



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM

No. 489 , s. 2026

TO : **Mr. Jenelou John F. Israel**
School Principal-DCPNHS-SHS

Mr. Joselito C. Galendo
School Principal-Manga National High School

FROM : **WILFREDA D. BONGALOS, PhD, CESO V**
Schools Division Superintendent

SUBJECT : **Request for Participation in Caraga State University Admission
Test Pilot Testing**

DATE : June 24, 2026

1. This is in reference to the letter of request from Caraga State University regarding the conduct of the CSU Admission Pilot Testing Activity on June 30, 2026.
2. The activity aims to evaluate the feasibility and effectiveness of the revised CSU Admission Test questionnaire which will cover English, Math, Science and Logical reasoning.
3. School Heads are advised to make necessary arrangement in adherence to DepEd Order 9, s. 2005, "Instituting Measures to Increased Time-on Task and Ensuring Compliance Therewith".
4. For more details, please see attached communications from Caraga State University.
5. Immediate dissemination of this Memorandum to all concerned is desired.

WDB/JAAL/CID/JTB/gjb

Re: Letter of Request for CSU Admission Test Pilot Testing Activity

From Office of Admission and Scholarship <oas@carsu.edu.ph>

Date Thu 6/18/2026 1:52 PM

To TAGBILARANCITY DIVISION <tagbilarancity.division@deped.gov.ph>

 1 attachment (322 KB)

SDS- DepEd Tagbilaran City.pdf;

You don't often get email from oas@carsu.edu.ph. [Learn why this is important](#)

Good day, Dr. Bongcac.

Thank you for your message

Attached herewith is the requested communication letter indicating Dr. Cecilio Putong National High School – Senior High School and Manga National High School as respondents for the CSUAT Pilot Testing Activity.

We hope this will facilitate the issuance of the memorandum to the schools concerned.

Thank you very much for your assistance.

Respectfully,

Eve Siannie Kalinawan- Kuizon
Staff, Office of Admission and Scholarship

On Mon, Jun 8, 2026 at 12:47 PM Office of Admission and Scholarship <oas@carsu.edu.ph> wrote:
Good day!

Please find attached the revised version of our request letter originally submitted on May 22 regarding the conduct of the CSU Admission Test (CSUAT) Pilot Testing Activity scheduled for June 30, 2026, at 9:00 o'clock in the morning.

This edited letter is necessitated by an update received from Ms. Janet on June 3 concerning the availability of the schools originally identified for the pilot testing activity. As such, the revised letter reflects a change in the name of the identified school and includes a request for the recommendation of an alternative school should the indicated school be unavailable on the proposed date and time of the activity.

We respectfully request your consideration of this revised communication, which supersedes the request letter submitted on May 22. We would greatly appreciate any assistance or recommendations that your office may provide to facilitate the successful conduct of the pilot testing activity.

Thank you very much for your time and support. We look forward to your favorable response.

Kind regards,



June 18, 2026

WILFREDA D. BONGALOS, PhD, CESO V

Schools Division Superintendent

Department of Education – Schools Division of Tagbilaran City
Tagbilaran City, Bohol

Dear Dr. Bongalos:

Greetings!

We would like to respectfully inform your good office that the following schools have been identified as respondent schools for the conduct of the Caraga State University Admission Test (CSUAT) Pilot Testing Activity:

1. Dr. Cecilio Putong National High School
2. Manga National High School

The pilot testing activity is scheduled for June 30, 2026 (Tuesday), at 9:00 o'clock in the morning. Selected students from the above-mentioned schools will participate as respondents in the pilot administration of the revised CSU Admission Test instrument, which aims to validate and enhance the University's admission testing system.

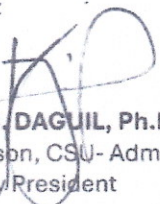
In this connection, we have requested the participation of approximately two hundred (200) Grade 12 Senior High School students from each school, for a total of around four hundred (400) pilot test respondents. The pilot test, to be administered by the Caraga State University Admission Test Board (CSUATB), will cover English, Mathematics, Science, and Logical Reasoning under actual testing conditions. The results of the pilot testing will be utilized to assess the reliability and effectiveness of the revised test instrument and guide further improvements prior to its official implementation.

Thank you for your support and assistance in facilitating this important undertaking. We look forward to the successful conduct of the CSU Admission Test Pilot Testing Activity with the assistance of your office and the participating schools.

Respectfully yours,


SHIELA RAE E. PERMANES, Ph.D.
Director, Office of Admission and Scholarship
Executive Director, CSU- Admission Test Board

Noted by:


ROLYN C. DAGUIL, Ph.D.
Chairperson, CSU- Admission Test Board
University President