



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

June 24, 2026

DIVISION MEMORANDUM
SGOD- 2026- 115

**CONDUCT DIVISION PROGRAM IMPLEMENTATION REVIEW OF INTERNSHIP
(STUDENT TEACHING) AND FIELD STUDY PROGRAM
FOR SY 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
School Heads/ Principals
School Internship Program Coordinator
All Others Concerned

1. In line with the commitment of DepEd Tagbilaran City Division to ensure the effective implementation of the Internship (Student Teaching/Field Study) Program and to strengthen partnerships with Teacher Education Institutions (TEIs), this Office announces the conduct of the *Division Program Implementation Review of Internship (Student Teaching) and Field Study Program* on **July 25, 2026 (Saturday) 8:00AM -12:00 Noon at Division Conference Room.**
2. The activity aims to assess the implementation of the program during School Year 2025–2026. The review aims to evaluate the extent of program implementation, identify strengths and areas for improvement, document best practices, address issues and concerns encountered by cooperating schools and TEIs, and formulate recommendations for the enhancement of internship program delivery in the succeeding school year
3. Participants in this activity are the School Principals, School Internship Program Coordinators of the (27) public schools in the Division, Teacher Education Institutions (TEIs) Dean, Supervisors, Internship Coordinators, Education Program Supervisor, Chief Education Supervisor. Attendees are required to submit their pre-registration through a link provided through official channels no later than **July 5, 2026.**
4. The final list of participants will be issued in a subsequent memorandum.
5. Expenses related to the conduct of the activity will be charged against the **Affiliation Fee**, subject to the usual accounting and auditing rules and regulations.



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6. Eligible non-teaching personnel shall be granted Compensatory Time- Off (CTO), and teaching personnel shall be granted service credits, pursuant to existing CSC and DepEd guidelines on service rendered beyond regular working hours.
7. Immediate dissemination of and compliance with this Memorandum are desired.
8. For immediate dissemination.


WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 