



Republic of the Philippines  
**Department of Education**  
REGION VII - CENTRAL VISAYAS  
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division  
Superintendent**

DIVISION MEMORANDUM  
MLA-2026- 071

TO : **ELISA B. GEAGONIA EdD – EPS<sub>vr</sub>/ALS FOCAL  
CONCEPCION I, GALLENTES – TCCES SCHOOL PRINCIPAL  
JENELOU JOHN F. ISRAEL – MNHS SCHOOL PRINCIPAL  
ELIZABETH ROSIL-ESCOLANO – EPS-II, ALS**

FROM : For the SDS:  
  
**WILFREDA D. BONGALOS PhD CESO V**  
Schools Division Superintendent  
*John Ariel A. Lagura*  
**JOHN ARIEL A. LAGURA PhD**  
Assistant Schools Division Superintendent *gmb*

SUBJECT : **Norming and Scaling of ALS Assessment Tools**

DATE : March 16, 2026

1. Anchored in Memorandum DM-LS-2026-102, and in line with the Department of Education's continuing efforts to strengthen the Alternative Learning System (ALS) program, the Schools Division of Tagbilaran City, being one of the selected divisions to conduct the Norming and Scaling of ALS Assessment Tools on March 18-19, 2026 at the following venues:
  - Tagbilaran City Central Elementary School – Grades 1,3, and 6
  - Manga National High School – Grade 8 and 10
2. This activity aims to establish reliable, valid, and standardized benchmarks for ALS assessment tools to ensure fair, accurate, and meaningful measurement of learners' competencies across diverse learning contexts.
3. The activity will involve 100 learners per level in Grades 1,3,6,8, and 10. Each level be supervised by four (4) examiner/proctor, BAE personnel, ALS personnel, and support staff per school to ensure smooth facilitation.

**Orientation of Proctors**

All designated proctors are required to attend the orientation scheduled tomorrow, **March 18, 2026**, as follows:



H. Zamora St., Dampas, Tagbilaran City, Bohol  
(038)427-1702; (038)427-2506  
tagbilarancity.division@deped.gov.ph  
<http://www.depedtagbilaran.org>

- **9:00 AM** – Orientation for Elementary School Proctors at Tagbilaran City Central Elementary School
- **1:00 PM** – Orientation for Junior High School Proctors at Manga National High School

Attendance is mandatory to ensure uniformity in the administration of the assessment tools.

**Specific Guidelines:**

- Proctors are expected to administer the assessment tools with fidelity and ensure standardized procedures.
  - Support staff will assist in logistics, documentation, and immediate concerns during the conduct of the activity.
  - School Heads are directed to provide necessary support and ensure readiness of venues.
  - All concerned personnel are enjoined to strictly adhere to the schedule and guidelines set forth.
4. Expenses for this activity such meals and snacks, transportation, accommodation of BAE personnel, and reproduction of materials shall be charge to ALS Program Support Funds in accordance with the usual accounting and auditing rules and regulations.
  5. Immediate dissemination of this memorandum is highly encouraged.