



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools  
Division  
Superintendent**

DIVISION MEMORANDUM  
No. 491 , s. 2026

June 24, 2026

**CONDUCT OF THE DIVISION PTA FORUM**

To :Assistant Schools Division Superintendent  
Chief Education Supervisor – SGOD  
Education Program Supervisor - SGOD  
Division PTA Focal  
Public Elementary and Secondary School Heads  
School PTA Officials, Federated PTA Officials  
All Others Concerned



1. Pursuant to the Department of Education's commitment to strengthen school-community partnerships and promote active stakeholder engagement, this Office announces the conduct of the **Division PTA Forum on June 30, 2026 (Tuesday), at 1:30 PM at the Tagbilaran City Central Elementary School AV Hall.**
2. The forum aims to:
  - a) strengthen collaboration between schools and Parent-Teacher Associations (PTAs);
  - b) school Safety and Security Measures, including the review and strengthening of school security protocols and emergency preparedness in relation to the recent shooting incident in Tacloban City and other potential security threats affecting schools;
  - c) Open Forum and
  - d) Other Matters.
3. Participants to this activity shall be composed of representatives from the twenty-seven (27) public schools in the division, specifically:
  - School Principal – 1 participant
  - School PTA Officers – 4 participants ( President, Vice-President, Treasurer & Auditor/other relevant position)For a total of **five (5) participants per school.**



The PTA officers who shall attend the forum are the newly elected officers for School Year 2026–2027. However, for schools that have not yet conducted their PTA elections, the incumbent PTA officers are authorized and encouraged to attend.

4. All School Heads are directed to ensure the attendance of their respective PTA officers and facilitate the dissemination of this information to concerned stakeholders.

5. Immediate dissemination of and compliance with this Memorandum is directed.

  
**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent 

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