



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

---

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
SGOD- 2026- 108

June 16,2026

**UPDATE OF SCHOOL-BASED MANAGEMENT (SBM) SELF ASSESMENT TOOL**

To: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
All Public Elementary Secondary School Principals  
All School SBM Coordinators  
All Other Concerned

1. In connection with the recently concluded Division Orientation on the New School-Based Management (SBM) Policy Guidelines pursuant to DepEd Order No. 007, s. 2024, all school principals and school SBM Coordinators are hereby reminded to update their respective **SBM Self-Assessment Tool** based on the status and evidence of implementation in their schools.
2. As agreed during the orientation, the accomplished and **updated SBM Self-Assessment Tool** shall be submitted in electronic copy (PDF format) with the signature of the School Head on or before **July 31,2026**.
3. The submission aims to facilitate the consolidation, validation, and monitoring of SBM implementation across schools in the division.
4. For guidance and compliance, please ensure that all entries are supported by appropriate means of verification and are aligned with the provisions of DepEd Order No. 007, s. 2024.
5. For immediate dissemination and strict compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent