




Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

OFFICE ORDER
OSDS-2026- 114

TO : **AQUILINO T. MILAR JR.**
Administrative Officer V

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent 

SUBJECT : **DESIGNATION AS ENERGY EFFICIENCY AND CONSERVATION
COORDINATOR (EEC COORDINATOR)**

DATE : **JUNE 1, 2026**

In line with Republic Act 11285 or the Energy Efficiency and Conservation (EEC) Act which aims to establish a framework for introducing and institutionalizing fundamental policies on energy efficiency and conservation, you are hereby designated as Energy Efficiency and Conservation Coordinator (EEC Coordinator) of the Schools Division Office of Tagbilaran City, effective immediately.

As an EEC Coordinator, you are mandated to do the following:

- a) Assist the EEC Officer and EEC Focal Person in the overall implementation of the GEMP; and
- b) Implement the EEC measures in their assigned area such as turning off unused lights and air-conditioning units, maintaining the ambient room temperature of 24 °C, etc.

This designation shall not entitle you to any additional financial remuneration; however, it shall provide you with valuable opportunities to gain further knowledge, enhance your skills, and acquire meaningful experience in performing the responsibilities associated with the designation.

For your information, guidance, and compliance.

WDB/ADMIN/atm