



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
Division of City Schools – Tagbilaran City

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
CID-2026 101

TO : **GENEVIEVE J. BONGCAC PhD**
Education Program Supervisor in Values Ed/GMRC

FROM : **WILFREDA D. BONGALOS PhD, CESO V**
Schools Division Superintendent

SUBJECT : **DESIGNATION AS SENIOR HIGH SCHOOL FOCAL PERSON**

DATE : **MAY 29, 2026**

In addition to your load as Education Program Supervisor in Values Educ./GMRC and in the exigency of service, you are hereby designated as the Division Senior High School (SHS) Focal Person effective immediately.

As the Division Senior High School Focal Person, you play a key role in coordinating and overseeing the effective implementation of the Strengthened Senior High School Program across all public and private schools in the division.

This designation will not entitle you to any financial remuneration, however, this can be used for your career upward progression.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent



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