



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
Division of City Schools – Tagbilaran City

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
CID-2026 099

TO : **NEOLITA S. SARABIA EdD**  
Education Program Supervisor in LRMS

FROM : **WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

SUBJECT : **DESIGNATION AS DIVISION FOCAL PERSON FOR  
ALTERNATIVE LEARNING SYSTEM (ALS)**

DATE : **MAY 29, 2026**

In addition to your load as Education Program Supervisor in LRMS and in the exigency of service, you are hereby designated as the Division Focal Person in Alternative Learning System (ALS) effective immediately.

As the Division Focal Person in Alternative Learning System (ALS), you are to provide basic education services to out-of-school children, youth, and adults by supervising or spearheading in coordinating activities on ALS programs and projects, instructional supervision, monitoring and evaluation and provision of technical assistance to the Education Program Specialist in ALS, Learning Facilitators (Mobile Teachers, DALCs, Literacy Volunteers, Instructional Managers, Facilitators) at the Division Level.

This designation will not entitle you to any financial remuneration, however, this can be used for your career upward progression.

For your information, guidance and compliance.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent



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