




Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
CID-2026 102

TO : **CHERRY MICHELLE F. COLLYER PhD**
Education Program Supervisor in Science

FROM : **WILFREDA D. BONGALOS PhD, CESO V** 
Schools Division Superintendent

SUBJECT : **DESIGNATION AS OIC-EPSvr IN MATHEMATICS**

DATE : **JUNE 2, 2026**

In addition to your load as Education Program Supervisor in Science and in the exigency of service, you are hereby designated as the OIC-EPSvr in Mathematics effective immediately.

As the OIC-EPSvr in Mathematics, you are going to perform the ff: provide technical assistance, instructional supervision, and program support to schools in the implementation of the K to 12 Mathematics Curriculum; monitor and evaluate the implementation of Mathematics programs, projects, and activities in the division; coordinate with school heads, on matters related to Mathematics education; review and recommend plans, reports, and other documents related to the Mathematics learning area; assist in the conduct of training, conferences, learning action cells, and other professional development activities for Mathematics teachers; prepare and submit reports and recommendations as may be required by the Office of the Schools Division Superintendent and the Curriculum Implementation Division; and perform other functions and responsibilities inherent to the position or as may be assigned by higher authorities.

This designation will not entitle you to any financial remuneration, however, this can be used for your career upward progression.

Immediate dissemination of and compliance with this Order is directed.



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