



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

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**Office of the Schools Division  
Superintendent**

May 5, 2026

DIVISION MEMORANDUM  
No. 319 s. 2026

**FORMAL INVITATION TO PARTICIPATE IN THE MAY 2026 LEADERSHIP AND GAD  
TRAINING PROGRAM- BAGUIO CITY**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Elementary and Secondary School heads  
All Others Concerned

1. This Office, through the Schools Governance and Operation Division, acknowledges the receipt letter from **Christian Paul Biñas**, Office Staff PCPD, regarding their request for an issuance of advisory regarding the invitation to participate in the **May 2026 Leadership and GAD Training Program** in Baguio City. Contents of which are self-explanatory.
2. Participation in the said activity shall be **voluntary** and **subject to the approval of the Schools Division Superintendent, without use of government funds.**
3. For details, attached is the said communication.

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent 

**Formal Invitation to Participate in the May 2026 Leadership and GAD Training Programs – Baguio City**

From PCPD Desk <inquiry.pcpd@gmail.com>  
Date Mon 5/4/2026 9:10 AM

📎 1 attachment (295 KB)

Follow-up Request for Issuance of Division Advisory for the May 2026 Leadership and GAD Training-Programs.pdf;

You don't often get email from inquiry.pcpd@gmail.com. [Learn why this is important](#)

Dear Sir/Madam,  
Peace and good health unto you!

May we respectfully follow up on our request for the issuance of a Division Advisory regarding the May 2026 training programs of PCPD, namely the Gender and Development (GAD) Training and the Transformative Educational Leadership in the Age of AI and Digital Education.

We have reattached the invitation letter and program details for your reference. We are hopeful for your kind consideration in disseminating this to your teachers and personnel.

Thank you very much, and we look forward to your favorable response.

Respectfully,  
Christian Paul BiñasOffice StaffPCPD  
0917-805-3370  
[inquiry.pcpd@gmail.com](mailto:inquiry.pcpd@gmail.com)

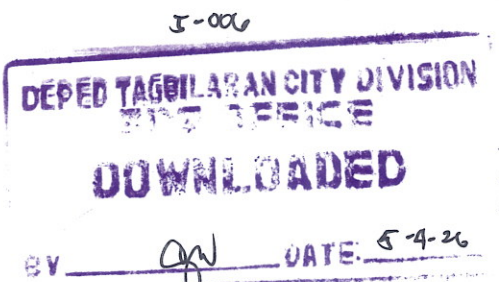
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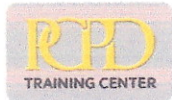
PHILIPPINE CONTINUING  
PROFESSIONAL DEVELOPMENT  
TRAINING CENTER

DepEd-NEAP Authorization Number : LSP-2021-0002-0503  
PRC Accreditation Number: PTR-2019-311  
SEC Registration Number: CS201510650  
TIN Number: 009-052-585-000

0917-805-3370  
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received SGOD: (S)  
5/4/26 @ 4:17



May 4, 2026

**ALL SCHOOLS DIVISION SUPERINTENDENTS**

Schools Division Offices  
Department of Education  
Philippines

*Subject: Follow-Up Request for Issuance of Division Advisory for May 2026 Training Programs*

Dear Schools Division Superintendents:

Peace and good health unto you!

This is a respectful follow-up regarding our previous communication dated March 05, 2026, on the request for the issuance of a Division Advisory for the upcoming professional development programs to be conducted this May 2026 in Baguio City, namely:

**1. Gender and Development (GAD) Training – Workshop**

*Advancing Gender-Responsive Leadership and Inclusive Institutional Practices*  
May 23–24, 2026 (16 Hours)

**Registration Fees:**

**Early Bird Registration (February 28 – March 31, 2026)**

- Group of 5: Php 3,700 per participant (Total: Php 18,500)
- Solo Participant: Php 3,900

**Regular Registration (April 1 – May 9, 2026)**

- Group of 5: Php 4,200 per participant
- Solo Participant: Php 4,500

**2. Transformative Educational Leadership in the Age of AI and Digital Education**

*Leading with Vision, Innovating with Purpose*  
May 29–31, 2026 (24 Hours)

**Registration Fees:**

**Early Bird Registration (February 28 – March 31, 2026)**

- Group of 5: Php 3,800 per participant (Total: Php 19,000)
- Solo Participant: Php 4,500

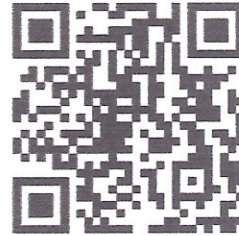
**Regular Registration (April 1 – May 9, 2026)**

- Group of 5: Php 5,000 per participant
- Solo Participant: Php 5,000

QR Code Registration form:



**Gender and Development (GAD)  
Training – Workshop**



**Transformative Educational Leadership  
in the Age of AI and Digital Education**



**PHILIPPINE CONTINUING  
PROFESSIONAL DEVELOPMENT  
TRAINING CENTER**

PRC Accreditation Number: PTR-2019-311 / NRS-2021-249  
SEC Registration Number: CS201510650  
TIN Number: 009-052-585-000

**Contact Numbers:**

0917-805-3370  
0933-867-4931  
(02) 7987-1356

**Emails:**

[inquiry@pcpdtraining.org](mailto:inquiry@pcpdtraining.org)  
[inquiry.pcpd@gmail.com](mailto:inquiry.pcpd@gmail.com)

**Facebook:**

[fb.com/pcpdtraining](https://fb.com/pcpdtraining)

These programs are designed to support teachers, school leaders, and education personnel in strengthening gender-responsive practices, transformative leadership, digital innovation competencies, and strategic educational management aligned with current educational reforms.

In this connection, we **humbly request the issuance of a Division Advisory** from your good office for the information and guidance of our professional educators, subject to existing DepEd policies and availability of funds.

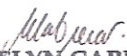
Attached herewith are the program details and matrix for your review and evaluation.

We sincerely hope for your favorable consideration and approval.

Should you require further information, you may contact us at 0917 805 3370 or via email at [inquiry.pcpd@gmail.com](mailto:inquiry.pcpd@gmail.com).

Thank you very much for your continued commitment to advancing quality education.

Respectfully yours,

  
**EVELYN CABRERA**  
Operations Manager  
Philippine Continuing Professional Development Training Center, Inc.  
0917-805-3370



## PROGRAM MATRIX

### Gender and Development Training - Workshop (GAD)

*Theme: Advancing Gender-Responsive Leadership and Inclusive Institutional Practices*

**Description:** The Gender and Development (GAD) Training-Workshop is a two-day (16-hour) capacity-building program designed to strengthen the competencies of public and private sector leaders in advancing gender equality, inclusive governance, and safe institutional environments.

Grounded in Philippine GAD policies and current research in gender studies, education, and organizational leadership, the program emphasizes practical application, institutional accountability, and leadership transformation rather than purely legal interpretation.

Through lectures, guided workshops, case discussions, simulations, and action planning, participants will analyze real institutional scenarios and develop responsive GAD mechanisms tailored to their context.

By the end of the training, participants are expected to demonstrate gender-responsive leadership behaviors and produce a contextualized GAD Action Plan ready for implementation.

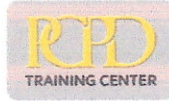
**Duration:** 2 Days (16 Hours)

**Training Modality:** Face-to-Face (Baguio, City)

**Date of Conduct:** May 23-24, 2026

#### DAY 1 - FOUNDATIONS AND INSTITUTIONAL ANALYSIS

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 - 8:10	Attendance	Participant documentation	PCPD Staff
8:10 - 9:00	Opening & Orientation	Alignment of expectations	PCPD Host
9:00 - 10:30	<b>Session 1: Understanding Gender Concepts and Contemporary Issues in Institutions</b>	Strengthened gender awareness and sensitivity	Dr. Annabelle Gordonas
10:30 - 10:45	<b>Health Break</b>		
10:45 - 12:00	<b>Session 2: GAD Policies and Institutional Responsibilities (Education &amp; Public Sector Lens)</b>	Interpreted GAD policies in an institutional context	Dr. Annabelle Gordonas
12:00 - 1:00	<b>Lunch Break</b>		
1:00 - 2:30	<b>Session 3: Gender Analysis Tools for Schools and Offices</b>	Applied gender analysis frameworks	Dr. Annabelle Gordonas
2:30 - 2:45	<b>Health Break</b>		
2:45 - 4:00	<b>Workshop 1: Institutional Gender Issue Mapping</b>	Identified priority gender concerns	
4:00 - 5:00	<b>Session 4: Reflection &amp; Synthesis</b>	Personal insights on Gender and Development (GAD)	Dr. Annabelle Gordonas



10:00 - 12:00	Continuation of discussion relation to Gender-Responsive Leadership and Organizational Culture	Evaluate AI integration strategies in education	Dr. Annabelle Gordonas
12:00 - 1:00	<b>Lunch Break</b>		
1:00 - 3:00	Safe Digital Practices and Ethics for Educators	Apply ethical digital leadership practices	Dr. Annabelle Gordonas
3:00 - 3:15	<b>Health Break</b>		
3:15 - 5:15	Leading Digital Learning Communities (2 hrs)	Design strategies for digital collaboration in schools	Dr. Annabelle Gordonas

**DAY 3 - STRATEGIC & RESILIENT LEADERSHIP**

Time	Session / Activity	Learning Outcomes	Person-in-Charge
8:00 - 8:30	Attendance & Recap	Integrate Day 1 & 2 learnings	PCPD Moderator
8:30 - 09:45	Resilient Leadership in Times of Educational Change	Strengthen adaptive leadership competencies	Dr. Annabelle Gordonas
9:45 - 10:00	<b>Health Break</b>		
10:00 - 12:00	Continuation of discussion relation to Strategic Decision-Making & Innovation Management	Evaluate AI integration strategies in education	Dr. Annabelle Gordonas
12:00 - 1:00	<b>Lunch Break</b>		
1:00 - 3:00	Action Planning & Leadership Commitment	Develop school-based leadership innovation plan	Dr. Annabelle Gordonas
3:00 - 3:15	<b>Health Break</b>		
3:15 - 5:00	<b>Closing &amp; Certificate Distribution</b>	Formal completion	Organizers

*\*Please note that this is a working program. Minor updates might occur.*