



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

May 07, 2026

DIVISION MEMORANDUM
SGOD-2026- 093

To: **JERRY B. BELECINA**- Principal, Cabawan Elementary School
JONATHAN MEMBREVE- Principal, Cogon National High School
EDGAR A. FERNANDEZ- Teacher, Dampas Elementary School
OLIVER G. ARCILLAS- Teacher, Booy South Elementary School
NILDA W. ANGOY- Teacher, Dr. Cecilio Putong National High School
JULIE MARIAE D. ECHAVIA- Teacher, Tagbilaran City Central Elementary School

ADVANCED TRAINING COURSES

1. You are hereby directed to attend and serve as **training staff** during the conduct of the Advanced Training Course (ATC) for Outfit Advisers on **May 7-14, 2026** and Advanced Training Course for Leaders of Adults on **May 9-14, 2026** at the **Roxas Park Elementary School, Calma, Garcia-Hernandez, Bohol**.
2. A two-day Compensatory Time-Off (CTO) or Service Credits, whichever is applicable shall be granted in recognition of work performed on a weekend in accordance with CSC and DBM Joint Circular No. 2, 2004.
3. For your guidance and compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

WDB/JAL/SGOD/MCC/jpp



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Boy Scouts of the Philippines
 Eastern Visayas Region
BOHOL COUNCIL
 0481 CPG North Avenue, Tagbilaran City 6302
 Cel No. 09173202877

April 29, 2026

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent
 Department of Education
 Tagbilaran City Division
 City of Tagbilaran

Madam:

Greetings!

This is in connection with the scheduled Advanced Training Course (ATC) for Outfit Advisors on May 7-14, 2026 and Advanced Training Course for Leaders of Adults on May 9-14, 2026 at Roxas Park Elementary School, Calma, Garcia-Hernandez, Bohol.

For the success of the above-mentioned trainings, we humbly request approval from your good office for the following Adult Leaders to be with us on the duration of the above-mentioned trainings to serve as training staff, to wit:

ATC for Outfit Advisors	ATC for Leaders of Adults
1. Jerry B. Belecina of Cabawan ES	1. Julie Mariae D. Echavia of TCCES
2. Nilda W. Angoy of DCPNHS	2. Edgar A. Fernandez of Dampas ES
3. Jonathan D. Membreve of Cogon HS	
4. Oliver C. Arcillas of Booy South ES	

We request further that they be granted with service credits/Compensatory Overtime Credit (COC)/Compensatory Time Off (CTO) in accordance with the existing rules and guidelines.

Looking forward to your kind and favorable response on this request.

Thank you very much and more power.

Respectfully yours,

HERMES T. ANGOY
 Council Scout Executive

For and in behalf of the CSE,

DENNIS A. BULLONG
 Field Scout Executive

Approved:

WILFREDA D. BONGALOS PhD, CESO V
 Schools Division Superintendent



*provided by Dept Ed activities
 The Bohol Council, BSA, has built a good foundation in the last 75 years!
 please come out, priority*

goes to Dept Ed. Thanks