



Republic of the Philippines  
**Department of Education**  
REGION VII – CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS – CITY OF TAGBILARAN

**Office of the Schools  
Division  
Superintendent**

DIVISION MEMORANDUM

No. 374 , s. 2026

May 19, 2026

**IMPLEMENTATION OF OPLAN BALIK ESKWELA 2026 AND  
ORGANIZATION OF THE OPLAN BALIK ESKWELA – PUBLIC  
ASSISTANCE COMMAND CENTER (OBE-PACC)**

To : Assistant Schools Division Superintendent  
Chief Education Supervisors – CID & SGOD  
Education Program Supervisors, Education Program Specialists  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to Department of Education Order No. 009, s. 2026 titled Implementing Guidelines on Oplan Balik Eskwela 2026, this Office announces the implementation of the **Oplan Balik Eskwela (OBE)** from **June 1 to 11, 2026** to ensure the smooth, orderly, and efficient opening of classes for School Year 2026–2027.
2. Oplan Balik Eskwela aims to address issues, concerns, and inquiries relative to school opening through the establishment of the Oplan Balik Eskwela – Public Assistance Command Center (OBE-PACC) at the Division and School levels.
3. The OBE-PACC shall serve as the primary help desk and coordination center to provide the following services:
  - Respond to queries, complaints, and requests from learners, parents, and stakeholders;
  - Monitor and address issues related to enrollment, school readiness, facilities, personnel, and learner welfare;
  - Coordinate with concerned offices and agencies for immediate action on reported concerns;
  - Provide accurate and timely information regarding school opening activities and policies; and
  - Submit daily monitoring and accomplishment reports to higher offices as required.
4. The Division OBE-PACC shall be composed of the following:

Chairperson : Dr. Wilfreda D. Bongalos CESO V  
Schools Division Superintendent

Co - Chairperson : Dr. John Ariel A. Lagura  
Assistant Schools Division Superintendent

Vice - Chairpersons: Miss Maurine C. Castaño, SGOD Chief  
Dr. Janet T. Butalid, CID Chief

Members : Atty. Tammy Relampagos, Legal Section  
Dr. Aquilino Milar Jr, Administrative Section  
Curriculum Implementation Division (CID)  
School Governance & Operations Division (SGOD)

5. At the school level, all school heads are directed to organize their respective School OBE-PACC with the following suggested composition:


Position/CommitteePersonnel

- Chairperson : School Head or Assistant Principal
- Members : School non-teaching personnel

6. All schools are instructed to ensure that their respective **School OBE-PACC is functional and accessible** during the implementation period. Schools shall establish visible help desks and disseminate official contact information to learners, parents, and stakeholders.

7. School Heads shall closely monitor concerns received and ensure immediate facilitation and appropriate action. Issues that require Division-level intervention shall be promptly elevated to the Division OBE-PACC.

8. Wide dissemination of and strict compliance with this Memorandum are directed.

  
**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent

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Republic of the Philippines  
Department of Education

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DepEd MEMORANDUM  
No. 030, s. 2026

**2026 NATIONAL OPLAN BALIK ESKWELA**

To: Undersecretaries  
Assistant Secretaries  
Minister, Basic, Higher and Technical Education, BARMM  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. Pursuant to DepEd Order (DO) No. 009, s. 2026 entitled Guidelines on the Implementation of the Three-Term School Calendar in Basic Education, **School Year (SY) 2026–2027** shall formally open on Monday, June 8, 2026. In preparation for the opening of classes, the Department of Education (DepEd) shall conduct the **2026 National Oplan Balik Eskwela (OBE)** from **June 1 to 11, 2026** to ensure readiness for the upcoming school year through the engagement of relevant government agencies, organizations, and stakeholders.

2. The OBE is part of the Department's efforts to support learners and stakeholders during the opening of the school year by providing timely information and addressing concerns related to enrollment and school operations. It aims to ensure a smooth and orderly opening of classes while facilitating the proper enrollment of learners in both public and private schools.

3. The OBE 2026 has the following components:

- a. **Convergence.** Members of the OBE Inter-Agency Task Force (IATF) shall focus on their respective preparations and initiatives for SY 2026–2027. The member agencies will perform a critical role by providing guidelines on health and safety, peace and order, and transportation, among others, when the school year opens. These agencies include:
- i. Department of Energy (DOE);
  - ii. Department of the Interior and Local Government (DILG);
  - iii. Department of Health (DOH);
  - iv. Department of Public Works and Highways (DPWH);
  - v. Department of Social Welfare and Development (DSWD);
  - vi. Department of Trade and Industry (DTI);
  - vii. Department of Transportation (DOTr);
  - viii. Department of Information and Communications Technology (DICT);
  - ix. Manila Electric Company (MERALCO);
  - x. Metropolitan Waterworks and Sewerage System (MWSS);
  - xi. Metropolitan Manila Development Authority (MMDA);

- xii. Philippine Atmospheric, Geophysical, and Astronomical Services Administration (PAGASA);
- xiii. Philippine National Police (PNP);
- xiv. National Disaster Risk Reduction and Management Council (NDRRMC);
- xv. National Telecommunications Commission (NTC); and
- xvi. Presidential Communications Office (PCO).

- b. **Command Conference.** The OBE Command Conference shall be held among DepEd officials, partner agencies from the public and private sectors, and other stakeholders to update the public on preparations for the opening of classes and provide information on enrollment and other school matters.
- c. **Communication.** DepEd shall provide the public with relevant information pertaining to the opening of classes through press releases, media interviews, website postings, and updates on its official social media accounts, and other available media, in accordance with DO 007, s. 2026 or the Media Management Guidelines.
- d. **Client Assistance.** An OBE Public Assistance Command Center (PACC), formerly known as the Department of Education Information and Action Center (DEIAC), shall be set up at the central, regional, and schools division offices through its Public Affairs Unit (PAU).

i. **Functions of the OBE-PACC**

The OBE-PACC shall serve as an information and complaints processing and routing mechanism. It shall perform the following functions:

- (1) Receive, process, and respond to simple queries, information requests, and complaints from the general public, including those forwarded by other DepEd offices;
- (2) Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes;
- (3) Identify and coordinate with the concerned DepEd offices on complex concerns requiring appropriate action from the concerned offices; and
- (4) Monitor, document, and submit reports on all issues and concerns received by the OBE-PACC, including the action taken. All reports required under this provision shall be submitted to the Public Assistance Action Center (PAAC), which is hereby designated as the central receiving office for issues and concerns, and shall be reviewed by the PAAC.
- (5) Perform such other functions necessary for the effective and efficient implementation of the OBE.

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ii. **Services of the OBE-PACC**

Each OBE-PACC shall ensure that the following are available to the public for the duration of OBE:

- (1) Hotlines;

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- (2) Emails (e.g., Hotline 8888, CSC-CCB, PACe, FOI, ARTA, and depedactioncenter@deped.gov.ph);
- (3) Short Messaging Services (e.g., Smart and Globe);
- (4) Social media;
- (5) Letters and endorsements; and
- (6) Walk-ins.

The complete list of OBE-PACC Central Office (CO) and Regional Offices' contact details may be accessed through <https://bit.ly/OBEPACC2026CD>.

iii. **Composition of OBE-PACC at the Central Office**

The OBE implementation shall be under the general supervision of the **Undersecretary and Chief of Staff** as chairperson, and the **Undersecretary for Operations** and the **Assistant Secretary for Public Affairs and External Partnerships** as co-vice chairs of the 2026 OBE. This will be in coordination with all offices in the Central Office (CO).

iv. **Composition of OBE-PACC at the region, division, and school levels**

(1) **Regional Office**

- Chair : Regional Director
- Co-Chair : Assistant Regional Director
- Vice Chair : Regional Information Officer/  
Regional Public Assistance Coordinator  
Public Affairs Unit
- Members : Legal Unit  
Administrative Division  
Curriculum and Learning Management  
Division  
\*(Other relevant offices may be included)

(2) **Schools Division Office**

- Chair : Schools Division Superintendent
- Co-Chair : Assistant Schools Division  
Superintendent
- Vice Chair : Designated Division Public Assistance  
Coordinator
- Members : Legal Section **or** its equivalent  
Administrative Section **or** its equivalent  
Curriculum Implementation Division  
\*(Other relevant offices may be included)

(3) **School Level**

- Chair : School Head **or** Assistant Principal
- Members : School non-teaching personnel

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4. The conduct of the OBE, including the activities undertaken within school premises, shall strictly adhere to the relevant laws, rules and regulations being implemented by DepEd.

5. To ensure full participation of teachers in the conduct of the OBE, they shall not be assigned administrative tasks in accordance with DO 002, s. 2024 entitled Immediate Removal of Administrative Tasks of Public School Teachers.

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6. The **Terms of Reference for the different Committees** are enclosed.
7. All expenses incurred during the conduct of the OBE shall be charged to the Education Information and Communication Services (EICS) Funds for the Central Office and to local funds for the Regional and Schools Division Offices, subject to the usual accounting, budgeting, and auditing rules and regulations.
8. All DepEd personnel are enjoined to support the conduct of this activity to ensure the smooth opening of classes.
9. For more information, please contact:  
  
**The Office of the Secretary-Public Affairs Service**  
Department of Education  
18th Floor, TechZone Building, Malugay/Gil Puyat Street,  
Brgy. San Antonio, Makati City  
Telephone Number: (02) 8633-1942  
Mobile Numbers: 0919-456-0027 and 0995-921-8461  
Email Addresses: [depedactioncenter@deped.gov.ph](mailto:depedactioncenter@deped.gov.ph)  
[pas.cd@deped.gov.ph](mailto:pas.cd@deped.gov.ph)  
[pas.od@deped.gov.ph](mailto:pas.od@deped.gov.ph)
10. Immediate dissemination of this Memorandum is desired.

By Authority of the Secretary:

  
**MATTY. FATIMA LIPP D. PANONTONGAN**  
Undersecretary and Chief of Staff

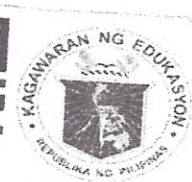
Encl.:  
As stated

References:  
DepEd Order (Nos.: 009, s. 2026 and 002, s. 2024)  
DepEd Memorandum No. 045, s. 2025

To be indicated in the Perpetual Index  
under the following subjects:

ADMISSION  
BUREAUS AND OFFICES  
CAMPAIGN  
COMMITTEES  
LEARNERS  
OFFICIALS  
PROJECTS  
SCHOOLS





**2026 NATIONAL OPLAN BALIK ESKWELA PUBLIC ASSISTANCE  
COMMAND CENTER**

**TERMS OF REFERENCE**

**1. Teleresponders**

- 1.1. Attend to callers with queries, complaints, problems, or requests concerning school opening and other education matters;
- 1.2. Provide immediate, appropriate actions/solutions for issues/concerns received from callers;
- 1.3. Refer complaints/cases that need immediate investigation to the Legal Team if necessary; and
- 1.4. Submit the required daily monitoring and afternoon reports to the Secretariat for consolidation and evaluation.

**2. Emails, Short Messaging Service (SMS), and Social Media (Facebook)**

- 2.1. Reply/respond to messages received and print the messages, if necessary;
- 2.2. Refer complaints/cases that need immediate investigation to the Legal Team, if necessary; and
- 2.3. Submit the required daily monitoring and afternoon reports to the Secretariat for consolidation and evaluation.

**3. Secretariat and Monitoring**

- 3.1. Oversee and supervise the daily operations of the activity;
- 3.2. Prepare daily reports for the Secretary's information based on submitted team reports;
- 3.3. Make print and video documentation;
- 3.4. Gather and consolidate data from the different committees and generate daily reports;
- 3.5. Document and finalize the 2026 Oplan Balik Eskwela Terminal Report;
- 3.6. Provide the technical needs of the team; and
- 3.7. Assist all teams, if necessary.

**4. Media Relations**

- 4.1. Set and coordinate schedules for press conferences;
- 4.2. Prepare media advisories, invites, and briefers of the activity for the Executive Committee and stakeholders;
- 4.3. Facilitate the press conference and assist the media partners;
- 4.4. Attend to media requests for data and interviews; and
- 4.5. Coordinate with the partners and stakeholders.

**5. Logistics and Support**

The Logistics and Support Team shall be composed of the following sub-committees:

- 5.1. **Finance**  
Handle OBE financial requirements.

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- 5.2. **Food**  
Take charge of the food to be served during the conduct of OBE and all OBE activities.
- 5.3. **Physical Arrangement/Setup, Security, Sound System, and Transportation**  
5.3.1. Set up the OBE Command Center at the DepEd Central Office, Pasig City, and/or Techzone, Makati City, following the approved floor plan;  
5.3.2. Maintain the cleanliness and orderliness of the OBE Command Center; and  
5.3.3. Ensure peace and order during the OBE.
- 5.4. **Registration and Attendance**  
5.4.1. Record all guests and participants in the OBE; and  
5.4.2. Take daily attendance of committee members.
- 5.5. **Supplies and Equipment**  
Provide the materials and equipment needed for OBE.

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