



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 409 , s. 2026

June 8, 2026

CONDUCT OF THE DIVISION SEMINAR-WORKSHOP ON THE SYSTEMATIC REVIEW AND UNPACKING OF LEARNING COMPETENCIES, INDUSTRY ALIGNMENT, INSTRUCTIONAL DESIGN FRAMEWORK, DEVELOPMENT OF BUDGET OF WORKS, ASSESSMENT TOOLS, PERFORMANCE TASKS, AND LEARNING ACTIVITY SHEETS FOR TECHNICAL-PROFESSIONAL ELECTIVES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Senior High School Heads

1. In support of the implementation of the Revised K to 10 Curriculum and to ensure quality, relevant, and industry-responsive instruction in Technical-Professional (TechPro) Electives, the Schools Division Office of Tagbilaran City shall conduct a Division Seminar-Workshop on the Systematic Review and Unpacking of Learning Competencies, Industry Alignment, Instructional Design Framework (IDF), Development of Budget of Works, Assessment Tools, Performance Tasks, and Learning Activity Sheets (LAS) on June 12 - 13, 2026 at Panda Tea Hotel, JA Clarin Street, Tagbilaran City. Specifically, the activity aims to:

- a. review and unpack the learning competencies, content standards, and performance standards of TechPro elective subjects;
- b. align learning competencies with industry practices, workplace standards, and relevant Technical Education and Skills Development Authority (TESDA) Training Regulations, where applicable;
- c. deepen teachers' understanding and application of the Instructional Design Framework (IDF) in curriculum planning and instructional delivery;
- d. develop competency-based Budget of Works aligned with curriculum standards and learning progression;
- e. identify and align appropriate pedagogical approaches and teaching strategies with the intended learning outcomes and performance standards;
- f. develop contextualized, authentic, and industry-responsive performance tasks that demonstrate learner mastery and application of competencies;
- g. craft standards-based assessment tools, including analytical rubrics, aligned with learning outcomes and performance expectations;
- h. develop contextualized Learning Activity Sheets (LAS) and instructional resources that support effective teaching and learning; and
- i. establish a **TechPro Curriculum Implementation Package** for use in the implementation of TechPro electives across the Division.

2. The workshop shall adopt a collaborative and output-based approach. Participants are expected to produce the following outputs:

- Unpacked Learning Competencies Matrix;
- Industry Alignment Matrix;
- Budget of Works;
- Pedagogy and Assessment Alignment Matrix;
- Contextualized Performance Tasks;
- Analytical Rubrics;
- Learning Activity Sheets (LAS); and
- Consolidated Division Resource Package for TechPro Electives.

3. Participants to this activity are the Division personnel and TechPro teachers from the following schools:

School	Number of Participants
Mansasa National High School	10
Manga National High School	2
Dr. Cecilio Putong National High School	20
Cogon National High School	3
San Isidro National High School	2
Tagbilaran City Science High School	1
Division Office	2
Total	40

4. Participants are expected to:

- bring their laptop computers and extension cords;
- secure copies of the curriculum guides and learning competencies of their respective specializations that they are currently handling;
- bring copy of the TESDA Training Regulations of their respective specializations that they currently handling; and
- actively participate in all workshop sessions and outputs.

5. Expenses for meals and snacks shall be charged against the downloaded program support funds under SARO number RO-7-26-003045 while traveling and other incidental expenses of the participants shall be charged against school MOOE subject to the usual accounting and auditing rules and regulations.

6. Since the conduct of the said activity, on June 13, 2026 (Saturday), which immediately follows the Independence Day holiday on June 12, 2026, participating teachers who shall render services beyond their regular work schedule are entitled to the corresponding service credits in accordance with existing DepEd policies and guidelines on the grant of vacation service credits for teaching personnel. School heads are advised to facilitate the proper documentation and processing of service credit claims, subject to the usual rules and regulations.

7. Immediate dissemination of and compliance with this Memorandum are desired.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent