



Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS
 DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
 Superintendent**

May 7, 2026

DIVISION MEMORANDUM
No. 323 s. 2026

**CORRIGENDUM TO DIVISION MEMORANDUM No. 316 s. 2026 TITLED “ THE
 INSTALLATION AND TURN-OVER CEREMONY OF THE SCHOOL PRINCIPALS”**

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors, CID and SGOD
 Public Elementary and Secondary Schools Principals
 And All Others Concerned

1. Please be informed that the scheduled Installation and Turn-Over Ceremony of selected School Principals is hereby rescheduled due to conflicts with the ongoing trainings and activities conducted by the Regional and Division Offices, which require the attendance and participation of concerned personnel.
2. The new schedule of the ceremony shall be announced through a separate memorandum.

***Updated Schedule of the Installation and Turn-Over Ceremony
 of Selected School Principals***

Date and Time/ Management Team	TEAM A:	TEAM B:
	Dr. Wilfreda D. Bongalos, CESO V Ms. Maurine C. Castaño Dr. Ma. Antonette P. Dugang	Dr. John Ariel A. Lagura Dr. Janet T. Butalid Dr. Aquilino T. Milar Jr. JD
May 11, 2026 (Monday)	School and Principal to be installed	School and Principal to be installed
8:30 AM	Cogon NHS (Mr. Nilo J. Sendrijas)	Manga NHS (Dr. Joselito C. Galendo)
10:30 AM	Booy South ES (Ms. Maria Dioscora H. Sayon)	Manga ES (Mrs. Maria Chona B. Roxas)
1:30 PM	Booy ES (Mr. Jerry B. Belecina)	Taloto ES (Mrs. Maria Dulce Alma A. Lopus)



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May 12, 2026 (Tuesday)		
8:00 AM	Dao ES (Dr. Maria Rachel S. Omasas)	Dampas Elementary School (Dr. Edgar A. Fernandez)
10:00 AM		Mansasa ES (Dr. Basilides M. Sempron)
1:00 PM	Tagbilaran City Central ES (Mrs. Proserpina A. Doroy)	
May 13, 2026 (Wednesday)	School and Principal to be installed	School and Principal to be installed
8:00 AM	San Isidro NHS (Mr. Alberto L. Tibod Jr.)	
10:00 AM		San Isidro ES (Mr. Eldiebrando S. Correa)
1:00 PM	Tiptip ES (Mr. Felipe D. Epe)	Cabawan ES (Dr. Glaiza T. Jala)
3:00 PM	Eastern Cogon ES (Mrs. Eufe Rhoda R. Galon)	
May 19, 2026 (Tuesday)	School and Principal to be installed	School and Principal to be installed
8:00 AM	City of Tagbilaran NHS (Mrs. Eutropia R. Arcayena)	City East ES (Mrs. Lorelei G. Anore)
10:00 AM	DCPNHS -SHS (Mr. Jenelou John F. Israel)	Mansasa NHS (Jonathan D. Membreve)
1:00 PM	Cogon ES (Dr. Editha G. Gone)	
3:00 PM	Taloto NHS (Mr. Jesilo G. Jala)	
May 20, 2026 (Wednesday)		
8:00 AM		Tagbilaran City Science HS (Dr. Legardo R. Palaca Jr.)
3:00 PM		Tagbilaran High School for the Hearing Impaired (Mrs. Grace Marie L. Campos)

3. All other provisions stipulated in the earlier memorandum which are not affected by this rescheduling shall remain in full force and effect.
4. All concerned are advised to be guided accordingly.
5. For information and compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent