



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

June 10, 2026

DIVISION MEMORANDUM

No. 423 , s. 2026

**SUBMISSION OF CERTIFIED LIST OF PUBLIC SCHOOL TEACHERS FOR
2026 SYNCHRONIZED BARANGAY AND SANGGUNIANG KABATAAN ELECTIONS**

To: Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office disseminates the letter from Atty. Roco T. Lamanilao, Election Officer IV, Commission on Elections, Tagbilaran City, requesting the submission of a Certified List of Public School Teachers who are qualified, willing, and available to render election-related services for the **November 2, 2026 Synchronized Barangay and Sangguniang Kabataan Elections**, pursuant to COMELEC Resolution No. 11191, otherwise known as the “Calendar of Activities” **on or before June 16, 2026**.
2. Likewise, qualified teaching and non-teaching personnel are also encouraged to accomplish the online data collection form previously provided. Attached is the copy of the letter for your reference.
3. Immediate dissemination of this Memorandum is desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAAL/ADMIN/atm



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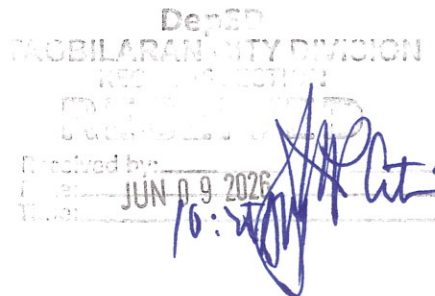


Republic of the Philippines
COMMISSION ON ELECTIONS
Office of the Election Officer
TAGBILARAN CITY, BOHOL

Old City Hall Bldg., J.S. Torralba St., Poblacion II, Tagbilaran City
EMAIL: bohol.tagbilarancity@comelec.gov.ph TEL. NO.: (038) 411-2479

June 9, 2026

DR. WILFREDA D. BONGALOS, Ph.D, CESO V
City Schools Division Superintendent
Member – Election Registration Board
Department of Education
Tagbilaran City, Bohol



Ma'am:

Warm greetings from the Commission on Elections!

This refers to our letter dated March 26, 2026, addressed to the public-school principals within the Schools Division of Tagbilaran City, requesting the submission of a Certified List of Public School Teachers who are qualified, willing, and available to render election-related services for the November 2, 2026 Synchronized Barangay and Sangguniang Kabataan Elections, pursuant to COMELEC Resolution No. 11191, otherwise known as the "Calendar of Activities."

As we continue our preparations for the upcoming elections, we respectfully seek the assistance of your good office in reminding and encouraging all school heads under your jurisdiction to submit the requested list **on or before June 16, 2026**.

Likewise, we respectfully request your support in encouraging qualified teaching and non-teaching personnel to accomplish the online data collection form previously provided. Their participation will greatly assist this Office in maintaining an updated database of prospective election workers.

We are hopeful for your continued support and assistance in facilitating compliance among all public schools within the division.

Should you require any clarification or additional information regarding this matter, please feel free to contact our office at (038) 411-2479.

Thank you very much.

Truly yours,

ATTY. ROCO T. LAMANILAO
Election Officer IV

