



Republic of the Philippines
Department of Education
REGION VII – CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS – TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

April 21, 2026

DIVISION MEMORANDUM
No. 290 , s. 2026

**DESIGNATION OF ATTY. LESLIE JOIE E. BABATUAN AS
AUTHORIZED SIGNATORY FOR RESOLUTIONS ON CORRECTION
OF ENTRIES IN SCHOOL RECORDS**

To: Assistant Schools Division Superintendent
Division Office Personnel
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office hereby disseminates the Regional Memorandum No. 0347, s. 2026 issued from the Office of the Regional Director, designating **Atty. Leslie Joie E. Babatuan, Attorney IV**, as authorized to sign **Resolutions for Correction of Entries in School Records**.
2. Attached is the Regional Memorandum from the Office the Regional Director for reference.
3. Immediate dissemination of this Memorandum is hereby directed.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent

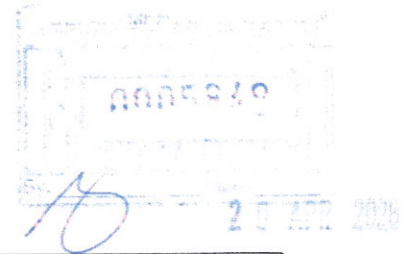
WDB/JAAL/ADMIN/atm



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS



Office of the Regional Director

REGIONAL MEMORANDUM

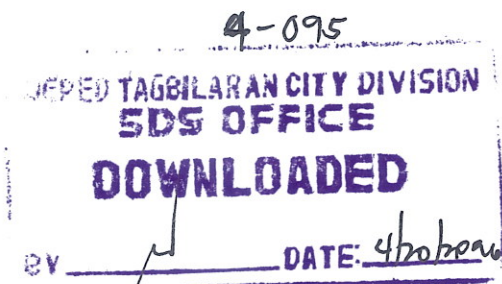
No. **0347** s. 2026

20 APR 2026

**DESIGNATION OF ATTY. LESLIE JOIE E. BABATUAN AS
 AUTHORIZED SIGNATORY FOR RESOLUTIONS ON CORRECTION
 OF ENTRIES IN SCHOOL RECORDS**

To: Schools Division Superintendents
 Division Chiefs of Functional Divisions
 All Others Concerned

1. In the exigency of service and to expedite the processing of legal documents within this Region, **Atty. Leslie Joie E. Babatuan, Attorney IV**, of this Office, is hereby designated and authorized to sign **Resolutions for Correction of Entries in School Records**.
2. This authority includes the review, and evaluation, and final approval of Resolutions provided that such requests, are compliant with existing Deped rules and regulations.
3. All Resolutions signed by Atty. Babatuan as provided in this Memorandum, shall be considered **Official** and representative of the Office of the Regional Director.
4. This designation shall take effect immediately, and shall remain valid unless revoked by the undersigned.
5. Immediate dissemination of this Memorandum is directed.



ABB/PYA/LAU/MBE/jhm

ARTURO B. BAYOCOT, CESO III
 Director IV
 Regional Director



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