



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

**OFFICE ORDER  
OSDS-2026-105**

**TO :** **ATTY. TAMMY I. RELAMPAGOS**  
Attorney III  
Legal Unit

**FROM :** **WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent  
Office of the Schools Division Superintendent

**SUBJECT (COP) :** **DESIGNATION OF THE COMPLIANCE OFFICER FOR PRIVACY**

**DATE :** **June 09, 2026**

1. Pursuant to the provisions of **Republic Act No. 10173**, otherwise known as the **Data Privacy Act of 2012**, its Implementing Rules and Regulations, pertinent issuances of the National Privacy Commission (NPC), and relevant Department of Education policies on data privacy and protection, this Office hereby designates **ATTY. TAMMY I. RELAMPAGOS, Attorney III, as the Compliance Officer for Privacy (COP) of the Schools Division Office of Tagbilaran City**, effective **09 June 2026**, without prejudice to the performance of her regular duties and responsibilities.

2. As Compliance Officer for Privacy, Atty. Tammy I. Relampagos shall:

- Monitor and facilitate compliance with the Data Privacy Act of 2012 and related laws, rules, and regulations;
- Assist in the development, implementation, and review of data privacy policies and procedures of the Division;
- Coordinate data privacy and protection initiatives with concerned offices and stakeholders;
- Promote privacy awareness and conduct advocacy and capacity-building activities for Division personnel;
- Assist in the management and reporting of personal data breaches and security incidents in accordance with applicable laws and National Privacy Commission issuances;
- Serve as the Division's focal person on matters pertaining to privacy compliance and data protection; and

- Perform such other related functions as may be assigned by the Schools Division Superintendent.

3. All officials and personnel of the Schools Division Office and public schools under its jurisdiction are hereby enjoined to extend their full cooperation and support to the Compliance Officer for Privacy in the effective discharge of her duties and responsibilities.

4. For information, guidance, and compliance.

WDB/JAAL/LEGAL/TIR/MCT



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