



Republic of the Philippines
Department of Education
REGION VII - CENTRAL VISAYAS
DIVISION OF CITY SCHOOLS - TAGBILARAN CITY

**Office of the Schools Division
Superintendent**

February 3, 2026

DIVISION MEMORANDUM

No. 109 , s. 2026

**UPLOADING OF THE WORK AND FINANCIAL PLANS FOR 2026 TO THE
PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)**

To: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Division Budget Officer
Program/Project Owners
All others Concerned

1. In reference to Regional Memorandum No. 0086, s. 2026, titled *“Uploading of the Work and Financial Plans for 2026 to the Program Management Information System (PMIS),”* all concerned personnel, the Division Budget Officer and all program/project owners with program support funds, are hereby directed to comply with the issuance by uploading the 2026 Work and Financial Plans to the Program Management Information System (PMIS).
2. Please refer to the attached memorandum for complete details and guidance, particularly on the submission deadlines.
3. For information and strict compliance.

WILFREDA D. BONGALOS PhD, CESO V
Schools Division Superintendent 



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Republic of the Philippines
Department of Education
 REGION VII - CENTRAL VISAYAS

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30 JAN 2026

Office of the Regional Director

REGIONAL MEMORANDUM

No. 0086 s. 2026

30 JAN 2026

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 2/3/26 @ 1:42 pm

UPLOADING OF THE WORK AND FINANCIAL PLANS FOR FY 2026 TO THE PROGRAM MANAGEMENT INFORMATION SYSTEM (PMIS)

To: Schools Division Superintendents
 Assistant Schools Division Superintendents
 All Others Concerned

1. In line with the institutionalization of DepEd Order No. 11, s. 2021, entitled *Guidelines on the Operationalization of the Program Management Information System (PMIS)*, this Office, through the Policy, Planning and Research Division, disseminates the **Uploading of the FY 2026 Work and Financial Plans (WFPs) to the Program Management Information System (PMIS)**.
2. This aims to provide an opportunity for the respective Offices to be adherent to the said Issuance.
3. The Regional Office's Functional Divisions and the Schools Division Offices are hereby directed to complete and finalize the encoding, review, and submission of their FY 2026 WFPs within the following timelines:
 - a. On or before **February 13, 2026** – for General Administration and Support Services (GASS) and Human Resource Development Division (HRDD) funds; and
 - b. On or before **February 28, 2026** – for all other Program Support Funds (PSF) received by the SDOs (e.g., DRRM, SBFP, ONTP, and other programs).
4. For queries, you may reach us through **Miss Ada G. Dayondon**, PO III - PPRD through 0995-519-1667 or through 0917-717-4965 and look for **Ms. Helen D. Sabino**, CES-PPRD.
5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

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SALUSTIANO T. JIMENEZ EdD, JD, CESO III
 Director IV
 Regional Director

**DEPED TAGBILARAN CITY DIVISION
 SDO'S OFFICE
 DOWNLOADED**

BY DATE 2/6/2026

Doña M. Gaisano St., Sudlon, Lahug, Cebu City
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