



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM

No. 266, s. 2026

March 6, 2026

**CONDUCT OF LEARNING SYSTEMS (LS) – TECHNICAL AND VOCATIONAL  
EDUCATION AND TRAINING (TVET) TECHNICAL WORKING GROUP (TWG)  
ACTIVITIES**

To: Assistant Schools Division Superintendent  
Chiefs, CID and SGOD  
Public Elementary School Heads  
All Others Concerned

1. This Memorandum announces the conduct of the **Central Office Learning Systems (LS) – Technical and Vocational Education and Training (TVET) Technical Working Group (TWG) Activities** on **March 30–31, 2026** in the Schools Division of Tagbilaran City.

2. The activity will be hosted by Mansasa National High School, Tagbilaran City. The two-day activity shall include the following:

a. **Focus Group Discussion (FGD) at Mansasa NHS** with the following participants:

- Five (5) School Heads
- Five (5) Industry/Technical-Vocational Institution (TVI) Partners
- Teachers
- Selected learners

b. **School Visitations and Facilities Checking** in the following schools:

- Ubujan Elementary School
- Dr. Cecilio Putong National High School (DCPNHS) – Senior High School
- Dr. Cecilio Putong NHS – Junior High School

3. Expenses relative to the conduct of the activity shall be charged as follows:

- **Board and lodging, service vehicle, meals, and snacks** of the TWG members and FGD participants shall be charged against the **downloaded FY 2026 Basic Education Curriculum (BEC) funds**, subject to the usual accounting and auditing rules and regulations.
- **Expenses incurred by the visited schools** in relation to the activity can be charged against their respective **School Maintenance and Other Operating Expenses (MOOE)** or other local funds, subject to the usual accounting and auditing rules and regulations.

4. All concerned are enjoined to extend full support and cooperation to ensure the successful conduct of the said activity. For your compliance

**WILFREDA D. BONGALOS PhD, CESO V**  
Schools Division Superintendent