



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

DIVISION MEMORANDUM
No. 335 s. 2026

May 11, 2026

**DIVISION ORIENTATION ON THE NEW SCHOOL-BASED MANAGEMENT (SBM)
POLICY GUIDELINES AND THE IMPLEMENTING GUIDELINES ON
SCHOOL GOVERNING COUNCIL (SGC)**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Elementary and Secondary School heads
School SGC and SBM Coordinators
All Others Concerned

1. In line with the department of Education's continuing efforts to strengthen participatory governance and improve school performance through effective school-based management, this Office announces the conduct of the **Division Orientation on the New School-Based Management (SBM) Policy Guidelines and the Implementing Guidelines on School Governing Council (SGC)** on **May 28, 2026** from **8:00 AM to 5:00PM** at **DCPNHS Library**.
2. The activity aims to: a.) orient school leaders and school SGC and SBM coordinators on salient features of the new SBM policy guidelines; b) discuss the implementing guidelines on the organization and strengthening of School Governing Councils; and c) ensure alignment and compliance of schools with the updated policies and standards.
3. Participants in this activity are the Elementary and Secondary School Principals, School SBM Coordinators, School SGC Coordinators and Division SGC and SBM Coordinators. Specific participants shall be identified in a separate issuance. Concerned personnel will be required to accomplish a google form link that will be provided for confirmation and determination of the official list of participants.
4. A registration fee of **P 500.00** per participant shall be charged against **School MOOE** funds for school-based personnels and **Division MOOE** for Division personnels subject to existing accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent