities of governance. The morning dialogue with members of the Sangguniang Panlungsod introduces participants to the legislative process, the development of Tagbilaran City's plastic ordinances, and the policy considerations that have shaped existing regulations. Through conversations with ordinance proponents and committee representatives, participants gain insight into how evidence, stakeholder consultations, political realities, and public interests influence local legislation. This enables them to appreciate both the achievements of current policies and the remaining gaps, particularly in addressing plastic use within wet markets. The afternoon dialogue shifts the focus to implementation by engaging key executive offices responsible for environmental management, market operations, and youth development.

Participants explore the operational challenges of enforcing plastic regulations, supporting market vendors, and coordinating inter-agency responses to environmental concerns. By understanding the perspectives of policy implementers, students recognize that effective environmental governance depends not only on well-crafted ordinances but also on adequate resources, stakeholder cooperation, and practical implementation strategies.

Ultimately, the dialogue cultivates informed and responsible youth participation in governance. Rather than positioning young people as passive observers or advocates alone, the activity equips them to become evidence-based contributors to policymaking who can engage constructively with government institutions. The knowledge and relationships established during this activity provide an essential foundation for the succeeding phases of field research, solution co-creation, pilot testing, and the formulation of policy recommendations that are responsive, feasible, and grounded in local realities.

PROGRAM FLOW:

Time	Activity	Person(s) Responsible
7:30 – 8:00 AM	Registration and Networking	Logistics Team
8:00 – 8:10 AM	Invocation and Philippine National Anthem	Facilitators
8:10 – 8:25 AM	Welcome Remarks and Rationale of the Policy Dialogue	Facilitators
8:25 – 8:35 AM	Introduction of the Legislative Panel	Facilitators
8:35 – 9:15 AM	Session 1: How Local Legislation Works — The Journey of an Ordinance	SP Committee on Environment and Climate Change Chair/Representative
9:15 – 9:55 AM	Session 2: The Story of C-223 and C-277 — Intent, Debates, Lessons, and the Remaining Wet Market Gap	Ordinance Author and Sponsors
9:55 – 10:10 AM	Health Break	—

	10:10 – 11:20 AM	SofaTalk: Student Questions on Policy Gaps and How Youth Recommendations Can Enter the Legislative Process	Moderator + Student Teams
	11:20 – 11:45 AM	Synthesis: Legislative Insights and Entry Points for the Youth Policy Brief	Teacher-Mentors with Teams
	11:45 – 12:00 NN	Awarding of Certificates to the Legislative Panel and Photo Opportunity	Facilitators
	12:00 – 1:00 PM	Lunch	—
	1:00 – 1:10 PM	Energizer and Recap of the Morning Session	Teams + Facilitators
	1:10 – 1:20 PM	Introduction of the Executive / Implementers' Panel	Facilitators
	1:20 – 2:00 PM	Session 3: Implementing and Enforcing Plastic Regulations on the Ground	City Environmental Management Office
	2:00 – 2:40 PM	Session 4: Wet Market Operations and Vendor Realities	City Economic Enterprise Office
	2:40 – 3:10 PM	Session 5: Youth Participation in Local Governance and Support Mechanisms	City Youth Development Office
	3:10 – 3:25 PM	Health Break	—
	3:25 – 4:25 PM	SofaTalk: Student Questions on Enforcement Challenges, Vendor Support, and Coordination Gaps	Facilitators + Student Teams
	4:25 – 4:45 PM	Synthesis: Mapping the Policy Gap from Both Legislative and Executive Perspectives	Teacher-Mentors with Teams
	4:45 – 5:00 PM	Commitment Setting, Awarding of Certificates to the Panel, Closing Remarks, and Photo Opportunity	Facilitators



ACTIVITY INFORMATION SHEET

ACTIVITY 4: CAPACITY BUILDING AND CAPABILITY DEVELOPMENT WORKSHOP

DATE, TIME, AND VENUE:	August 29, 2026 7:30 AM - 5:00 PM City Hall Atrium / Tourism Office
PROPOSED PARTNER OFFICE:	Sangguniang Panlungsod
PARTICIPANTS:	40 Student-Catalysts 10 Teacher-Mentors Wet Market Vendor Representatives Civil Society Partners City Environmental Management Office City Economic Enterprise Office City Youth Development Office Representatives from the Sangguniang Panlungsod Other invited stakeholders
RATIONALE:	The Capacity Building and Capability Development Workshop equips Student-Catalysts and Teacher-Mentors with the knowledge, skills, and confidence necessary to conduct ethical, systematic, and evidence-based community research in Tagbilaran City's wet markets. As the quality of the project's recommendations depends on the quality of the evidence gathered, this workshop serves as the foundation for all succeeding phases of the P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab. It transforms participants from environmental advocates into capable community researchers who can responsibly engage stakeholders and generate credible data for policy development. The workshop combines technical learning with experiential practice. Participants are introduced to the fundamentals of community-based research, including formulating research questions, selecting appropriate data collection methods, conducting structured observations, and practicing ethical interviewing with vendors and consumers. Through guided workshops, role-playing activities, and mock field exercises, Student-Catalysts refine standardized research instruments, strengthen communication skills, and develop confidence in interacting respectfully with diverse community members. Teacher-Mentors reinforce these learning experiences by providing supervision and ensuring adherence to ethical and safety standards.

	Beyond research skills, the workshop also develops participants' project management and teamwork competencies. Sessions on planning, documentation, logistics, digital data management, and risk mitigation prepare each team to carry out coordinated fieldwork efficiently and responsibly. Participants conclude the workshop by finalizing their research plans, receiving technical feedback, and participating in a deployment briefing that clarifies roles, expectations, communication protocols, and safety procedures. By integrating research capacity-building, ethical community engagement, and project management into a single learning experience, the workshop establishes a common standard for field implementation across all participating schools. More importantly, it empowers young people to contribute credible evidence to local environmental governance, reinforcing the project's vision of meaningful youth participation in developing practical, community-informed solutions to plastic pollution.																																													
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		Communication Channels, and Contingency Plans	
	4:20 - 4:40 PM	Administration of Post-Workshop Survey and Workshop Evaluation	Facilitators
	4:40 - 5:00 PM	Researcher's Commitment Ceremony, Closing, and Photo Opportunity	Everyone



ACTIVITY INFORMATION SHEET

ACTIVITY 5: EVIDENCE CONSOLIDATION AND SOLUTION CO-DESIGN WORKSHOP

DATE, TIME, AND VENUE:	September 26, 2026 7:30 AM - 5:00 PM City Hall Atrium / Tourism Office
PROPOSED PARTNER OFFICE:	City Environmental Management Office (CEMO)
PARTICIPANTS:	40 Student-Catalysts 10 Teacher-Mentors Team Saulog Wet Market Vendor Representatives City Environmental Management Office (CEMO) City Economic Enterprise Office (CEEO) Other invited community stakeholders
RATIONALE:	The Evidence Consolidation and Solution Co-Design Workshop serves as the critical transition between research and action within the P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab. After completing field research in Tagbilaran City's wet markets, Student-Catalysts, Teacher-Mentors, vendors, and community stakeholders come together to transform individual observations into a shared understanding of the city's plastic pollution challenges and identify practical, evidence-based solutions. The workshop begins by consolidating research findings gathered from different wet markets, allowing participants to compare experiences, identify recurring patterns, and distinguish location-specific issues from citywide concerns. Through facilitated discussions, participants synthesize quantitative and qualitative data into a common evidence base that reflects the realities of plastic use, vendor practices, consumer behavior, and existing policy gaps. This collective analysis ensures that proposed interventions are informed by local evidence rather than assumptions. Building on this shared understanding, participants engage in a collaborative solution co-design process that brings together youth, vendors, teacher-mentors, and other stakeholders. Rather than prescribing solutions, the workshop encourages participants to develop context-sensitive interventions that are technically feasible, economically realistic, socially acceptable, and environmentally responsible. By incorporating diverse perspectives throughout the design process, the activity

	promotes shared ownership of proposed solutions while strengthening trust among stakeholders. The workshop culminates in the identification of the most promising interventions for pilot implementation. Using agreed-upon criteria such as feasibility, cost, stakeholder acceptance, and potential for replication, participants collectively select solutions that will be tested in real-world wet market settings. These selected interventions become the basis for the project's pilot-testing phase and, ultimately, the evidence that will inform youth-led policy recommendations. As such, the workshop embodies the project's commitment to participatory decision-making, innovation, and evidence-based environmental governance.																														
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1:00 - 1:20 PM	Energizer and Recap	Facilitators																													

	1:20 - 1:40 PM	Mini Input: Principles of Human-Centered and Context-Sensitive Solution Design	Team Saulog
	1:40 - 3:00 PM	Mini Input: Principles of Human-Centered and Context-Sensitive Solution Design	Facilitators
	3:00 - 3:15 PM	Health Break	—
	3:15 - 4:15 PM	Innovation Pitch Session (Each group presents one proposed solution. A feedback panel composed of vendors, CEMO, CEEO, and Project Team assesses feasibility, affordability, stakeholder acceptance, and scalability.)	Groups + Feedback Panel
	4:15 - 4:40 PM	Selection of Pilot Solutions (Consensus-building to identify at least three interventions for pilot implementation.)	Project Team + Participants
	4:40 - 4:55 PM	Pilot Planning Workshop (Assign pilot sites, roles, monitoring indicators, documentation tools, and timelines for the October pilot.)	Project Team
	4:55 - 5:00 PM	Closing Synthesis and Commitment Circle	Project Team + Participants



ACTIVITY INFORMATION SHEET

ACTIVITY 6: RESULTS SHARING AND POLICY DESIGN WORKSHOP

DATE, TIME, AND VENUE:	October 31, 2026 7:30 AM - 5:00 PM City Hall Atrium / Tourism Office
PROPOSED PARTNER OFFICE:	City Economic Enterprise Office (CEEO)
PARTICIPANTS:	40 Student-Catalysts 10 Teacher-Mentors Wet Market Vendor Representatives Civil Society Partners City Environmental Management Office City Economic Enterprise Office City Youth Development Office Representatives from the Sangguniang Panlungsod Other invited stakeholders
RATIONALE:	The Results Sharing and Policy Design Workshop marks the culmination of the research and pilot implementation phases of the P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab. It provides a structured venue for Student-Catalysts, Teacher-Mentors, vendors, civil society organizations, and local government representatives to collectively examine the outcomes of pilot-tested interventions and translate evidence into actionable public policy recommendations. As the project's primary objective is to generate community-driven solutions that inform local governance, this activity bridges practical implementation with policy development. The workshop begins by presenting and validating the results of the pilot-tested interventions. Student teams share quantitative and qualitative findings on the feasibility, acceptability, effectiveness, and scalability of their proposed solutions, while vendors and other stakeholders provide firsthand reflections on their implementation experiences. This participatory evaluation ensures that policy recommendations are grounded not only in research data but also in the lived realities of those directly affected by plastic regulations. Building upon this evidence, participants engage in a collaborative policy design process that examines existing ordinances, identifies remaining policy gaps, and develops practical recommendations to strengthen plastic management in Tagbilaran City's wet markets. Through guided discussions and

structured drafting sessions, participants formulate recommendations that are evidence-based, context-sensitive, and responsive to the operational realities of local government and market stakeholders. The activity emphasizes that effective environmental policies require not only sound technical solutions but also broad stakeholder participation and shared ownership.

The workshop concludes with the consolidation of a unified youth-led policy brief that synthesizes the collective findings and recommendations of all participating teams. This document serves as the project's principal advocacy output and serves as the basis for formal endorsement by the Sangguniang Panlungsod. By transforming research findings into concrete policy proposals, the workshop demonstrates young people's capacity to contribute meaningfully to environmental governance and reinforces the project's vision of empowering youth as active partners in shaping sustainable, evidence-informed public policy.

PROGRAM FLOW:

Time	Activity	Person(s) Responsible
7:30–8:00 AM	Registration and Exhibit Setup	Logistics Team
8:00–8:10 AM	Opening Program and Workshop Objectives	Emcee
8:10–8:20 AM	Recap of the Pilot Testing Phase	Project Coordinator
8:20–9:40 AM	Student Research Conference: Presentation of Pilot Results	Student Teams
9:40–10:00 AM	Voices from the Market: Reflections from Vendors and Consumer	Invited Representatives
10:00–10:15 AM	Health Break	—
10:15 - 11: PM	Expert Panel Reaction: Assessing Feasibility, Scalability, and Sustainability	CEMO, CEEO, CSOs, SP Representative
11:00–11:45 AM	Evidence Synthesis Workshop: What Does All the Evidence Tell Us? (Participants identify recurring findings, successful interventions, barriers, and remaining policy gaps.)	Facilitator
11:45–12:00 PM	Morning Synthesis	Facilitator

	12:00–1:00 PM	Lunch Break	—
	1:00–1:15 PM	Energizer and Afternoon Recap	Facilitators
	1:15–1:40 PM	Mini Lecture: How to Write a Persuasive Policy Recommendation (Understanding policy briefs, legislative considerations, and policy language.)	SP Secretariat / Legal Officer
	1:40–2:00 PM	Policy Prioritization Workshop (Participants prioritize recommendations using agreed criteria such as impact, feasibility, equity, cost, and enforceability.)	Facilitators
	2:00–3:15 PM	Policy Design Lab (Mixed groups draft recommendations using a standardized policy recommendation template.)	Teams + Facilitators
	3:15–3:30 PM	Health Break	—
	3:30 - 4:15 PM	Policy Pitch Session (Groups present their draft recommendations. Panel provides technical and legislative feedback.)	Groups + Panel
	4:15–4:40 PM	Consolidation of the Youth Policy Brief (Agree on final recommendations and constitute the drafting committee.)	Project Team
	4:40–4:50 PM	Orientation on Policy Brief Finalization and Endorsement Process	Project Coordinator
	4:50–5:00 PM	Closing Reflection and Commitment Circle	Project Team



ACTIVITY INFORMATION SHEET

ACTIVITY 7: PROJECT CLOSEOUT AND COMMITMENT CEREMONY

DATE, TIME, AND VENUE:	December 12, 2026 7:30 AM - 12:00 NN City Hall Atrium
PROPOSED PARTNER OFFICE:	Office of the City Mayor
PARTICIPANTS:	Student-Catalysts Teacher-Mentors Vendor Representatives LGU Partners DepEd Representatives Civil Society Organizations Implementing Organizations Invited Guests
RATIONALE:	The Project Closeout and Commitment Ceremony serves as the culminating activity of the P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab, celebrating the collective achievements of Student-Catalysts, Teacher-Mentors, market stakeholders, local government agencies, civil society organizations, and partner institutions while reinforcing their shared commitment to advancing plastic-resilient communities beyond the project's implementation period. More than a ceremonial conclusion, the activity provides an opportunity to reflect on the project's journey, recognize the contributions of all partners, communicate its measurable outcomes, and sustain the momentum generated through months of collaborative learning, research, innovation, and policy engagement. The ceremony highlights the project's accomplishments through the presentation of key outputs, including research findings, pilot-tested interventions, capacity-building outcomes, and the status of the Youth Policy Brief submitted to the Sangguniang Panlungsod. Testimonials from Student-Catalysts, Teacher-Mentors, vendors, and community partners capture the personal and institutional transformations that emerged throughout the project, demonstrating how participatory environmental action can strengthen civic leadership, foster cross-sector collaboration, and inspire long-term behavioral change. Recognizing that meaningful systems change extends beyond a project's formal timeline, the activity also emphasizes sustainability through the ceremonial turnover of project toolkits

and policy resources to participating schools and partners. These materials enable schools and community stakeholders to continue implementing environmental education, youth-led research, and policy advocacy initiatives within their respective institutions and communities. The Commitment Ceremony further affirms the participants' shared responsibility to champion evidence-based environmental action and support the continued advancement of plastic reduction initiatives in Tagbilaran City.

Ultimately, the Project Closeout and Commitment Ceremony celebrates not the end of the P.L.A.S.T.I.C.S. Solutions and Policy Lab, but the beginning of a sustained network of young environmental leaders, educators, government partners, and community stakeholders working together to strengthen environmental governance and build a more plastic-resilient future for Bohol and beyond.

PROGRAM FLOW:

Time	Activity	Person(s) Responsible
7:30–8:00 AM	Registration	Logistics Team
8:00–8:10 AM	Opening Preliminaries (Invocation, National Anthem, Acknowledgment of Participants)	Facilitators
8:10–8:20 AM	Welcome Remarks	Project Team
8:20–8:35 AM	Project Journey AVP: From Awareness to Policy	Facilitators
8:35–8:55 AM	Project Impact Presentation: Accomplishments, Key Findings, and Outcomes	Project Coordinator
8:55–9:20 AM	Stories of Change: Reflections from Student-Catalysts, Teacher-Mentors, and Vendors	Selected Participants
9:20–9:35 AM	Status of the Youth Policy Brief: Updates on Endorsement and Next Steps	Project Team / Sangguniang Panlungsod Representative
9:35–9:50 AM	Health Break	—
9:50–10:10 AM	Messages of Commitment from LGU, DepEd, and Civil Society Partners	Partner Representatives



	10:10–10:50 AM	Awarding of Certificates of Completion, Recognition, and Partner Appreciation	Project Team + Guests
	10:50–11:10 AM	Turnover Ceremony: P.L.A.S.T.I.C.S. Toolkit, Youth Policy Agenda, and School Commitment Pledge	Project Team
	11:10–11:30 AM	Commitment Ceremony: Student-Catalyst Pledge and Signing of the Commitment Wall	Facilitators
	11:30 AM–12:00 NN	Closing Remarks, Fellowship, Group Photo, and Networking	Everyone



PROJECT INFORMATION SHEET

A. IDENTIFYING INFORMATION:

1. PROJECT NAME:	P.L.A.S.T.I.C.S (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab by Team Saulog
2. PROJECT SITE:	Tagbilaran City
3. DATE OF START:	08 July 2026
4. DATE OF END:	12 December 2026
5. TARGET PARTICIPANTS:	- 40 student-catalysts - 10 teacher-mentors - 50 vendors and customers
6. SDG FOCUS:	SDG 3 Good Health and Well-Being SDG 11 Sustainable Cities and Communities SDG 12 Responsible Consumption and Production SDG 13 Climate Action SDG 17 Partnership for the Goals
7. KEY CENTERS OF YOUTH PARTICIPATION	1. Health 2. Education 3. Governance 4. Active Citizenship
8. IMPLEMENTERS:	The implementing organizations are: a. Kabiling Lunhaw b. Holy Name University - Central Student Government - Students' Movement for Climate Action c. Bohol Island State University United Network for Green Advocacy



B. BACKGROUND AND GOALS:

1. RATIONALE:	Tagbilaran City is the coastal capital of Bohol, the Philippines' 10th largest island by land area, with a population of 106,120 (2024 census). As a gateway city to marine ecosystems, plastic pollution generated on land directly impacts coastal waters, fisheries, and livelihoods. Over the past decade, the city government has enacted progressive policies—City Ordinance C-223 (2012) and its amendment C-277 (2019)—to regulate single-use plastics (SUPs). These ordinances successfully banned SUPs for dry goods and polystyrene food containers, leading to widespread adoption of eco-bags, reusable containers, and paper packaging in groceries and retail establishments. However, significant gaps remain in addressing marine plastic pollution, particularly from wet markets. Current regulations allow single-use plastics as primary packaging for wet goods such as fish, meat, poultry, and vegetables. This definition is broad and unrestricted; wet markets are not treated as a distinct system, and there are no transition mechanisms or support programs to help vendors shift to viable alternatives. Enforcement focuses largely on penalties rather than system-wide change. As a result, wet markets remain a major source of plastic leakage. During the 2023 International Coastal Clean-up in Tagbilaran, 265 sacks (approximately 1,306 kg) of waste were collected, with the majority consisting of single-use plastics, wrappers, and food containers—items commonly associated with wet-goods transactions. These plastics often enter drainage systems and rivers, eventually reaching coastal and marine environments. Tagbilaran has four major wet markets located near five public and five private high schools, creating an opportunity to mobilize students as partners in change. By equipping students with knowledge, research skills, and project management tools, they can work with vendors and consumers to co-design practical solutions and translate evidence into policy recommendations. Addressing this gap at the city level can reduce marine plastic waste locally while generating a scalable, youth-led model for other municipalities in Bohol and beyond.
2. OBJECTIVES:	The proposed project establishes a Youth Plastic Policy Lab in Tagbilaran City to address marine plastic pollution originating from wet markets. While existing local ordinances have successfully reduced single-use plastics in dry goods, plastic packaging for wet goods such as fish, meat, and vegetables remains largely unregulated. This project positions public high school students as partners in research, co-creation, and policy development to close this gap through evidence-based and community-driven solutions. The project will begin with institutional coordination through courtesy calls to the city's executive and legislative leadership, as well as to the Department of Education, to ensure alignment, safety, and official support. Five public and five private high schools located near major wet markets will each form a team of four students and one teacher-mentor. These teams will undergo awareness-building sessions on the plastic crisis and its local marine impacts, followed by capacity-building workshops on research design, ethical interviewing, project management, and teamwork. Youth teams will then conduct supervised field research in their assigned wet markets, engaging vendors and customers to document plastic use, challenges, and openness to alternatives. To deepen understanding of governance realities, students will participate in a policy dialogue with local

	lawmakers and implementing agencies involved in plastic regulation. Research findings will be consolidated into a shared analysis, from which youth and community stakeholders will co-design practical, low-cost solutions tailored to wet-market operations. Selected solutions—such as reusable container systems, behavioral nudges, or vendor incentive mechanisms—will be pilot-tested in partner markets for one week. Results will be evaluated based on feasibility, acceptance, and potential for scale. The project will culminate in the drafting and formal submission of youth-led policy recommendations to the Sangguniang Panlungsod (City Council) through the Committees on Environment and Climate Change. The project's key objectives are to reduce plastic leakage from wet markets, empower youth as civic actors, and generate actionable policy inputs grounded in local realities. Its innovation lies in bridging education, community engagement, and policymaking, while its context-sensitive design ensures inclusivity, safety, and meaningful participation through teacher mentorship, ethical research practices, and collaboration with vendors and local government.
3. SIGNIFICANCE OF PROJECT:	This project aims to generate lasting community impact by addressing plastic pollution at one of its most persistent sources in Tagbilaran City: wet markets. By engaging public high school students, vendors, consumers, and policymakers in a shared process of learning, research, and action, the project strengthens environmental responsibility while fostering civic participation among youth. The expected outcome is not only reduced single-use plastic leakage into coastal and marine ecosystems, but also improved awareness, trust, and collaboration among community stakeholders, leading to sustained behavioral change across generations. Success will bring both direct and indirect benefits. Environmentally, it supports waste reduction and marine protection in a highly vulnerable coastal city. Socially, it empowers young people as co-creators of solutions rather than passive recipients of policies, while helping vendors transition toward more sustainable practices that are realistic and context-sensitive. Our motivations are deeply personal. As youth advocates, and Tagbilaranons and Boholanos, we have seen how environmental degradation, poor waste systems, and policy gaps affect health, livelihoods, and dignity. Our work has always been rooted in the belief that systems change is most effective when people—especially youth—are meaningfully involved. Rather than offering a one-time campaign, this project aims for long-term impact by embedding solutions into local policy and governance processes. Student-generated data and recommendations are formally endorsed by the city council, creating pathways for sustained implementation and replication in other municipalities. Education is central to the project: participants receive training on plastic pollution, research methods, project management, and policymaking. At the same time, the initiative builds networks among schools, markets, local government units, and civil society—strengthening a community of practice that can continue working toward a plastic-resilient future beyond the project timeline.
4. TARGET COMMUNITIES/ PARTNERS:	The project targets key groups that collectively shape daily consumption, waste generation, and policy implementation in Tagbilaran City: public high school students and teachers, wet market vendors and consumers, and local policymakers and implementing offices. These groups reflect the full

	ecosystem of the plastic pollution challenge and are essential to developing practical, inclusive, and sustainable solutions. Students and teachers are central because schools are spaces for learning, leadership formation, and long-term cultural change. Wet market vendors and consumers are prioritized as they are directly affected by existing plastic regulations and are major contributors to single-use plastic waste due to systemic constraints rather than choice. Policymakers and implementers are engaged to ensure that community-driven solutions are translated into enforceable and supportive policies. The project adopts a whole-of-community and collaborative approach. We plan to work closely with the Tagbilaran City Local Government Unit through the Sangguniang Panlungsod, the City Youth Development Office, the City Environmental Management Office, the City Economic Enterprise Office, and the Department of Education. Civil society partners such as Greenpeace Philippines, Plastic-Free Bohol, and Angat Generation Climate – Bohol Chapter will provide technical guidance, advocacy support, and environmental expertise. Expected outcomes include reduced leakage of single-use plastic from wet markets, improved awareness and stakeholder cooperation, and strengthened youth participation in local governance. Sustainability is ensured by anchoring project outputs in formal policy recommendations, capacity-building of youth leaders and teacher-mentors, and the creation of a replicable model that can be adopted by other communities in Bohol, the Philippines, and the wider ASEAN region.
5. INTENDED OUTPUT:	The project is designed to achieve realistic, measurable outcomes within the project period while laying the foundation for long-term impact. By the end of the project, participating youth, vendors, and policymakers will receive concrete outputs: evidence-based research on plastic use in wet markets, tested community-driven solutions, and formal policy recommendations submitted to the Sangguniang Panlungsod. Students gain practical skills in research, interviewing, project management, and civic engagement, while vendors and consumers benefit from solutions that are context-sensitive and supportive rather than punitive. The project intentionally brings people together across sectors that rarely collaborate in a structured way. Youth leaders, teacher-mentors, market vendors, consumers, and local government officials interact through dialogues, interviews, pilot testing, and policy presentations. This process strengthens trust, improves communication, and builds a shared understanding of the plastic problem as a systemic issue rather than an individual failure. Capacity-building is a core output. Youth participants are trained in environmental literacy, data gathering, analysis, and policy formulation, enabling them to translate community voices into actionable recommendations. Teacher-mentors and partners are likewise equipped with tools and frameworks that can be reused in future initiatives. The project also aims to inspire wider participation by demonstrating that youth-led, evidence-based approaches can influence policy and produce practical results. Visibility through presentations, documentation, and partnerships encourages other schools, communities, and local governments to adopt similar models. Sustainability is ensured by anchoring outcomes in institutional processes. Policy recommendations seek formal adoption, while trained youth leaders

		become long-term advocates for eco-friendly practices. By emphasizing collaboration, education, and system change, the project contributes to a future where environmental protection is sustained through shared responsibility and collective action.
6. SUCCESS MEASURES		The success of this project will be measured through clear quantitative and qualitative indicators reflecting learning, collaboration, and policy impact. At the activity level, success will be demonstrated by participation from at least 5 public high schools, 15 student leaders, and 5 teacher-mentors, and engagement with at least 50 market vendors and consumers across 5 wet markets. Attendance records, pre- and post-session surveys, and reflection outputs will assess learning outcomes, aiming for at least 85% of youth participants to report increased understanding of marine plastic pollution and community-based solutions. At the community level, success will be measured through the co-creation and pilot testing of at least three feasible, low-cost alternatives to single-use plastic packaging in wet markets. These solutions will be tested for one week with vendor participation. Feedback from vendors and consumers will be gathered through short interviews and observation logs to assess practicality, acceptance, and potential for scale-up. At the governance level, a key indicator of success is the submission of a youth-led policy brief to the Sangguniang Panlungsod and documented engagement with committee chairs and implementers. Progress toward policy adoption—such as committee deliberations, resolutions, or draft ordinances—will be tracked beyond project completion. Equally important are stories of change. Case stories from student leaders, vendors, and teachers will highlight shifts in mindset, practice, and leadership, demonstrating how youth can facilitate system-level change. Ultimately, success is defined not only by outputs but by strengthened relationships, shared ownership, and a replicable model for youth-driven, policy-informed environmental action.
7. CALENDAR OF ACTIVITIES	OF	1. August 21, 2026 – Project Launching, Kick-off, and Awareness Building 2. August 22, 2026 – Policy Dialogue with Lawmakers and Implementers 3. August 29, 2026 – Capacity Building and Capability Development Workshop 4. September 1–20, 2026 – Market-Based Field Research 5. September 26, 2026 – Data Consolidation and Solution Design 6. October 3–24, 2026 – Pilot Testing of Solutions 7. October 31, 2026 – Results Sharing and Policy Ideation 8. November 9, 2026 – Endorsement of Recommended Policy to Concerned Committees 9. November 10-30, 2026 - Advocacy Campaign in Schools 10. December 12, 2026 - Project Closeout Ceremonies



July 10, 2026

DR. WILFREDA D. BONGALOS, CESO V

Schools Division Superintendent
Schools Division of Tagbilaran City
Tagbilaran City, Bohol

Subject: Updated Project Calendar and Participant Registration for the P.L.A.S.T.I.C.S. Solutions and Policy Lab

Dear Dr. Bongalos:

Warm greetings of peace!

We hope this message finds you well.

On behalf of Team Saulog, we would like to sincerely thank you once again for your support of the **P.L.A.S.T.I.C.S. (People Leading Action and Sustainable Transformation in Communities) Solutions and Policy Lab** under the ASEAN-Japan Young Environment Leaders Network (AJYELN) 2026.

We are pleased to share with you the updated calendar of activities for the project:

Date	Activity
August 21, 2026	Project Launching, Kick-off, and Awareness Building
August 22, 2026	Policy Dialogue with Lawmakers and Implementers
August 29, 2026	Capacity Building and Capability Development Workshop
September 1–20, 2026	Market-Based Field Research
September 26, 2026	Data Consolidation and Solution Design
October 3–24, 2026	Pilot Testing of Solutions
October 31, 2026	Results Sharing and Policy Ideation
November 9, 2026	Endorsement of Recommended Policy to the Concerned Committees
November 10–30, 2026	Advocacy Campaign in Schools
December 12, 2026	Project Closeout Ceremonies

In line with the project's implementation, **online registration for participating schools and Student-Catalysts will officially open from Monday, July 13, 2026, to Friday, July 17, 2026.**



Interested participants may register through the following Google Form:

<https://forms.gle/8Z6CEhw3snUvDges6>

We would greatly appreciate your assistance in disseminating this registration link to the public and private secondary schools under your supervision, particularly:

- **Cogon National High School**
- **Manga National High School**
- **Mansasa National High School**
- **Tagbilaran City Science High School**
- **Dr. Cecilio Putong National High School**
- **Holy Name University**
- **Holy Spirit School of Tagbilaran**
- **Bohol Wisdom School**
- **BIT International College**
- **University of Bohol**

We are also pleased to share that we have recently met with Hon. Jane C. Yap, City Mayor of Tagbilaran, and Hon. Adam Relson T. Jala, City Vice Mayor of Tagbilaran, to present the project and discuss its implementation. We are grateful that both city leaders have been formally informed of the initiative and have expressed their commitment to support its implementation in partnership with the concerned offices of the City Government. Their encouragement reinforces the project's goal of fostering meaningful collaboration among local government, schools, communities, and young people to address marine plastic pollution through evidence-based, youth-led action.

For your reference, we have also attached the following documents:

1. Project Information Sheet
2. Activity Information Sheet

These documents provide an overview of the project's objectives, implementation timeline, activity descriptions, and expected participation.

Thank you once again for your continued support and partnership in empowering the young people of Tagbilaran City to become active contributors to environmental stewardship and evidence-based policymaking.

We look forward to working closely with the Department of Education in making this initiative a meaningful learning experience for our student-catalysts and teacher-mentors.

Should you have any questions or require additional information, please do not hesitate to contact us.

Thank you very much, and God bless!

Respectfully yours,


JAIRUS ISMAEL L. CHIU, RN
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