



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

Office of the Schools Division  
Superintendent

May 12, 2026

**DIVISION MEMORANDUM**

NO: 342 s. 2026

**COPILOT C.H.A.T (CONTINUOUS HELP AND ASSISTANCE FOR TEACHERS): A  
TRAINING WORKSHOP ON THE DRIVEN SUPPORT SYSTEMS FOR FUTURE-READY  
TEACHERS**

TO: Assistant Schools Division Superintendent  
Chief, CID and SGOD  
All Public Elementary and Secondary Principals  
All Others Concerned

1. This Office hereby disseminates Regional Memorandum No. 0407, s. 2026 dated May 5, 2026 titled Copilot C.H.A.T (Continuous Help and Assistance for Teachers): A Training Workshop on the Driven Support Systems for Future Ready Teachers”, contents of which is self-explanatory.
2. For more details please refer to the attached Memorandum
3. Immediate and wide dissemination of this Memorandum is desired.

  
**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent

WDB/JAAL/SGOD/MCC/fct



Republic of the Philippines  
Department of Education  
REGION VII - CENTRAL VISAYAS

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05 MAY 2026

Office of the Regional Director

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SK/ro @ 4:57 pm

REGIONAL MEMORANDUM

No. 0407, s. 2026

05 MAY 2026

**COPILOT-C.H.A.T. (CONTINUOUS HELP AND ASSISTANCE FOR TEACHERS): A TRAINING WORKSHOP ON AI-DRIVEN SUPPORT SYSTEMS FOR FUTURE-READY TEACHERS**

To: Schools Division Superintendents  
Assistant Schools Division Superintendents  
All Others Concerned

- Attached is DepEd Memorandum DM-OULS-2026-156 from Asec. Carmela C. Oracion dated April 22, 2026 regarding the **COPILOT-C.H.A.T. (Continuous Help and Assistance for Teachers): A Training Workshop on AI-driven Support Systems for Future-Ready Teachers** on **May 30, June 3, and June 4, 2026** via **Microsoft Teams**.
- This training is **open to all teachers and school leaders**. All interested participants must access the **Program Landing Page** through <https://projectteachneap.my.canva.site/copilotlandingpage>.
- For more details, refer to the attached Memorandum.
- For queries, you may reach us at 0917-711-1697 and look for Mr. Misael G. Borgonia, Chief Education Supervisor of the Human Resource Development Division and NEAP-R Focal Person.
- Wide dissemination of and compliance with this Memorandum are directed.

*for* DR. ARTURO B. BAYOCOT, CESO III  
Regional Director

ABB/PYA/HRDD/MGB/jmdv

5-024

DEPED TAGBILARAN CITY DIVISION  
SDS OFFICE  
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BY *(signature)* DATE: 5/5/2026



Doña M. Gaisano St., Sudlon, Lahug, Cebu City  
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09681030629 local 700

DepEd Tayo Region VII

region7.deped.gov.ph





Republic of the Philippines  
**Department of Education**  
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM  
DM-OULS-2026-156

TO : **Minister, Ministry of Basic, Higher, and Technical Education, BARMM**  
**Regional Directors**  
**Schools Division Superintendents**  
**School Heads**  
**All Others Concerned**

FROM : *Carmela Oracion*  
**CARMELA C. ORACION**  
*Assistant Secretary*  
*Officer-In-Charge*  
*Office of the Undersecretary for Learning Systems*

SUBJECT : **CONDUCT OF COPILOT C.H.A.T. (CONTINUOUS HELP AND ASSISTANCE FOR TEACHERS): A TRAINING WORKSHOP ON AI-DRIVEN SUPPORT SYSTEMS FOR FUTURE-READY TEACHERS**

DATE : **22 April 2026**

In support of the Department of Education's continuing efforts to strengthen teacher productivity, innovation, and digital competence, the National Educators Academy of the Philippines (NEAP), in collaboration with Microsoft and its partners—Trainocate Philippines and YEAPS Corporation—will implement the **Copilot C.H.A.T. (Continuous Help and Assistance for Teachers): A Training Workshop on AI-Driven Support Systems for Future-Ready Teachers on May 30, June 3, and June 4, 2026 via Microsoft Teams.**

In connection to this, the program will capacitate participants to:

1. Describe the core functions and capabilities of Copilot Chat while demonstrating ethical, responsible, and privacy-conscious practices in its application within educational settings.
2. Apply Copilot Chat to support teaching, assessment creation, and school administration by integrating the tool into standard instructional and operational workflows, and
3. Leverage the value of Copilot Chat to strengthen professional practice and enhance overall teacher productivity.

Designed to train 100,000 participants, the training **is open to all teachers and school leaders.** All interested participants must access the **Program Landing Page**



through <https://projectteachneap.my.canva.site/copilotlandingpage> which covers the following:

- Registration Form
- DepEd Learning Management System
- Microsoft Teams Meeting/Townhall Link, and
- Other Updates and Announcements

For further guidance, please see enclosed annexes for the Training Matrix and List of Facilitators.

Should you require more information, please contact National Educators Academy of the Philippines – Professional Development Division (NEAP-PDD) via email at [neap.pdd@deped.gov.ph](mailto:neap.pdd@deped.gov.ph) or through the landline no. (02) 8715-9919.

Thank you.

*CS*



Republika ng Pilipinas  
**Department of Education**  
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

**PROGRAM OF ACTIVITIES**

**Copilot C.H.A.T: A Training Workshop on AI-Driven Support Systems for  
Future-Ready Teachers**  
May 30, June 02, June 04, 2026

Time	Session
<b>May 30, 2026</b>	
8:00 am - 12:00 pm	Flight Mission 1: Foundations of Copilot Flight Mission 2: Admin & Compliance Flight Mission 3: Lesson Planning & Instructions Flight Mission 4: Assessments, Rubrics, Exams, Quizzes Flight Mission 5: Professional Growth
<b>June 02, 2026</b>	
8:00 am - 11:00 am	Guided Workshop on Admin & Compliance
01:00 pm - 4:00 pm	Guided Workshop on Lesson Planning & Instructions
<b>June 04, 2026</b>	
8:00 am - 11:00 am	Guided Workshop on Assessments, Rubrics, Exams, Quizzes
01:00 pm - 4:00 pm	Guided Workshop on Professional Growth





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NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 2

**LIST OF PROGRAM FACILITATORS**

**Copilot C.H.A.T: A Training Workshop on AI-Driven Support Systems for  
Future-Ready Teachers**  
May 30, June 02, June 04, 2026

<b>Class</b>	<b>Facilitator</b>
1	Anjannette Marie B. Magno Virna Liza B. De Ocampo
2	Ruby Ann Gali Leo M. Atienza
3	Zander Christopher Mercado Ryhan R. Katigbak
4	Jovic L. Gernal Gina Rosita Dimailig
5	Mark Roland N. Abello Alexander Simagala
6	Jeremie Cobarrubias- Gallardo Joy S. Magalona
7	Marife T. Morcilla Millie Jane T. Fudolig
8	Marvin Villafuerte Rizza Pereyra
9	Billy Rei Pagba Hanifa Hadji Abas