



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

May 20, 2026

DIVISION MEMORANDUM  
OSDS-2026 095

**ADDENDUM TO DIVISION MEMORANDUM NO. OSDS-2026-091 TITLED: ADDENDUM  
TO DIVISION MEMORANDUM NO. OSDS-2026-081  
RE: 2026 DIVISION ANNUAL PHYSICAL CHECKING AND INVENTORY OF PUBLIC  
SCHOOLS' PROPERTIES, SEMI-EXPENDABLE ITEMS, PHYSICAL FACILITIES AND  
OTHER INSTRUCTIONAL MATERIALS**

To: Public Elementary and Secondary School Heads  
Division Inventory Committee  
Administrative Officer II / Public Schools' Property Custodians  
All Others Concerned

1. This Addendum is hereby issued to supplement Division Memorandum No. OSDS-2026-091 with the following update:

**Additional Validator**

In addition to the previously designated validators, **Ms. Beverly S. Bagolos**, Administrative Assistant III of this Division, is hereby included as one of the validators for Other School Funds Audit. The inclusion of the above-mentioned validator aims to strengthen the financial evaluation of school resources, ensuring accountability and transparency.

2. All other provisions stated in DM nos. OSDS-2026-091 and OSDS-2026-080 not emphasized in this memorandum are still in effect.

3. Immediate dissemination and compliance of this memorandum is required.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/SUPPLY/ATMJr/jar



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph  
<http://www.depedtagbilaran.org>